

Fact Sheet for Student Exchange Program (Incoming)

I. General Information	
Name of University	National Chengchi University (NCCU)
President	Prof. Tsai-Yen Li
Number of Faculty and Staff.	1,400+ professors and staffs
Number of Students	16,000
Number of International Students	3,000+
Mailing Address	Office of International Cooperation (OIC) National Chengchi University No. 64, Section 2, Zhinan Road, Wenshan District, Taipei City 11605, Taiwan
Department in Charge of Student Exchange	Office of International Cooperation (OIC)
Contact Information	Office : 8 th Floor, Administration Building TEL : +886-2-2939-3091 FAX : +886-2-2939-9850 Email : oi@nccu.edu.tw Website : https://oi.nccu.edu.tw/
The Vice President of OIC	Prof. Ching-Ping Tang
Exchange Program Coordinators	<p>Incoming (From Partner University to NCCU):</p> <p>* Mr. Yulin Kuo (Northeast Asia, Southeast Asia, and the Americas) e-mail: <ykuo088@g.nccu.edu.tw> phone: +886-2-2939-3091 #62045</p> <p>* Mr. Kiki Chen (Europe, Western & Central Asia, and Africa) e-mail: <kkchen@g.nccu.edu.tw> phone: +886-2-2939-3091 #62068</p> <p>Outgoing (From NCCU to Partner University):</p> <p>* Ms. Emma Chiu (Europe / UST) e-mail: <yushan99@nccu.edu.tw> phone: +886-2-2939-3091 #67465</p> <p>* Ms. Chelsey Lee (Asia Pacific, Western Asia, and the Americas) e-mail: <outbound@nccu.edu.tw> phone: +886-2-2939-3091 #62025</p>
Academic Calendar	Link * Fall semester: from early or mid-September to late January * Spring semester: from mid-February to late June
Student Clubs	Link

II. Application		
Nomination Procedure	When the nomination period opens, partner universities will receive an invitation to nominate their students via our online system. Once the nominations are completed, the online system will automatically notify the nominated students.	
Application Procedure	Nominated students from our partner universities should complete their application and submit the required documents through our online system. More information on the OIC website: Link	
Required Documents for Application	<ol style="list-style-type: none"> 1. Online application form (signed by the student) 2. Home university enrollment certificate in English 3. Official transcript from home university (in English, with grading or credit system explanation) 4. Passport photo page scan 5. Statement of purpose in Chinese or English (within two A4 pages, focusing on the applicant's motivation to participate in the exchange program along with learning or experience goals during the program) 6. Passport size photo 	
Application Deadline for the 2024/2025 Academic Year	Fall 2024 / 1 st Semester Entry	Spring 2025 / 2 nd Semester Entry
	April 20 th 2024	October 20 th 2024
Duration of Exchange	One semester or one academic year * For students of Mainland China, Hong Kong, or Macau nationality: due to visa issue, we can only accept one semester exchange. * For Japanese or Korean students: to align with the Japanese or Korean academic calendar, Japanese or Korean students may come for a year-long exchange starting from the Spring semester. Please note that the Spring semester in Taiwan begins in February, while the Spring semester in Japan and Korea begins in April.	
Recommended Level of Language Proficiency	* For Mandarin-taught courses: TOCFL Superior or HSK Level 4. Please note that some colleges or departments (e.g., College of Informatics and College of Science) may require a higher level of Mandarin proficiency. * For English-taught courses: TOEFL iBT 80, IELTS 6.0, TOEIC 700, CEFR B2, or any other assessment of a similar level.	
GPA Requirement	At least 2.75 out of a 4.0 scale. * GPA conversion table: countries which use a different grading system than 4.0 scale may refer to the following table for conversion purposes: Link .	

