



Pontifícia
Universidade
Católica do
Rio de Janeiro

Central Coordination for International Cooperation

Fact Sheet





Pontifícia
Universidade
Católica do
Rio de Janeiro

Address

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Brasil Tel: (55 21) 3527-1577





Central Coordination for International Cooperation

General information

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Social medias

Incoming students



PUC-Rio students



Associate Vice-President for Academic Affairs

Dr. Ricardo Alencar
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Partnership Supervisor

Ms. Christine Duarte
partnership@puc-rio.br

Office Manager

Ms. Carla Rodrigues
manager@puc-rio.br

Senior Advisor for International Mobility

Ms. Linda Cristina Sousa
incoming@puc-rio.br

Senior Advisor for PUC-Rio students

Mr. Daniel Castro
mobility@puc-rio.br

Academic Year

Academic semesters

First semester: 4 months
From February/March to June/mid July

Second semester: 4 months
From August to November/mid December

Academic vacation periods

Summer: approximately 3 months
From December to February/March

Winter: approximately 1 month
From mid-July to mid-August

Exams

Are scheduled throughout the semester. Most courses have 2 exams per semester (G1 and G2), but it can vary. Examination periods are not fixed. More exams, papers, tests may be scheduled at teacher’s discretion.

Pre-term Intensive Portuguese Course | Summer

Regular term First academic semester

Pre-term Intensive Portuguese Course | Winter

Regular term Second academic semester

Arrival:
January 12th

Orientation day:
January 13th

Classes begin/end:
January14th to February 10th

Arrival:
February 25th

Orientation day:
February 26th

Classes begin/end:
March 2nd to July 11th

Arrival:
July 07th

Orientation day:
July 08th

Classes begin/end:
July 13th to August 5th

Arrival:
August 05th

Orientation day:
August 06th

Classes begin/end:
August 11th to December 14th

Information about Courses

Class schedule

Classes and relevant course information are listed at [“Horário das Disciplinas”](#).

It is also possible to request the class syllabus by sending a message directly to the Department.

The email address for contacting each academic department can be found [here](#).

Required Student's workload per semester (PUC-Rio credits)

Exchange students must take a minimum of 2 classes (8 credits) and a maximum of 5 classes (24 credits) including the mandatory Portuguese as a second language course for who is not proficient in Portuguese.

Grading system

Grades range from 0 (zero) to 10 (ten).

5 (five) is the minimum passing grade for undergraduate students.

6 (six) is the minimum passing grade for graduate students.

