

Universidade do Porto

P PORTO02

Coordinator: Prof. Alessandra Cordiano
042/380 – Law

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Universidade do Porto Faculty of Law	P PORTO02 PIC: 999894916	<p>Dr^a. Bárbara Costa Director of International Office international@reit.up.pt (+351) 220408034</p> <p>Faculty of Law Coordinator Prof^a. Doutora Anabela Leão Prof. Doutor Pedro Almeida Faculdade de Direito da Universidade do Porto Rua dos Bragas, 223 4050-123 Porto, Portugal</p> <p>Administrative contact: Maria Manuela Sanches Gomes dos Santos T. (+351)22 2041673 – F (+351)22 2041672 – email: manuela@direito.up.pt</p>	<p>www.direito.up.pt</p> <p>https://sigarra.up.pt/fdup/pt/cur_geral.cur_inicio</p>

C. Recommended language skills

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level
			Student Mobility for Studies
P PORTO02	PORTUGUESE		B1 Portuguese

D. Additional requirements

Student Mobility for Studies

Receiving institution [Erasmus code]	Minimum Number of Credits to be included in the study plan	Available Courses or Modules in the Faculty or Department(s)	Access to other Faculties or Departments (yes / no)	Support and infrastructure to welcome students/staff with disabilities (yes / no)
P PORTO02	20 ECTS per semester	Faculty of Law		Yes

P PORTO02:

- Incoming Erasmus students must take at least 4 subjects at the Faculty of Law, per semester
- Incoming teaching staff must be individually accepted by the Faculty that coordinates the bilateral agreement. The acceptance will be based on the candidate's working plan and its adequacy to the teaching programme of the Faculty. The teaching period cannot be scheduled during Summer (i.e. July-August) in the Academic year.
- Incoming non-teaching staff must be individually accepted by the department, service or unit concerned, based on the proposed working plan and the availability of the department, service or unit to host visitors.
- *The SAED* –(Serviço de Apoio ao Estudante com Deficiência)is a support service of the University which seeks to facilitate the integration of students with special education needs in the University of Porto. It aims to provide disabled students with the support they need to successfully accomplish their studies. Given the inner traits of the University of Porto, particularly its geographical organization and the autonomy of its schools, this support service is a network of offices and/or staff of different schools intending to monitor students with special needs enrolled in each school.

<http://sdi.lettras.up.pt/default.aspx?pg=saedup.ascx&m=11>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P PORTO02	Applications to the 1st semester: 31 May Applications to the academic year: 31 May	Applications to the 2nd semester: 15 October

P PORTO02: All students selected by their Home University, who intend to spend a period of studies at the U.Porto have to register online in order to get the username and password needed to access the Application Form. All Application Forms MUST be submitted online.
http://sigarra.up.pt/up/en/WEB_BASE.GERA_PAGINA?p_pagina=122272

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of the period of validity of the agreement;
- Mutual agreement between the parties, provided that the termination shall not become effective until the end of the stay of the students enrolled in both institutions at the date of notification;
- Unilateral termination, with a notice of at least one academic year.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

P PORTO02:

The University of Porto uses the ECTS Grading system. The number of ECTS credits for each course reflects the total number of hours a student is expected to devote to the course (in the form of lectures, homework, reading, essays, consultations, seminars, etc.). 60 ECTS credits are attached to the workload of a full-time year of formal learning (academic year) and the associated learning outcomes. At the University of Porto, one credit corresponds to 27 hours of student total work.

1 full academic year = 60 credits

1 semester = 30 credits

Local Grades awarded on a scale of 0-20 (pass mark 10)

18 to 20	Excellent
16 and 17	Very good
14 and 15	Good
10 to 13	Sufficient
0 to 9	Fail

ECTS Grades

The ECTS grading scale is based on the percentile (similar but not identical to the class rank) of a student in a given assessment, that is how was his/her performance relatively to other students enrolled in the last three years of the same curricular unit/course (or in a significant group of students). Therefore, ECTS grade does not have a direct fixed correspondence to the local grade.

ECTS Grade Nota ECTS	% of students who have achieved this grade % de alunos que obtiveram esta nota
A	10
B	25
C	30
D	25
E	10
FX	-

2. Visa

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P PORTO02	Teresa Medeiros Tel: +351 22 040 80 56 E-mail: international@reit.up.pt	http://sigarra.up.pt/up_uk/web_base.gera_pagina?p_pagina=122271

3. Insurance

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P PORTO02	Teresa Medeiros Tel: +351 22 040 80 56 E-mail: international@reit.up.pt	https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122275

4. Housing

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P PORTO02	Teresa Medeiros Tel: +351 22 040 80 56 E-mail: international@reit.up.pt	https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122274