

# University of Cologne

Faculty of Arts and Humanities  
ERASMUS+ Information Sheet  
Academic Year 2018/2019



University of Cologne • Albertus-Magnus-Platz • 50923 Cologne, Germany

## 1. Institutional Details

<b>Name of the Institution</b>	University of Cologne
<b>ERASMUS ID Code</b>	D KOLN01
<b>EUC Number (Charta)</b>	29855
<b>Website</b>	<a href="http://www.uni-koeln.de/">http://www.uni-koeln.de/</a>
<b>Faculty</b>	Faculty of Arts and Humanities

## 2. Contact Details

<b>Institutional Coordinator</b>	Christiane Biehl, M.A <a href="mailto:c.biehl@verw.uni-koeln.de">c.biehl@verw.uni-koeln.de</a>
<b>Departmental Coordinator</b>	Center for International Relations (ZIB) at the Faculty of Arts and Humanities <a href="mailto:philfak-zib@uni-koeln.de">philfak-zib@uni-koeln.de</a>
<b>Address</b>	University of Cologne Center for International Relations (ZIB) at the Faculty of Arts and Humanities Albertus-Magnus-Platz 50923 Cologne, Germany  <b>Visitor address:</b> Robert-Koch-Str. 41, 1st Floor 50923 Cologne
<b>Telephone</b>	+49 (0)221 - 470 39 67
<b>Fax</b>	+49 (0)221 - 470 70 92
<b>Email</b>	<a href="mailto:philfak-zib@uni-koeln.de">philfak-zib@uni-koeln.de</a>
<b>Website</b>	<a href="http://zib.phil-fak.uni-koeln.de/internationalestudierende.html">http://zib.phil-fak.uni-koeln.de/internationalestudierende.html</a>

## 3. Nomination and Application

<b>Nomination Deadlines</b>	<b>Semester 1</b> (Winter semester)/ <b>full academic year: May 1</b> <b>Semester 2</b> (Summer semester): <b>November 1</b>
<b>Nomination Procedure</b>	<b>Partner universities should nominate their students through this online form:</b> <a href="http://zib.phil-fak.uni-koeln.de/35956.html?&amp;L=1">http://zib.phil-fak.uni-koeln.de/35956.html?&amp;L=1</a>  The nominated students will receive further information about the application procedure by email in May/June (Winter semester/ full academic year) or November (Summer semester).

<b>Application Periods</b>	<b>Semester 1</b> (Winter semester)/ <b>full academic year</b> : June 15 <b>until July 15</b> <b>Semester 2</b> (Summer semester): December 15 <b>until January 15</b>
<b>Application Procedure</b>	<p><b>Admission</b></p> <p>1) Students have to register online through the portal <a href="#">KLIPS 2.0</a>. (Detailed instructions on the registration procedure are sent by email beforehand).</p> <p>2) After completing the online registration, students need to print out the <b>Application for admission</b> and the <b>Registration form</b> from KLIPS 2.0 and send them (signed and stamped) by email to <a href="mailto:a.schwarz@verw.uni-koeln.de">a.schwarz@verw.uni-koeln.de</a>.</p> <p>Students will be informed by email, as soon as they have been admitted. The Letter of Admission can be printed out from KLIPS 2.0, if needed.</p> <p>Contact person: Annika Schwarz <a href="mailto:a.schwarz@verw.uni-koeln.de">a.schwarz@verw.uni-koeln.de</a>.</p> <p><b>Enrolment</b></p> <p>1) After being admitted, students are required to <a href="#">pay the student welfare contribution by bank transfer</a>. Payment of the contribution is a prerequisite for course registration!</p> <p>2) Additionally, students are required to <a href="#">upload a portrait photo</a> of themselves in KLIPS 2.0.</p> <p>3) As soon as the payment of the student welfare contribution has been registered, students will receive a Welcome Letter from the University of Cologne containing their matriculation number and the PIN for <a href="#">activating their electronic student account</a>.</p> <p>4) After their arrival in Cologne, students have to submit <a href="#">proof of health insurance</a> to the International Office.</p> <p>Contact person: Annika Schwarz <a href="mailto:a.schwarz@verw.uni-koeln.de">a.schwarz@verw.uni-koeln.de</a></p> <p>General information <a href="http://www.portal.uni-koeln.de/erasmus_in_cologne.html?&amp;L=1">http://www.portal.uni-koeln.de/erasmus_in_cologne.html?&amp;L=1</a> or <a href="http://zib.phil-fak.uni-koeln.de/27090.html?&amp;L=1">http://zib.phil-fak.uni-koeln.de/27090.html?&amp;L=1</a></p>
<b>Language Requirements</b>	<b>German B1</b> is <b>strongly</b> recommended. For courses in German Linguistics and Literature <b>German B2.2</b> is <b>strongly</b> recommended.