Credit system

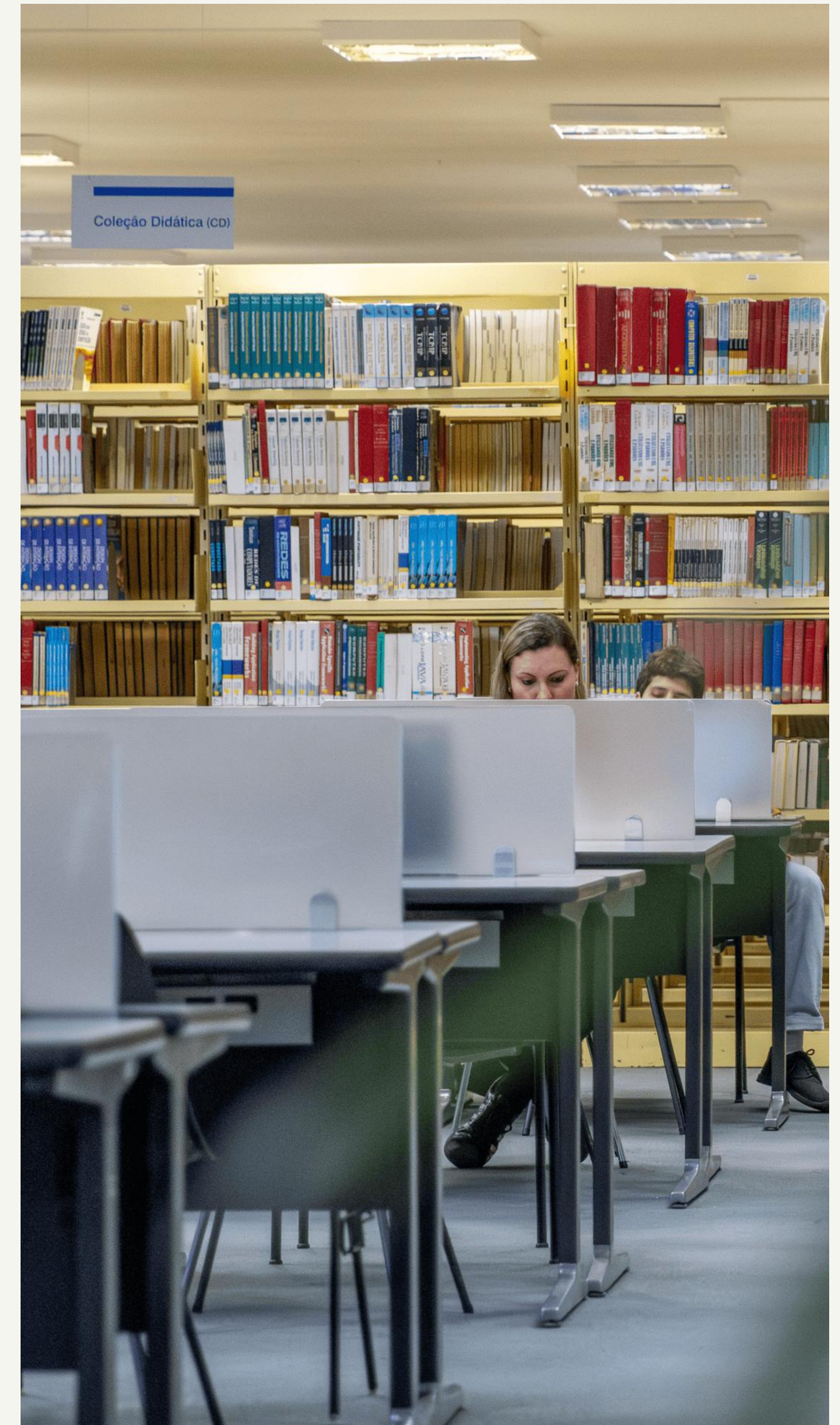
Standard term: 15 weeks

1 credit = 1 class hour/week of lecture class or

2 hours laboratory class/week or

3 hours of exercise class/week

01 hour class=50 minutes



Languages

Language Requirements

Although students are not required a specific level of proficiency in Portuguese language, all exchange students must take a placement test in order to confirm their knowledge of Portuguese on the first day of classes. All exchange students are required to take the Portuguese course during regular academic term even if they apply to classes taught in English.

Courses in English

PUC-Rio offers a package of disciplines in English to compound the student's schedule every semester. These courses are subject to academic planning.

Note: Along with the courses in English, international students must attend Portuguese as a Second Language class during their academic semester.

No English level is required to attend the courses taught in English. Although an intermediate level (B1) or upper proficiency is highly recommendable.

The courses offered in English will be determined by each department after the academic planning for the semester and may or may not be offered depending on the department's demand. The list of courses to be offered is generally released and made available about two months before the start of classes.

[Courses available in English](#)

Pre-Term Portuguese as a Second Language Intensive Course

Held before the regular semester, the Pre-Term Portuguese as a Second Language Intensive Course will not be included in the student's transcript even if they enroll in the regular semester.

Students who take the Pre-Term Portuguese as a Second Language Intensive Course will receive a certificate of completion indicating the course date, student's grade and level of Portuguese taken.

The Portuguese language courses are offered at five different levels: from very basic to the advanced levels.

Each student will take a placement test to confirm their exact knowledge of Portuguese. This course aims to develop the student's written and oral skills in Portuguese, preparing international students to attend regular courses at the university during the subsequent academic terms.

