

E SEVILLA03

UNIVERSIDAD PABLO DE OLAVIDE

Coordinator: Prof. Yvonne Bezrucka
232 - Literature and linguistics

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDAD PABLO DE OLAVIDE	E SEVILLA03	<p>Institutional Coordinator/Head of International Office: Miguel A. Herrera Sánchez. Carretera de Utrera Km 1 41013 Sevilla, Spain.</p> <p><u>Tel: +34954349398 - +34954349372</u> Fax: +34954349304 email: erasmus@upo.es</p> <p>Departmental Coordinator: Elena Muñoz Grijalvo Departamento de Geografía, Historia y Filosofía Facultad de Humanidades Ctra. Utrera, Km. 1 41013 Sevilla, Spain emungri@upo.es</p>	<p>www.upo.es</p> <p>Incoming students: https://www.upo.es/aric/foreign-students/</p>

C. Recommended language skills

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level
			Student Mobility for Studies
E SEVILLA03		Spanish	B1 A certification will not be generally required

E. Calendar

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E SEVILLA03	Nomination deadline (both semesters): 30 th April Application Deadline (both semesters): 30 th May	Nomination deadline (both semesters): 30 th April Application Deadline (both semesters): 30 th May

E SEVILLA03: The application procedure will be online via the following link: <https://www.upo.es/aric/foreign-students/>. The student will be informed upon nomination from the partner institution.

- The students must fill out all the details and click on "Registrar solicitud/send".

F. Information

The Pablo de Olavide University organizes a **welcome week** for international students in which the "incoming team" of the International Relations Office gives all the necessary documents (Student card, a map of the city, list of activities...) in different informative meetings. Also we send them a link where they can see the International student guide with all information relating to accommodation, courses, timetable, cost of life:

http://www.upo.es/aric/estudiantes_ext/index.jsp

A tutor programme is offered for all international students for having a better start of their academic year (Spanish students help them to find courses, looking for accommodation). Besides the international students can participate in cultural activities and they go with their tutor.

Intensive Spanish Course: There will be a free 50 hour course at the beginning of the academic year, for beginners ONLY (level A1). This course will last the whole semester and at the end of the course, if you achieve all the objectives, you receive 5 E.C.T.S. credits.

In the campus there is a service unit for disable student/staff. They provide of assistance and information. The contact person is: Juan Vázquez Garrido. Carretera de Utrera km 1. 41013 Sevilla. Email: jvazgar@admon.upo.es. Tel: +34 954-97-73-99.

1. Grading systems of the institutions

INFORMATION ABOUT THE EUROPEAN CREDIT TRANSFER SYSTEM

ECTS grade	% of students that usually get that grade	Definition
A	10	EXCELLENT – Wonderful result with little mistakes
B	25	VERY GOOD- Over the average but with some mistakes
C	30	GOOD – Correct work in general terms but with certain number of mistakes
D	25	SATISFACTORY – Correct but with significant lacks
E	10	SUFFICIENT –The results satisfy the minimal criteria.
F, FX		FAIL - Slightly more of work is needed to overcome the subject

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Equivalences between the ECTS System and the system used in the Universidad Pablo de Olavide.

MATRICULA DE HONOR10*		A*
SOBRESALIENTE	9- 10	A
NOTABLE	7-8,9	B (8-8,9) C (7-7,9)
APROBADO	5-6,9	D (6-6,9) E (5-5,9)
SUSPENSO	0-4,9	FX (3-4,9) F (0-2,9)

5. - ECTS Credits

Full year	60 ECTS credits
1 semester	30 ECTS credits

**MATRÍCULA DE HONOR*: Special mention given by the professor's own initiative to the most successful students in the course.

2. Visa

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E SEVILLA03	erasmus@upo.es +34 954 34 93 98 +34 954 34 93 72	Non EU-students willing to stay longer than three months must apply for the corresponding visa at the Spanish Consulate: http://www.interior.gob.es/es/web/servicios-al-ciudadano/extranjeria/regimen-general/entrada-requisitos-y-condiciones

3. Insurance

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I VERONA01	International Office relazioni.internazionali@ateneo.univr.it	http://www.univr.it/main?ent=catdoc&id=963&uo=61&lang=it
E SEVILLA03	erasmus@upo.es +34 954 34 9398 +34 954 34 9372	We strongly advise students to have a health insurance policy as well as a third part damage insurance which may be used in Spain. All students from the European Union must fill in the E-111 or E-128 form. Students must ask about this form in their country, since it will allow them to use Spanish Social Security Services if needed. Other insurance for luggage loss or theft may also be useful.

4. Housing

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E SEVILLA03	erasmus@upo.es +34 954 34 9398 +34 954 34 9372	An accommodation service is not provided. Students will receive further information on how to find accommodation in the information package (https://www.upo.es/aric/foreign-students/) as well as on our facebook profile: Incoming UPO.