III. Course Related Information																																											
Departments at NCCU	Link																																										
NCCU Academic Courses (Mandarin-taught and English-taught courses)	<p>Course Search Engine: Link PDF Guide</p> <p>University-wide English-taught Courses: Link</p> <p>* Course availability: exchange students may take courses across departments, <u>except for the ones offered by the following departments:</u></p> <ul style="list-style-type: none"> - International Master's Program in Asia-Pacific Studies (IMAS); - International Master of Business Administration (IMBA); - Executive Master of Business Administration (EMBA); - College of Global Banking and Finance; - On-Job Training Programs; - Extended Minor Course with credit fee; and - The department of the students' native language (e.g., Korean students cannot take courses offered by the Department of Korean Language and Culture). <p>* For doctoral students: the number of English-taught courses at doctoral level is quite limited. Please review the course list before considering to apply for the exchange program.</p>																																										
OIC Mandarin Courses	<p>The OIC offers free Mandarin courses of all levels to exchange students.</p> <p>* Module types:</p> <ol style="list-style-type: none"> 1. Intensive Mandarin: 12 NCCU credits. 2. Part-time Mandarin: 3 NCCU credits. <p>* Credit transfer: the home university may decide whether the credits from these Mandarin courses could be transferred.</p> <p>* Exceptions: students of Mainland China, Hong Kong, Macau, and Taiwan nationality are not eligible to take Mandarin language courses.</p>																																										
Recommended Number of Credits	<p>We recommend exchange students to take <u>9-18 NCCU credits</u> per semester.</p> <p>* Credit transfer: 1 credit at NCCU = 18 lecture hours = 2 ECTS</p>																																										
Transcripts	<p>The OIC will send a scanned copy of the official transcripts to the partner universities' international office by email within five weeks after the exchange semester ends. A hard copy may be provided upon request.</p>																																										
Grading System	<p style="text-align: center;">Grade Conversion Table</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Range</th> <th>Letter</th> <th>GP</th> <th>Range</th> <th>Letter</th> <th>GP</th> </tr> </thead> <tbody> <tr> <td>90-100</td> <td>A+</td> <td>4.3</td> <td>67-69</td> <td>C+</td> <td>2.3</td> </tr> <tr> <td>85-89</td> <td>A</td> <td>4.0</td> <td>63-66</td> <td>C</td> <td>2.0</td> </tr> <tr> <td>80-84</td> <td>A-</td> <td>3.7</td> <td>60-62</td> <td>C-</td> <td>1.7</td> </tr> <tr> <td>77-79</td> <td>B+</td> <td>3.3</td> <td>50-59</td> <td>D</td> <td>1.3</td> </tr> <tr> <td>73-76</td> <td>B</td> <td>3.0</td> <td>1-49</td> <td>E</td> <td>1.0</td> </tr> <tr> <td>70-72</td> <td>B-</td> <td>2.7</td> <td>0</td> <td>X</td> <td>0.0</td> </tr> </tbody> </table> <p>* Passing grade: 60 for undergraduate students and 70 for graduate students.</p>	Range	Letter	GP	Range	Letter	GP	90-100	A+	4.3	67-69	C+	2.3	85-89	A	4.0	63-66	C	2.0	80-84	A-	3.7	60-62	C-	1.7	77-79	B+	3.3	50-59	D	1.3	73-76	B	3.0	1-49	E	1.0	70-72	B-	2.7	0	X	0.0
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IV. Accommodation Options	
<p>(On campus) Student Dormitories</p>	<p>Dorm rates per person per semester (price may vary annually):</p> <ul style="list-style-type: none"> * Undergraduate students: 4-person room, around NTD\$ 10,000 ZihCiang Dorm 5 (male students) Bed size: 190-200*80 cm ZihCiang Dorm 9 (female students) Bed size: 180*75 cm * Master's students: 2-person room, around NTD\$ 22,500 ZihCiang Dorm 10 Bed size: 205*90 cm * PhD students: 1-person room, around NTD\$ 33,500 ZihCiang Dorm 10 Bed size: 205*90 cm <p>In addition to the above rates, students who live in the dorms must also pay the NTD\$ 1,000 dorm deposit. The deposit will be refunded upon check out if the room is clean and no damage is found.</p> <p>NCCU Housing Services website: Link</p>
<p>(Off-campus) NCCU iHouse</p>	<p>NCCU iHouse is a residential-building located within walking distance from the campus. It is run by a hotel-management team that offers 24-hour front-desk service. It is also equipped with its own leisure facilities for its residents.</p> <p>Capacity: 65 single suites and 30 twin suites</p> <p>Room rates per person per semester (price may vary annually):</p> <ul style="list-style-type: none"> * Single suite: 1-person room, around NTD\$ 58,500 * Double suite: 2-person room, around NTD\$ 38,250 <p>In addition to the above rates, students who live in NCCU iHouse will be charged additional phone and electricity bills if their consumption exceeds the free basic quota.</p> <p>NCCU iHouse website: Link</p>
<p>(Off-campus) Other Housing</p>	<p>The OIC Buddy Program will match exchange students with local student volunteers to help them adapt to life in Taiwan (including finding a suitable off-campus housing if necessary).</p> <p>Websites to find other off-campus housing options:</p> <ul style="list-style-type: none"> - My Room Abroad - Mangoroc Taipei Apartment Rental Services - Borderless House Taiwan - Rooms.Taipei

