

ERASMUS+ PROGRAMM FACTSHEET	
Name of University	UNIVERSIDAD POLITÉCNICA DE CARTAGENA
ERASMUS Code	E MURCIA04
Faculty	FACULTY OF BUSINESS ADMINISTRATION STUDIES Facultad de Ciencias de la Empresa Edificio del CIM, Calle Real, 3 30201 Cartagena, Murcia https://maps.app.goo.gl/wREYXWpgBtwumg5K8
Department Coordinator ERASMUS Coordinator at FCE	Dr. Natalia Carbajosa Palmero Deputy-Director for International Affairs natalia.carbajosa@upct.es , +34 327025
Institutional Coordinator	Mrs. Beatriz Marín Head of International Relations Office UPCT bea.marin@upct.es , +34 968 32 59 70
Website for incoming students	https://international.upct.es/incoming
International Relations Office Contact Data	Carina Tardy / Marta Romero + 34 868 07 1103 / +34 868 07 10 19 Officer for ERASMUS+ Incoming Students International Relations Office UPCT incoming@upct.es
Deadline for nominations	Before 15 May - Winter semester and whole year
	Before 15 October - Summer semester
Deadline for LA approval	15 June - Winter semester and whole year
	15 November - Summer semester
Online application period (Enrolment - Automatrícula)	1-15 July - Winter semester and whole year
	1 December – 15 January - Summer semester
Deadline for LA modifications	5-30 September - Winter semester and whole year
	10 February – 3 March - Summer semester

General academic calendar 2024-2025		
Semesters	Winter semester September till end of January	Summer semester End of January till June
Lecture Periods Some master programs start later (check schedule)	04/09/2024 09/01/2025	03/02/2025 30/05/2025
Final exam periods	Ordinary period 10/01/2025 01/02/2025	Ordinary period 31/05/2025 23/06/2025
	Extraordinary period 30/06/2025 19/07/2025	Extraordinary period 30/06/2025 19/07/2025
Holiday periods (all dates included)	Christmas 21/12/2024-07/01/2025	Easter 11/04/2025 – 22/04/2025

ERARMUS COURSE OFFER	
Course Offer for Incoming ERASMUS Students (In English language) Students may download syllabus and detailed contents of the courses by clicking in the name of the subjects (For current academic year)	Bachelor's Degree Study Programs¹ Double Degree in Business Administration Studies (5920)² FINANCIAL ACCOUNTING https://fce.upct.es/study-guide/510201001 (ANNUAL) ³ BUSINESS ECONOMY https://fce.upct.es/study-guide/510201002 (ANNUAL) MATHEMATICS FOR BUSINESS I https://fce.upct.es/study-guide/510201004 (ANNUAL) THE MATHEMATICS OF FINANCIAL OPERATIONS https://fce.upct.es/study-guide/510201005 (FIRST TERM) COMPUTING FOR BUSINESS https://fce.upct.es/study-guide/510201006 (FIRST TERM)

¹ In our course offer in English for bachelor's degrees, places are limited. Moreover, there is a problem of overlapping within different degrees and academic years. Before completing their LA, students must make sure that their chosen courses do not overlap here (<https://maps.app.goo.gl/wREYXWpgBtwumg5K8>). In addition, they must ask the coordinator if there are places available in their chosen courses before having their LA approved.

² For the 2024/25 course, only the first year is available.

³ Annual courses can only be taken if the student applies for two semesters.