#### 4. Semester Dates/Arrival

<b>Academic Year 2018/19</b>	<b>Semester 1</b> (Winter semester) <b>Lecture Period:</b> October 8, 2018 to February 1, 2019 <b>Semester 2</b> (Summer semester) <b>Lecture Period:</b> April 1, 2019 to July 12, 2019
One week before the lecture period starts, the ZIB organizes <b>Welcome Days</b> for all incoming students.  <a href="#">Semester dates overview until 2023/24</a>	<b>Main Holidays:</b> Christmas: December 23, 2018 to January 5, 2019 Easter: April 19 to 22, 2019 Whitsun: June 10 to 14, 2019

## 5. Visa, Housing, Health Insurance

<b>Visa</b>	<p>For information on visa requirements, please visit:  <a href="http://zib.phil-fak.uni-koeln.de/27093.html?&amp;L=1">http://zib.phil-fak.uni-koeln.de/27093.html?&amp;L=1</a> and  <a href="https://www.auswaertiges-amt.de/de/einreiseundaufenthalt/visabestimmungen-node">https://www.auswaertiges-amt.de/de/einreiseundaufenthalt/visabestimmungen-node</a></p> <p>The University of Cologne will provide assistance, if required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.  Please contact: Annika Schwarz  <a href="mailto:a.schwarz@verw.uni-koeln.de">a.schwarz@verw.uni-koeln.de</a></p>
<b>Housing</b>	<p>Students can apply for Student Housing on this website:  <a href="https://t11host.eu/SWK/index.html#admission">https://t11host.eu/SWK/index.html#admission</a>  <b>We recommend applying right after nomination!</b></p> <p>For more information on accommodation, see <a href="http://zib.phil-fak.uni-koeln.de/27095.html?&amp;L=1">http://zib.phil-fak.uni-koeln.de/27095.html?&amp;L=1</a> and <a href="http://www.portal.uni-koeln.de/6912.html">http://www.portal.uni-koeln.de/6912.html</a></p>
<b>Health Insurance</b>	<p>Health insurance is mandatory for every one seeking to enrol at the University of Cologne. For more information, please visit: <a href="http://zib.phil-fak.uni-koeln.de/27094.html?&amp;L=1">http://zib.phil-fak.uni-koeln.de/27094.html?&amp;L=1</a></p>
<b>Students with Disabilities</b>	<p>For more information, please visit:  <a href="http://inklusion.uni-koeln.de/index_ger.html">http://inklusion.uni-koeln.de/index_ger.html</a></p>

## 6. Courses

<b>Learning Agreement</b>	<p><b>Learning Agreements should not be sent before the course catalogue has been published!</b></p> <ul style="list-style-type: none"> <li>• Winter semester course catalogue usually published <b>end of July</b></li> <li>• Summer semester course catalogue usually published <b>beginning of February</b></li> </ul>
<b>German as a Foreign Language (DaF) Courses</b>	<p>The <a href="#">Department of German as Foreign Language (DaF)</a> offers German language courses for international exchange students before and during the semester (limited capacities). <b>Online pre-registration is mandatory!</b></p> <p>For more information see: <a href="http://zib.phil-fak.uni-koeln.de/27187.html?&amp;L=1">http://zib.phil-fak.uni-koeln.de/27187.html?&amp;L=1</a> and <a href="https://www.portal.uni-koeln.de/deutschkurse.html?&amp;L=1">https://www.portal.uni-koeln.de/deutschkurse.html?&amp;L=1</a></p>
<b>Course Selection and Registration</b>	<p><b>Course Selection</b></p> <p>The course catalogue will be published on <a href="#">KLIPS 2.0</a> at the beginning of July for winter semester/ beginning of February for summer semester. ERASMUS+ students are free to choose their courses from the entire <a href="#">course catalogue of the Faculty of Arts and Humanities</a>.</p> <p>The following subjects are <b>not offered</b> by the Faculty of Arts and Humanities: Sociology, Political Sciences, Economics, Law, Psychology</p> <p>For detailed information on course selection and offerings, please see <a href="http://zib.phil-fak.uni-koeln.de/27107.html?&amp;L=1">http://zib.phil-fak.uni-koeln.de/27107.html?&amp;L=1</a></p>

	<p><b>Course Registration</b></p> <p>Course registration needs to be done online during registration periods:  Winter semester: period 1: February, period 2: March  Summer semester: period 1: July/August, period 2: September</p> <p><b>Payment of the student welfare contribution is a prerequisite for course registration!</b></p> <p>For more information on course registration, see <a href="http://zib.phil-fak.uni-koeln.de/27116.html?&amp;L=1">http://zib.phil-fak.uni-koeln.de/27116.html?&amp;L=1</a></p>
<p><b>Language of Instruction</b></p>	<p>The main language of instruction at the Faculty of Arts and Humanities is <b>German</b>.</p> <p>A few English taught courses are offered, e.g. in: <b>African Studies, Archaeology, Ethnology, Indology, Linguistics &amp; Phonetics, Media &amp; Cultural Studies, Oriental Studies, North American History, and Musicology.</b></p> <p>The following degree programmes are entirely taught in English: <b>English Studies (BA, MA), North American Studies (MA), and African Culture and Environment (MA).</b></p>
<p><b>Information about ECTS System</b></p>	<p>All study programmes at the University of Cologne are structured into modules. A module is a teaching unit consisting of several co-requisite courses (e.g. 1 lecture + 1 seminar + 1 tutorial that must be taken together) and one final examination (e.g. a written exam, an oral exam or an essay). Depending on the module's workload, students are awarded either 6, 9 or 12 credit points. Larger modules spreading over two semesters can be allocated 15 or 20 ECTS credits.</p> <p>In case exchange students want to study only a selected course of a given module, i.e. not the whole teaching unit, they need to arrange the amount of ECTS credits and the type of examination individually with the lecturer.</p> <p>Here is a non-binding overview of how many ECTS credits lecturers tend to award, if students do not study the complete module:</p> <ul style="list-style-type: none"> <li>• Lectures with attendance only or short online test (usually not graded): 2 ECTS</li> <li>• Seminar/Übung with oral presentation/exam: 2-4 ECTS</li> <li>• Seminar/Übung with term paper/essay: 4-6 ECTS</li> </ul>