**Erasmus+ Programme**

**D MUNCHEN06**

**Munich University of Applied Sciences**

**Departmental coordinator: Prof. Mion Giorgio**

**A. Information about higher education institutions**

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| --- | --- | --- | --- |
| **Name of the institution**  **(Institutional Coordinator and Departmental Coordinator)** | **Erasmus code** | **Contact details**  **(email, phone …)** | **Website**  **(Home page and course catalogue)** |
| **Munich University of Applied Sciences** | **D MUNCHEN06** | *Institutional/Administrative contact:* International Affairs  Lothstrasse 34 80335 Munich,Germany  [international-office@hm.edu](mailto:international-office@hm.edu)  +49 89 1265 -1121/-1243  *Departmental Contact*  *(Department of Business Administration)*  Ms Nicole Morandi-Grassinger  Department of Business Administration  Am Stadtpark 20  81243 München, Germany  Phone: +49 89 1265 2716  Fax: +49 89 1265 2714 [nicole.morandi@hm.edu](mailto:nicole.morandi@hm.edu)  *Academic Contact*  *(Department of Business Administration)*  Prof. Dr. Harald Müllich  Department of Business Administration  Am Stadtpark 20  81243 München, Germany  Phone: +49 89 1265 2731  Fax: +49 89 1265 2714  [harald.muellich@hm.edu](mailto:harald.muellich@hm.edu) | [www.hm.edu/international](http://www.hs-bremen.de/)  www.hm.edu/exchange  [www.bwl.hm.edu](http://www.bwl.hm.edu) |

**C. Recommended language skills**

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| --- | --- | --- | --- | --- | --- |
| **Receiving institution  [Erasmus code]** | ***Subject area*** | **Language of instruc­tion 1** | **Language of instruc­tion 2** | **Recommended language of instruction level** | |
| Student Mobility for Studies |  |
| **D MUNCHEN06** | Economics | German | English | B2 GERMAN  Or  B2 ENGLISH (for courses in English)\* |  |

For further information on documents required please see the website: <https://www.hm.edu/exchange/>

**D. Additional requirements**

**Student Mobility for Studies**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Receiving institution  [Erasmus code]** | ***Subject area*** | Minimum Number of Credits to be included in the study plan | Faculty or Department(s) where students will be entitled to attend courses/modules | Access to other Faculties or Departments  (yes / no) | Support and infrastructure to welcome students/staff with disabilities  (yes / no) |
| **D MUNCHEN06** | Economics |  | Business Administration | Yes | Yes |

**D MUNCHEN06:**

Please see attached data sheet for required application documents and further information. D MUNCHEN06 offers the basic infrastructure to welcome students and staff with disabilities. In case of additional requirements regarding academic, organisational or other aspects (e.g. students/staff with special needs) please contact [int-affairs@hm.edu](mailto:int-affairs@hm.edu).

**E. Calendar**

|  |  |  |
| --- | --- | --- |
| **Receiving institution**  **[Erasmus code]** | **Autumn term**  **APPLICATION DEADLINE** | **Spring term**  **APPLICATION DEADLINE** |
| **D MUNCHEN06** | May 1st (nomination)  May 15th (application) <https://www.hm.edu/exchange/> | November 1st (nomination)  November 15th (application)  <https://www.hm.edu/exchange/> |

**F. Information**

**1. Grading systems of the institutions**

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| --- | --- |
| **Receiving institution**  **[Erasmus code]** | **ECTS Link** |
| **D MUNCHEN06** | See the following tableau |

**D MUNCHEN06:**

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| --- | --- | --- |
| In the German university system marks are graded from 1,00 to 5,00, with 4,00 being the minimum score required to pass | | |
| **Grade** | **German Grade** | **Definition** |
| A | 1,00-1,59 | Very good |
| B | 1,60-2,59 | Good |
| C | 2,60-3,29 | Satisfactory |
| D | 3,30-3,59 | Satisfactory |
| E | 3,60-4,00 | Sufficient |
| F | *4,01-5,00* | *Failed* |

**2. Visa**

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| **D MUNCHEN06** | [int-affairs@hm.edu](mailto:int-affairs@hm.edu)  Phone +49 89 1265 -1121/-1243 | [www.hm.edu/international](http://www.hm.edu/international)  [www.hm.edu/exchange](http://www.hm.edu/exchange) |

**3. Insurance**

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| **D MUNCHEN06** | [int-affairs@hm.edu](mailto:int-affairs@hm.edu)  Phone +49 89 1265 -1121/-1243 | [www.hm.edu/international](http://www.hm.edu/international)  [www.hm.edu/exchange](http://www.hm.edu/exchange) |

**4. Housing**

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| **D MUNCHEN06** | [int-affairs@hm.edu](mailto:int-affairs@hm.edu)  Phone +49 89 1265 -1121/-1243 | [www.hm.edu/international](http://www.hm.edu/international)  [www.hm.edu/exchange](http://www.hm.edu/exchange) |