[Information about the Pre-Term Portuguese](#)



Student Exchange Program

Application process

Students interested in applying for the academic exchange program (semester/year), and for the Pre-term Intensive Portuguese program must fill in an online form available [here](#).

Application deadlines

[October 15th, 2024](#)

Exchange period of March to July, 2025

[April 15th, 2025](#)

Exchange period of August to December, 2025

Application deadlines for pre-term Portuguese Intensive Course

[October 15th , 2024](#) | January/February 2025 session

[April 15th, 2025](#) | July 2025 session

[Nomination guide - Procedures](#)

Nomination process

The partner university must send a nomination e-mail to the Incoming Coordination at incoming@puc-rio.br

Required documents

After students have filled out the online application form for the Intensive Portuguese Program and/or the Regular Exchange Program, they need to upload the required documents following the instructions.

Required documents list

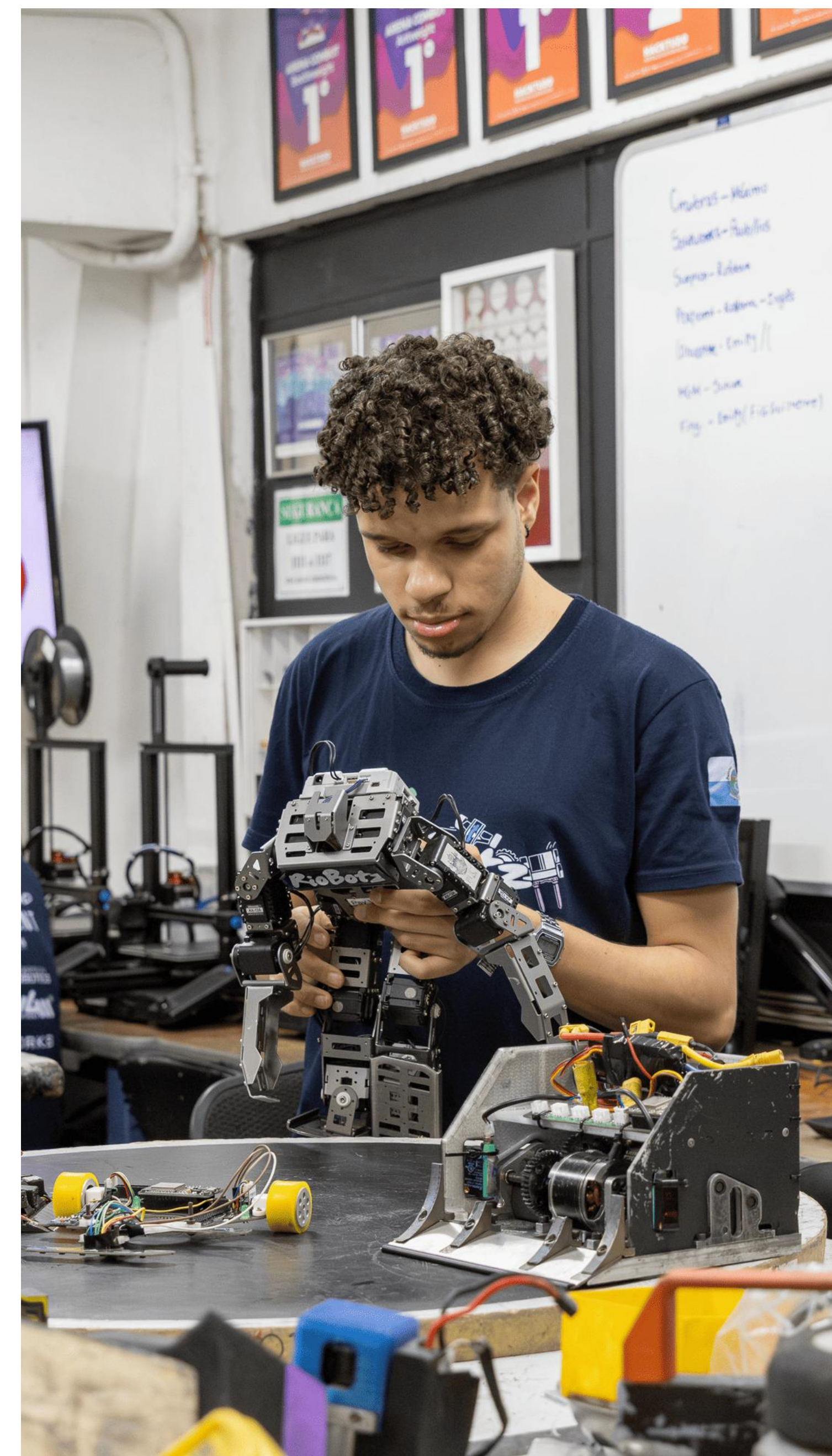
- 1 photo (3 x 4 cm size)
- Official transcript
- Nomination letter
- Passport
- Personal statement
- Proof of Student's International health insurance (mandatory)
- Proof of COVID vaccination (recommendable)
- Proof of payment of the administrative cost.