V. Expenses	
Health Insurance	<p>* For all exchange students: Taiwan Ministry of Education mandates all exchange students in NCCU to join the NCCU Students' Safety Insurance. The fee is NTD\$ 237 per semester. (The fee may vary annually, but it is usually below NTD \$250.)</p> <p>* For semester-long exchange students: in addition to the Students' Safety Insurance above, semester-long exchange students also need to purchase an overseas medical insurance in their respective home country which cover their entire stay in Taiwan. The fees may vary between countries.</p> <p>* For year-long exchange students with Alien Resident Certificate:</p> <ol style="list-style-type: none"> 1. In addition to the Students' Safety Insurance above, year-long exchange students also need to purchase an overseas medical insurance in their respective home country which cover at least their first six-months in Taiwan (i.e., from September to February for Fall term, and from February to July for Spring term). The fees may vary between countries. 2. <u>After six months of continuous residence in Taiwan</u>, Taiwan government requires every international student to join Taiwan's National Health Insurance (NHI). The fee is NTD\$ 826 per month.
Food	NTD\$ 10,000 per month (estimated)
Public Transport	NTD\$ 3,000 per month (estimated)
Textbooks	NTD\$ 5,000 to NTD\$ 8,000 per semester (estimated)
Accommodation	It depends on the type of accommodation the student chooses. The on-campus dormitories are cheaper than off-campus housing options. Off-campus housing fees range from NTD\$ 8,000 to NTD\$ 20,000 per month.

VI. Visa Information	
Basic Procedure for Exchange Students	<p>* For semester-long exchange students:</p> <ol style="list-style-type: none"> 1. Apply for visitor visa before coming to Taiwan. 2. Apply for visitor visa extension between 5-10 days before expiration. (The visitor visa could be extended twice.) <p>* For year-long exchange students:</p> <ol style="list-style-type: none"> 1. Apply for resident visa before coming to Taiwan. 2. Apply for Alien Resident Card (ARC) within 30 days after arrival.
Entry Permit for Students of Mainland China Nationality	NCCU will apply for the entry permit on-line for nominated exchange students of Mainland China nationality. Thus, the admission letter and visa are different from the students of other nationalities. Please also bear in mind that students of Mainland China nationality can only apply for a single-entry visa.
Restricted Nationalities by Taiwan Ministry of Foreign Affairs	<p>Partner universities need to first confirm with the OIC if they wish to nominate students of the following nationalities because Taiwan Ministry of Foreign Affairs requires citizens of the following nationalities to have a guarantee in order to be eligible for a visa:</p> <p>Afghanistan, Algeria, Bangladesh, Bhutan, Cameroon, Gambia, Ghana, India, Iraq, Nepal, Niger, Nigeria, Pakistan, Senegal, Somalia, Sri Lanka, and Syria.</p>