

Erasmus+ Programme

E MADRID21

Universidad San Pablo CEU – Madrid

Departmental coordinator: Prof. Levati Maria Vittoria

A. Information about higher education institutions

Name of the institution (Institutional Coordinator and Departmental Coordinator)	Erasmus code	Contact details (email, phone ...)	Website (Home page and course catalogue)
Universidad San Pablo CEU - Madrid Departmental Coordinator(s) Prof. Marina Laso Institutional Contact: Prof. Dr. Jesús Paúl Vice-Rector for International Relations Vice.international@ceu.es +34 914566318 Julián Romea, 20 – 28003 MADRID (SPAIN)	E MADRID21	International Relations Office Postal address: Oficina Internacional Universidad CEU San Pablo Julián Romea, 23 28003 Madrid (Spain) +34 91 5140105 E-mail: international.office@ceu.es; uspceu.internacional@ceu.es	Web page: http://www.uspceu.com/ Course Catalogue: http://www.uspceu.com/es/facultades-escuelas/ciencias-economicas-y-empresariales/estudios/grado.php

C. Recommended language skills

Receiving institution [Erasmus code]	Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level
				Student Mobility for Studies
E MADRID21	Business Studies, Management Sciences	Spanish	English	ENGLISH B2 (SPANISH B1 consigliato)

D. Additional requirements

Student Mobility for Studies

Receiving institution	Subject area	Minimum Number of Credits to be included in the	Faculty or Department(s) where students will be entitled to attend	Access to other Faculties or Departments (yes / no)	Support and infrastructure to welcome students/staff with

[Erasmus code]		study plan	courses/modules		disabilities (yes / no)
E MADRID21	Business Studies, Management Sciences	30 per semester	Faculty of Economics and Business Studies	Yes	Yes

E MADRID21:

<http://www.uspceu.com/es/ceu-internacional/movilidad/international-student.php>

E. Calendar

Receiving institution [Erasmus code]	Autumn term APPLICATION DEADLINE	Spring term APPLICATION DEADLINE
E MADRID21	June 15 th	November 15 th

F. Information

1. Grading systems of the institutions

Receiving institution [Erasmus code]	ECTS Link
E MADRID21	http://www.uspceu.com/es/ceu-internacional/movilidad/documents/CEUSanPabloGradingSystem.pdf

2. Visa

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID21	International.office@ceu.es +34 91 514 01 05	

3. Insurance

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID21	International.office@ceu.es +34 91 5140105	

4. Housing

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID21	International.office@ceu.es +34 91 5140105	http://www.uspceu.com/es/ceu-internacional/movilidad/documents/Housing-alojamiento13.pdf