Please refer to http://www.puc-rio.br/ensinopesq/ccci/incoming/fees_tuition.html for more information about tuition, fees and wire transfer details.

VISA

A student visa is required. The visa must be obtained **BEFORE** entering Brazil.

A tourist visa **CANNOT** be changed into a student visa once in the country.



Customized and Faculty-led Programs | Brazilian Seminars

Customized Programs and Faculty-led Programs

Organized under the supervision of a faculty member, these programs are developed on demand to attend the specific needs of international institutions and educators.

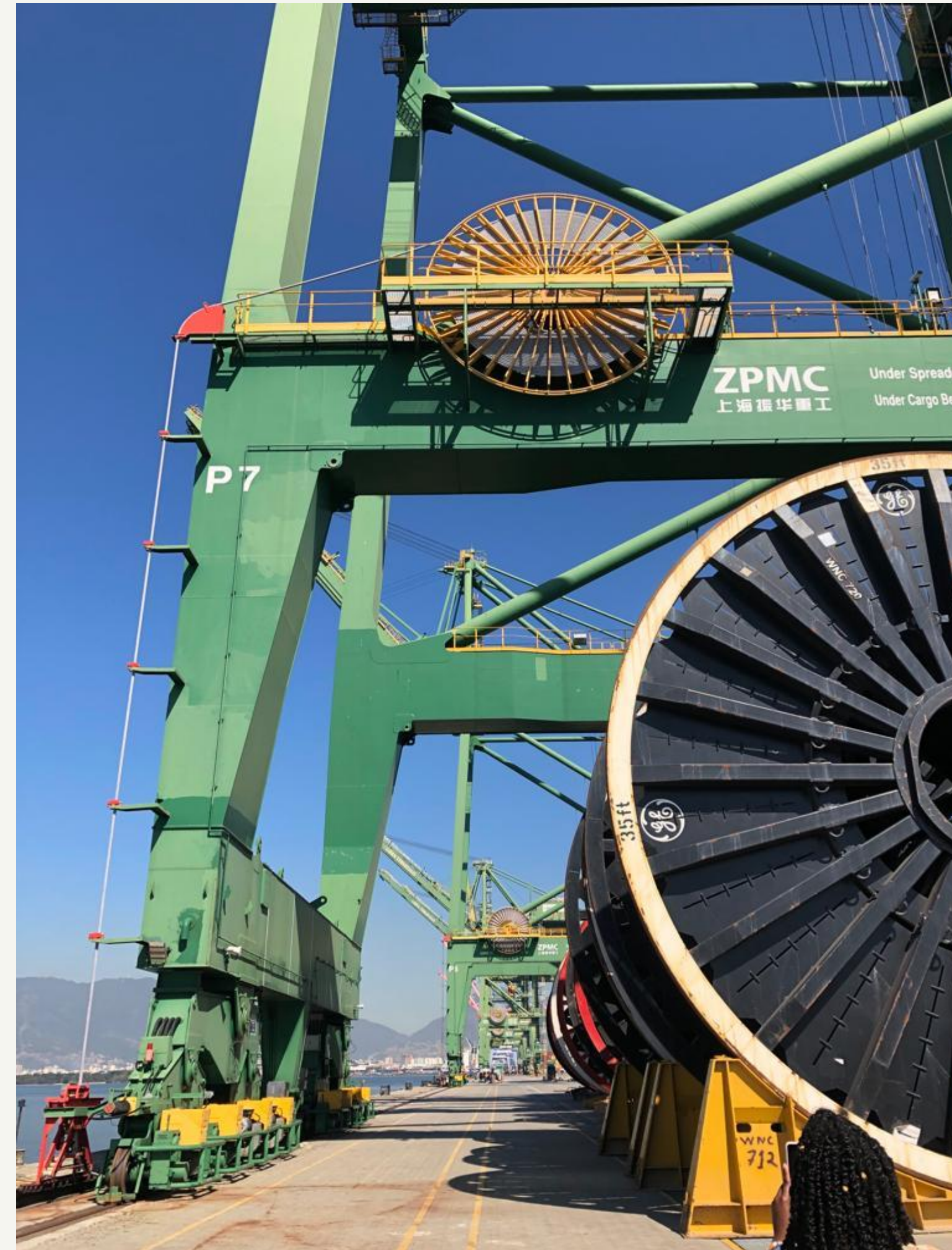
The contents are flexible and may vary according to the intended demand.