	<p>ENGLISH I https://fce.upct.es/study-guide/520201004 (ANNUAL)</p> <p>FRENCH I https://fce.upct.es/study-guide/520201005 (ANNUAL)</p> <p>GERMAN I https://fce.upct.es/study-guide/520201006 (ANNUAL)</p> <p>Bachelor's Degree in Business Administration Studies (5101)</p> <p>COMMERCIAL LAW https://fce.upct.es/study-guide/510102002 (SECOND TERM)</p> <p>SPANISH ECONOMY https://fce.upct.es/study-guide/510102004 (SECOND TERM)</p> <p>INTERNATIONAL ECONOMICS https://fce.upct.es/study-guide/510102005 (FIRST TERM)</p> <p>BUSINESS STATISTICS 2 https://fce.upct.es/study-guide/510102006 (SECOND TERM)</p> <p>MATHEMATICS FOR BUSINESS 2 https://fce.upct.es/study-guide/510102010 (FIRST TERM)</p> <p>FUNDAMENTALS OF FINANCIAL ECONOMICS 2 https://fce.upct.es/study-guide/510102012 (SECOND TERM)</p> <p>MARKETING MANAGEMENT 3 https://fce.upct.es/study-guide/510103003 (FIRST TERM)</p> <p>STRATEGIC MANAGEMENT https://fce.upct.es/study-guide/510103004 (FIRST TERM)</p> <p>FINANCIAL MANAGEMENT https://fce.upct.es/study-guide/510103005 (FIRST TERM)</p> <p>MANAGEMENT ACCOUNTING 1 https://fce.upct.es/study-guide/510103008 (FIRST TERM)</p> <p>MANAGEMENT ACCOUNTING 2 https://fce.upct.es/study-guide/510103009 (SECOND TERM)</p> <p>FINANCIAL STATEMENT ANALYSIS https://fce.upct.es/study-guide/510104001 (FIRST TERM)</p> <p>COMPLEMENTS OF INVESTING AND FINANCING https://fce.upct.es/study-guide/510109002 (SECOND TERM)</p>
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	<p>MONETARY ECONOMICS AND BANKING https://fce.upct.es/study-guide/510109007 (SECOND TERM)</p> <p>WORKING CAPITAL MANAGEMENT https://fce.upct.es/study-guide/510109009 (SECOND TERM)</p> <p>INTERNATIONAL FINANCIAL MANAGEMENT https://fce.upct.es/study-guide/510109014 (FIRST TERM)</p> <p>KNOWLEDGE MANAGEMENT https://fce.upct.es/study-guide/510109015 (FIRST TERM)</p> <p>HEALTH ECONOMICS AND ECONOMICS OF THE HEALTH SERVICES https://fce.upct.es/study-guide/510109016 (FIRST TERM)</p> <p>TOPICS IN APPLIED ECONOMICS https://fce.upct.es/study-guide/510109017 (FIRST TERM)</p> <p>STOCK MARKET ANALYSIS https://fce.upct.es/study-guide/510109018 (FIRST TERM)</p> <p>PUBLIC POLICY ANALYSIS https://fce.upct.es/study-guide/510109019 (SECOND TERM)</p> <p>COMPUTERIZED ACCOUNTING https://fce.upct.es/study-guide/510109021 (SECOND TERM)</p> <p>ACADEMIC AND BUSINESS ENGLISH https://fce.upct.es/study-guide/510109038 (FIRST TERM)</p> <p>Degree in Tourism (5201)⁴</p> <p>ENGLISH FOR TOURISM 2 https://fce.upct.es/study-guide/520102006 (ANNUAL)</p> <p>FRENCH 2 https://fce.upct.es/study-guide/520102010 (ANNUAL)</p> <p>GERMAN 2 https://fce.upct.es/study-guide/520102011 (ANNUAL)</p> <p>MANAGEMENT OF INTERMEDIATION ENTITIES https://fce.upct.es/study-guide/520103004 (FIRST TERM)</p> <p>ENGLISH FOR TOURISM 3 https://fce.upct.es/study-guide/520103006 (ANNUAL)</p> <p>MARKET RESEARCH AND CONSUMER BEHAVIOUR</p>
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⁴ This degree will be progressively extinguished. The courses offered here will be gradually offered in the new Double Degree.

