



CEU

Universidad  
San Pablo

## UNIVERSIDAD CEU SAN PABLO FACT SHEET

Erasmus Code: E MADRID21  
ECHE: PIC: 998002834  
Website: [www.uspceu.com/en/](http://www.uspceu.com/en/)

### VICE-RECTORATE FOR INTERNATIONALISATION

POSITION & FUNCTION	NAME	CONTACT DETAILS
Vice-rector for Internationalisation	Ainhoa Uribe Otalora	<a href="mailto:international.office@ceu.es">international.office@ceu.es</a> +34 91 456 63 18
Deputy Vice-Rector for Internationalisation Moncloa Campus	Natalia del Barrio Fernández	<a href="mailto:natalia.barriofernandez@ceu.es">natalia.barriofernandez@ceu.es</a> +34 91 456 63 18 Ext
Deputy Vice-Rector for Internationalisation Montepríncipe Campus	Paola Otero Gómez	<a href="mailto:paotero@ceu.es">paotero@ceu.es</a> 91 372 47 98 Ext 14782

### INTERNATIONAL OFFICE

#### 1. Moncloa Campus

C/ Julián Romea, 20 - 28003 MADRID (SPAIN)

POSITION & FUNCTION	NAME	CONTACT DETAILS
Head of International Office	Alejandra Villena Uerkvitz	<a href="mailto:avillena@ceu.es">avillena@ceu.es</a> +34 91 514 01 05
International Relations Officer - Agreements - Visiting Students	Fernanda Miranda Oltra	<a href="mailto:fernanda.mirandaoltra@ceu.es">fernanda.mirandaoltra@ceu.es</a> +34 91 514 01 05 Ext: 15329
International Relations Officer - Agreements - Teaching and Staff mobility	Alba Valle Izquierdo	<a href="mailto:alba.valleizquierdo@ceu.es">alba.valleizquierdo@ceu.es</a> +34 91 514 01 05 Ext: 15105
International Relations Officer - Incoming + Outgoing students - Erasmus internships	Ana-Ly Tamargo-Fernández Rodríguez	<a href="mailto:ana.tamargorodriguez@ceu.es">ana.tamargorodriguez@ceu.es</a> +34 91 3724040 Ext:15113 (Monday, Tuesday, Wednesday, Friday)  Ext.14913 (Thursday)
International Relations Officer	Beatriz González-Buendía García	<a href="mailto:beatriz.gonzalezgarcia@ceu.es">beatriz.gonzalezgarcia@ceu.es</a> +34 91 514 01 05

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<b>International Relations Officer</b> - Incoming + Outgoing students	Diego Cornejo Poblete	<a href="mailto:Diego.cornejopoblete@ceu.es">Diego.cornejopoblete@ceu.es</a> +34 91 514 01 05 Ext: 15704
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<b>International COIL (Collaborative Online International Learning) Coordinator</b> - Program COIL English	Beatriz Lorena Jiménez Luengo	<a href="mailto:coil@ceu.es">coil@ceu.es</a> +34 91 514 01 05 Ext: 15409
<b>International Relations Officer</b> - Global Campus, IPP (International Professional Programs), IOP (International Online Programs), IBP (International Bilingual Programs)	Laura Liberatore Sánchez	<a href="mailto:laura.liberatoresanchez@ceu.es">laura.liberatoresanchez@ceu.es</a> +34 91 514 01 05 Ext: 15494
<b>International Assistant</b>	Giulia Giovanella, María José Barba	<a href="mailto:international.mobility@ceu.es">international.mobility@ceu.es</a> +34 91 514 01 05

## 2. Montepríncipe Campus

Edificio EPS (Escuela Politécnica Superior) Planta BAJA - 28668 Boadilla del Monte - Madrid (SPAIN)

POSITION & FUNCTION	NAME	CONTACT DETAILS
<b>Administrative Officer</b> - Incoming + Outgoing students	Ana Ibarra Alcaraz	<a href="mailto:ana.ibarra@ceu.es">ana.ibarra@ceu.es</a> +34 91 3724040 Ext: 14902
<b>International Relations Officer</b> - Outgoing + Incoming students - Erasmus internships	Ana-Ly Tamargo-Fernández Rodríguez	<a href="mailto:ana.tamargorodriguez@ceu.es">ana.tamargorodriguez@ceu.es</a> +34 91 3724040 Ext:14913 (Tuesday, Thursday)
<b>International Relations Officer</b> - Global Campus, IPP, IOP, IBP	Verónica Matilla Julián	<a href="mailto:veronica.matillajul@ceu.es">veronica.matillajul@ceu.es</a> +34 91 372 47 00 Ext 14653