It can be tailored to any necessary length and may include technical visits, cultural activities, visits to NGOs and service learning.

Classes, seminars and lectures can be presented in English.

A diverse range of themes is available for the lectures. The most common programs are based on Portuguese language and Culture, Politics and Sociology, Business and Entrepreneurship, Engineering, Energy, Oil & Gas, Environment and Natural Resources.

Institutions interested in requesting a faculty-led program at PUC-Rio may contact customizedccci@puc-rio.br



Brazilian Seminars

The Brazilian Seminars developed by PUC-Rio is an international summer school, held every July since 2016.

It's an interdisciplinary program meant to give a broad perspective of Brazilian issues which are currently in the global scenario.

Course duration: 60 hours

52 class-hours are offered through lectures on different topics. Technical visits promotes the encounter of the academic theory with the real life of companies and entrepreneurs located in Rio. Cultural and social activities complements the Brazilian experience.

It is possible to combine the Brazilian Seminars program with 20h or 40h of Portuguese language.

Information about the Brazilian Seminars can be found at [online](#) and at customizedccci@puc-rio.br

Accommodation

Accommodation Program

PUC-Rio does not provide dorms facilities on campus but offers an excellent opportunity for students to experience the Brazilian way of life by offering to international students the possibility of a Brazilian homestay accommodation program.

[Brazilian homestay accommodation program](#)



Other accommodation options

[Uliving](#) | [Co.Vívere](#)

Uliving and Co.Vívere are two Brazilian companies that provides housing for university students. Their infrastructure includes fully furnished rooms, communal areas, and study spaces.

Cost of living

[Living in Rio de Janeiro](#)



Extension/Other

Internship

Exchange students are able to do an internship in Rio de Janeiro. However, they need to be studying at PUC-Rio. We strongly recommend them to inform CCCI as well as CCESP (Internship Coordination Office) concerning this matter.

Contact the Incoming Coordination for more details:
incoming@puc-rio.br

Volunteer Work

[Community projects/services organized by PUC-Rio.](#)

Visiting PUC-Rio

In case you want to schedule a visit to our university, please, contact the Incoming Coordination at incoming2@puc-rio.br

Visiting professors, staff mobility and Erasmus+ Programs

CCCI provides support to visiting professors and staff mobility at our university.