UNIVERSIDAD CEU SAN PABLO

FACT SHEET

Name of the institution	Contact details	Website
<p>Universidad CEU San Pablo</p>	<p>Institutional Contact: D. Jesús Paúl Gutiérrez Vice-Rector for International Relations Vice.international@ceu.es +34 914566318 Julían Romea, 23 – 28003 MADRID (SPAIN)</p> <p>Administrative Contact: Alejandra Villena Head of International Office International.office@ceu.es +34 915140105 Julían Romea, 23 – 28003 MADRID (SPAIN)</p> <p>International Mobility Coordinator Dña. Estela Herránz Méndez oficina.internacional@ceu.es Tel: +34 91 514 01 05</p> <p>International Assistants: Uspceu.internacional@ceu.es Uspceu.internacional3@ceu.es</p>	<p>http://www.uspceu.com/en/ceu-internacional/erasmus-and-bilateral-exchange/international-useful-information.php</p>
<p>International Relations Coordinators</p>	<p>SCHOOL OF LAW</p> <p>Dña. Lucana Estévez Mendoza Tel: +34 91 514 04 00; Fax.: +34 91 535 39 72 lucana@ceu.es</p> <p>D. Alejandro Corral Sastre Tel: +34 91 514 04 00; Fax.: +34 91 535 39 72 alejandro.corralastre@ceu.es</p>	<p>ECONOMICS AND BUSINESS SCHOOL</p> <p>Dña. Marina Laso Taylor Tel: +34 91 456 63; Fax: +34 91 554 84 96 marlaso@ceu.es</p> <p>Dña. Elizabeth Frank Tel: +34 91 456 63 00; Fax: +34 91 554 84 96 elizabeth.frank@ceu.es</p>
<p>International Relations Coordinators</p>	<p>UNIVERSITY POLYTECHNIC SCHOOL</p> <p>Dña. Mayka García Hípola Tel: +34 91 372 40 93; Fax: +34 91 372 64 48 mghipola.eps@ceu.es</p> <p>D. Juan Arana agiralt@ceu.es</p> <p>Bilingual Program Coordinator Dña. Belén Hermida Rodríguez Tel: +34 91 372 40 93; Fax: +34 91 372 64 48 belenhermida@ceu.es</p> <p>International Relations Secretary Dña. Ana Ibarra Alcaraz Tel: +34 91 372 40 93 (Ext. 4902); Fax: +34 91 91 372 40 49 ana.ibarra@ceu.es</p> <p>SCHOOL OF MEDICINE</p> <p>Dña. Begoña Jiménez Reguera Tel: +34 91 372 47 00 ; Fax: +34 91 372 64 78 bjreguera@ceu.es</p> <p>Dña. Verónica Alonso Rodríguez Tel: +34 91 372 47 00 ; Fax: +34 91 372 64 78 veronica.alonsorodriguez@ceu.es</p>	<p>SCHOOL OF PHARMACY</p> <p>Ana Gradillas Nicolás Teléfono: +34 91 372 47 00 Ext: 4782 gradini@ceu.es</p> <p>Dña. Carmen Pérez-García Tel: +34 91 372 47 00 (Ext. 4812) capegar@ceu.es</p> <p>SCHOOL OF HUMANITIES AND COMMUNICATION SCIENCES</p> <p>D. Miguel Delgado Tel: +34 91 456 42 00; Fax. +34 91 554 37 57 delgado.fhum@ceu.es</p> <p>Dña. Olga Kolotouchkina Tel: +34 91 456 42 00; Fax. +34 91 554 37 57 olga.kolotouchkina@ceu.es</p> <p>International Relations Coordinator and Bilingual Program CEU-Boston University D. Álvaro Bootello Almendáriz Tel: +34 91 456 42 01; Fax. +34 91 554 37 57 alvaro.bootello@ceu.es</p>

Recommended language skills

The sending institution is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Language (s) of instruction	Recommended language of instruction level	
	Student Mobility	Staff Mobility
Spanish and English	B1	B2

Calendar

Final date for applications: June 15th	Final date for applications: November 15th
<ol style="list-style-type: none">1. Applications should be sent to the international office (on-line)2. CEU San Pablo University will send its decision within 4 weeks after the application period has ended3. A Transcript of Records will be issued no later than 8 weeks after the assessment period has finished	

General Information

About	Partner institution
Grading system	http://www.uspceu.com/es/ceu-internacional/erasmus-and-bilateral-exchange/documents/CEUSanPabloGradingSystem.pdf
Visa	international.office@ceu.es ; oficina.internacional@ceu.es Phone: +34 91 514 01 05
Insurance	international.office@ceu.es ; oficina.internacional@ceu.es Phone: +34 91 514 01 05
Housing	http://www.uspceu.com/es/ceu-internacional/documents/HOUSINGFINAL.pdf
Special needs	international.office@ceu.es ; oficina.internacional@ceu.es Phone: +34 91 514 01 05
Course catalogue	http://www.uspceu.com/es/facultades-escuelas/facultades-y-escuelas.php
Academic Information	http://www.uspceu.com/es/ceu-internacional/erasmus-and-bilateral-exchange/international-useful-information.php