## ACADEMIC COORDINATORS OF INTERNATIONAL RELATIONS

### 1. Law School (Moncloa)

NAME	CONTACT DETAILS
James Patrick St Maur Mills Bradley	<a href="mailto:james.stmills@ceu.es">james.stmills@ceu.es</a> +34 91 5140400 Ext: 15746
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### 2. School of Economics and Business Studies (Moncloa)

NAME	CONTACT DETAILS
Elizabeth Frank	<a href="mailto:elizabeth.frank@ceu.es">elizabeth.frank@ceu.es</a> +34 91 456 63 00 Ext: 15408
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### 3. School of Humanities and Communication Sciences (Moncloa)

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#### 4. Institute of Technology (Montepríncipe)

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#### 5. School of Pharmacy (Montepríncipe)

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#### 6. School of Medicine (Montepríncipe)

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## CEU GLOBAL ACADEMIC COORDINATORS

NAME	SCHOOL	CONTACT DETAILS
<b>Natalia de Barrio Fernández</b> - IBP Fordham Coordinator	Law School	<a href="mailto:natalia.delbarrio@ceu.es">natalia.delbarrio@ceu.es</a>
<b>Alexandra Dumitrascu</b> - IPP UNITAR (United Nations Institute for Training and Research) Coordinator	Law School	<a href="mailto:alexandra.dumitrascu@ceu.es">alexandra.dumitrascu@ceu.es</a>
<b>María Cortejoso Lino</b> - IBP Boston IBC Coordinator	School of Economics and Business	<a href="mailto:maria.cortejosolino@ceu.es">maria.cortejosolino@ceu.es</a>
<b>María Isabel Abradelo de Usera</b> - IBP UCLA Coordinator	School of Humanities and Communication Sciences	<a href="mailto:iabrad@ceu.es">iabrad@ceu.es</a>
<b>Roberto Gelado Marcos</b> - IBP Columbia & IBP Arizona	School of Humanities and Communication Sciences	<a href="mailto:roberto.geladomarcos@ceu.es">roberto.geladomarcos@ceu.es</a>
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<b>Cristina Sánchez López de Pablo</b> - IBP Boston GIB Coordinator	Institute of Technology	<a href="mailto:cristina.sanchezlopezpablo@ceu.es">cristina.sanchezlopezpablo@ceu.es</a>

## RECOMMENDED LANGUAGE SKILLS

The sending institution is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

LANGUAGE(S) OF INSTRUCTION	RECOMMENDED LANGUAGE OF	
	STUDENT	STAFF MOBILITY
Spanish	B2	B2
English	B2	B2

## CALENDAR

FALL SEMESTER AND COMPLETE ACADEMIC YEAR	SPRING SEMESTER
Nomination deadline: 30 <sup>th</sup> April	Nomination deadline: 30 <sup>th</sup> September
Application deadline: 15 <sup>th</sup> June	Application deadline: 15 <sup>th</sup> November
<ol style="list-style-type: none"> <li>1. Nominations should be sent through the Forms: <a href="https://forms.office.com/e/rirXyd7vbr">https://forms.office.com/e/rirXyd7vbr</a></li> <li>2. Application instructions will be sent to the student directly by <a href="mailto:international.mobility@ceu.es">international.mobility@ceu.es</a></li> <li>3. CEU San Pablo University will send its decision within 4 weeks after the application period has ended.</li> <li>4. A Transcript of Records will be issued no later than 8 weeks after the assessment period has finished.</li> </ol>	

## GENERAL INFORMATION

<b>Grading system</b>	Check information <a href="#">here</a>
<b>Visa</b>	<a href="https://extranjeros.inclusion.gob.es/es/InformacionInteres/InformacionProcedimientos/Ciudadanosnocomunitarios/hoja003/index.html">https://extranjeros.inclusion.gob.es/es/InformacionInteres/InformacionProcedimientos/Ciudadanosnocomunitarios/hoja003/index.html</a> *CEU San Pablo does not manage the visa, the process shall be done by the student
<b>Outgoings Insurance</b>	<a href="mailto:diego.cornejopoblete@ceu.es">diego.cornejopoblete@ceu.es</a> Phone: +34 91 514 01 05
<b>Housing</b>	Check information <a href="#">here</a> There is an Hospitality service that you can pay: more info click <a href="#">here</a>
<b>Special needs</b>	Check information <a href="#">here</a>