	<p>https://fce.upct.es/study-guide/520103007 (FIRST TERM)</p> <p>FRENCH 3 https://fce.upct.es/study-guide/520103009 (ANNUAL)</p> <p>GERMAN 3 https://fce.upct.es/study-guide/520103010 (ANNUAL)</p> <p>SUSTAINABLE TOURISM AND ENVIRONMENTAL MANAGEMENT https://fce.upct.es/study-guide/520103011 (SECOND TERM)</p> <p>TOURISM MANAGEMENT IN THE REGION OF MURCIA https://fce.upct.es/study-guide/520104011 (FIRST TERM)</p> <p>LEADERSHIP AND SOCIAL SKILLS https://fce.upct.es/study-guide/520104012 (FIRST TERM)</p>
<p>Course Offer for Incoming ERASMUS Students (In Spanish language)</p> <p>Students may download syllabus and detailed contents of the courses by clicking in the name of the subjects in the study program (For current academic year)⁵</p>	<p><u>Bachelor's Degree Study Programs</u></p> <p>Doble Grado en Administración y Dirección de Empresas y Turismo https://fce.upct.es/plan-de-estudios/5920</p> <p>Grado en Administración y Dirección de Empresas https://fce.upct.es/plan-de-estudios/5101</p> <p>Grado en Turismo https://fce.upct.es/plan-de-estudios/5201</p> <p><u>Masters's Degree Study Programs⁶</u></p> <p>Máster Universitario en Administración y Dirección de Empresas MBA https://fce.upct.es/plan-de-estudios/2121</p> <p>Máster Universitario en Dirección de Entidades de la Economía Social (ONLINE) https://fce.upct.es/plan-de-estudios/2441</p> <p>Máster Universitario en Gestión y Dirección de Empresas e Instituciones Turísticas (ONLINE) https://fce.upct.es/presentacion-estudio/2083</p> <p>Máster Interuniversitario en Contabilidad y Finanzas Corporativas COFIC https://fce.upct.es/presentacion-estudio/2108</p>

⁵ Students who want to choose courses in Spanish must first check with the coordinator the places available. Moreover, in the schedule links they must always look for their courses in groups B and/or (group A is the one that includes the courses in English). They will be assigned a place in B or C, according to the available places.

⁶ All the masters' degrees are taught in Spanish. Moreover, the course calendar differs from the bachelor degree's calendar.

	<p>Máster Universitario en Orientación e Intermediación Laboral https://fce.upct.es/plan-de-estudios/2171</p> <p>Máster Interuniversitario en Prevención de Riesgos Laborales https://fce.upct.es/plan-de-estudios/2461</p>
<p>Timetables (For current academic year)</p>	<p>Double Degree in Business and Administration Studies and Tourism: https://fce.upct.es/horarios-estudio/5920</p> <p>Degree in Business and Administration Studies: https://fce.upct.es/horarios-estudio/5101</p> <p>Degree in Tourism: https://fce.upct.es/horarios-estudio/5201</p> <p>For the masters' schedules, please check directly on the masters' webpage.</p>

CONDITIONS FOR NOMINATIONS AND LEARNING AGREEMENT APPROVAL	
The language of instruction	Spanish
What are the language requirements?	Acceptable level of Spanish and English is required to attend courses successfully (B1 recommended). ⁷
Minimum number of ECTS in Learning Agreement	18 per semester / 36 per academic year
Maximum number of ECTS in Learning Agreement	36 per semester / 72 per academic year
Can I write my Bachelor/Master thesis as a part of Erasmus+ mobility?	Yes (subjected to acceptance from teaching staff)
Can I do internship at the Faculty within Erasmus+ programme?	Yes (subject to acceptance from teaching staff)
Conditions for writing Bachelor/Master thesis or including internships at the Faculty	Theses and Internships will only be added to the Learning Agreement after approval from the Academic ERASMUS Coordinator.

⁷ Students can add ECTS credits to their LA as courses of Spanish and language activities (see <https://www.upct.es/servicioidiomas/es/inicio/>).

Conditions for adding courses to Learning Agreements	<p>Incoming Bachelor's students (EQF 6) may take courses from BOTH Bachelor's and Master's study programs</p> <p>Incoming Master's students (EQF 7) may take courses only from Master's study programs</p>
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IMPORTANT: COMPULSORY PRE - APROVAL REQUIREMENTS ***

Students nominated for other faculties	<p>Students nominated for faculties other than FCE should request approval from study program coordinators BEFORE adding Bachelor or Master courses to their Learning Agreements. Courses from these study programs will only be added to the Learning Agreement UPON ARRIVAL</p>
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STUDY PROGRAM COORDINATORS AT THE FCE PRE-APPROVAL REQUESTS

[Dr. Natalia Carbajosa Palmero](#)
Deputy-Director for International Affairs