Please, contact the Incoming Coordination at incoming2@puc-rio.br

Support for Disabilities

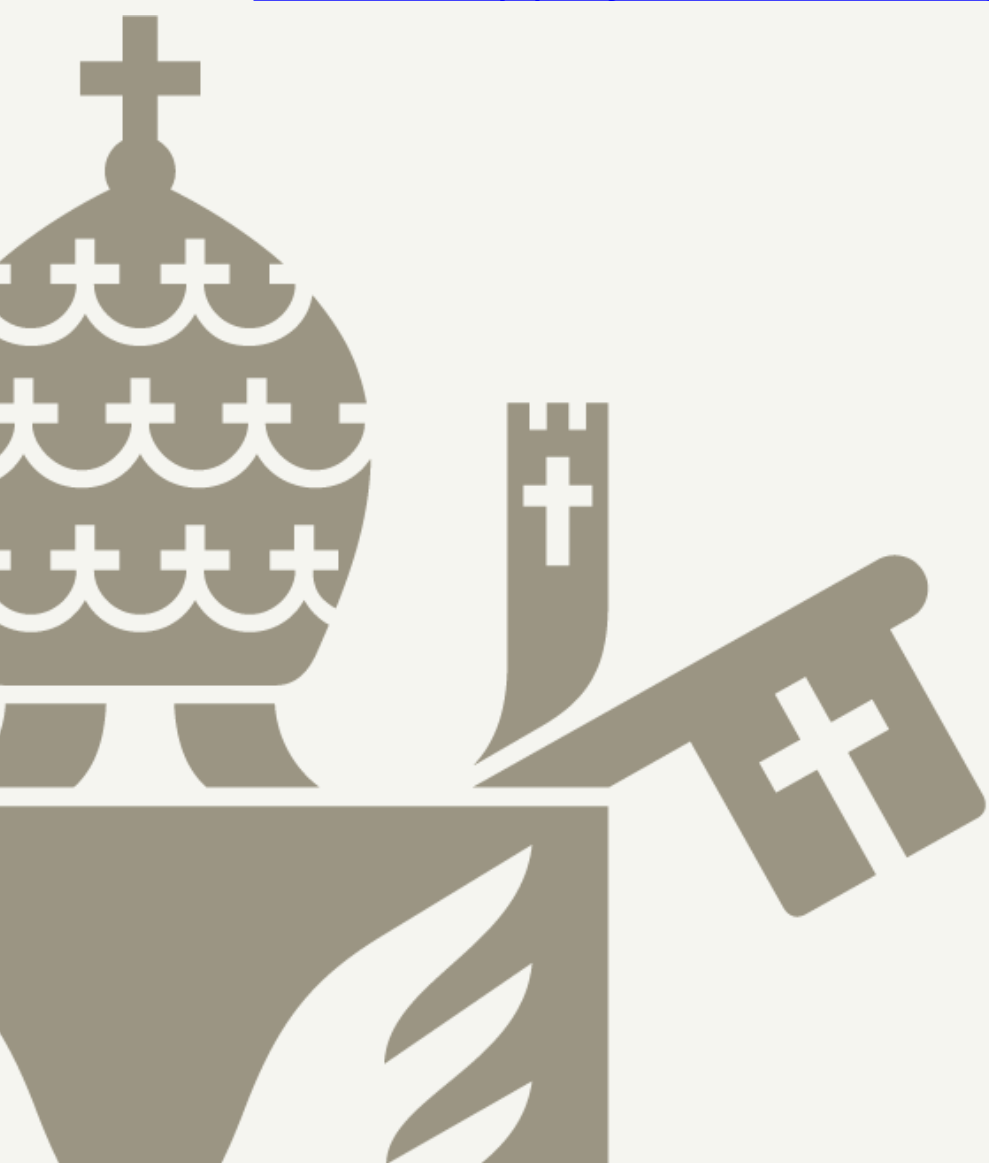
CCCI assists students with special needs working closely together with the Center for People with Disabilities – NAIPD/PUC-Rio.

NAIPD works directly with the CVI (Central of Independent Life) at PUC-Rio.

Students with learning disabilities should inform CCCI, so that we contact their professors about the student's necessity.

The International Office can also help the students that need extra time to take tests and exams, or with different kinds of computer programs etc.

CCCI cannot provide a Note Taker, but we can help the student to find a volunteer classmate to help them.





BEM VINDOS AO RIO DE JANEIRO!

