

## Annex to Erasmus+ Inter-Institutional Agreement

### Institutional Factsheet – UNIVERSITE DE LORRAINE, FRANCE

#### 1. Institutional Information

##### 1.1. Institutional details

Name of the institution	UNIVERSITE DE LORRAINE
Erasmus Code	F NANCY 43
EUC	264194-LA-1-2014-1-FR-E4AKA1-ECHE
Location	<b>Living @ UL:</b> Lorraine, a nice place to study and live in!  <a href="http://welcome.univ-lorraine.fr/en/living-at-ul">http://welcome.univ-lorraine.fr/en/living-at-ul</a>
Institution website	<a href="http://www.univ-lorraine.fr">http://www.univ-lorraine.fr</a>
International website	<a href="http://welcome.univ-lorraine.fr/">http://welcome.univ-lorraine.fr/</a>
Information on exchange programmes	<a href="http://welcome.univ-lorraine.fr/en/studies/erasmus-exchange-programs">http://welcome.univ-lorraine.fr/en/studies/erasmus-exchange-programs</a>
Online course catalogue	<a href="http://welcome.univ-lorraine.fr/en/studies">http://welcome.univ-lorraine.fr/en/studies</a> Please visit also the webpages of our schools and faculties (links are given in page 2 and 3 of this document in „Outgoing and incoming areas“)

##### 1.2. Main contacts

###### Main contacts in Université de Lorraine’s International Office

Contact person	Ms. Nathalie FICK
Responsibility	Institutional ERASMUS+ Coordinator – Head of international Office

Contact person	Ms. Marie-Christine VIRY
Responsibility	Management of international mobility programmes – Assistant Director
Contact details	Email: <a href="mailto:drie-mobilite-contact@univ-lorraine.fr">drie-mobilite-contact@univ-lorraine.fr</a>

###### Main contacts in Université de Lorraine’s Schools and Faculties

Contact person	Academic and administrative contacts in Université de Lorraine’s Schools and Faculties : <a href="http://www.univ-lorraine.fr/content/annuaire-des-correspondants-ri-de-composantes">http://www.univ-lorraine.fr/content/annuaire-des-correspondants-ri-de-composantes</a>
Responsibility	Management of international mobility in their school or faculty

## Outgoing and Incoming areas :

### Main contacts in Université de Lorraine's International Office for incoming and outgoing students

- 1- Campus Metz
- 2- Campus Nancy

#### 1-Campus METZ

##### Outgoing and Incoming students :

- Law ([UFR DEA](#)), Human Sciences, Language Science ([UFR SHS-Metz](#)), Mathematics, Informatics and Mechanics ([UFR MIM](#)), Short Programs : [IUT de Longwy](#), [IUT de Saint-Dié-des-Vosges](#), Graduate School of Engineering : [ENIM](#)

**Contact in Université de Lorraine's International Office :** Ms Ratiba BELBEKOUCHE  
[ratiba.belbekouche@univ-lorraine.fr](mailto:ratiba.belbekouche@univ-lorraine.fr)

- Languages, Arts ([UFR ALL-Metz](#)), Management ([UFR ESM](#)), Applied Sciences and Sport ([UFR SciFA](#)), [ISFATES](#), Short Programs : [IUT de Metz](#), [IUT de Thionville-Yutz](#), [IUT de Moselle Est](#), [IUT d'Epinal](#)

**Contact in Université de Lorraine's International Office :** Ms Phanny SIN  
[phanny.sin@univ-lorraine.fr](mailto:phanny.sin@univ-lorraine.fr)

#### 2-Campus NANCY

##### Outgoing students and Incoming students :

- Languages, Arts ([UFR ALL-Nancy](#)), Human Sciences ([UFR SHS-Nancy](#))

**Contact in Université de Lorraine's International Office :** Ms Elisabeth BILLY  
[elisabeth.billy@univ-lorraine.fr](mailto:elisabeth.billy@univ-lorraine.fr)

- Graduate Schools of Engineering : [ENSAIA](#), [ENSTIB](#), [ENSEM](#), [ENSG](#), [ENSMN](#) (Mines Nancy), European Studies ([CEU](#)), Management and Public Administration ([ISAM-IAE](#)), Medicine ([Faculté de Médecine](#))

**Contact in Université de Lorraine's International Office :** Mr Arnaud BOURGUIGNON  
[arnaud.bourguignon@univ-lorraine.fr](mailto:arnaud.bourguignon@univ-lorraine.fr)

- Graduate Schools of Engineering : [ESSTIN](#), [TELECOM](#), [ENSGSI](#), Mathematics and Informatics ([UFR MI](#)), Law and Economics ([UFR DSEG](#)), Short Programs : [IUT Nancy-Brabois](#), [IUT Nancy-Charlemagne](#)

**Contact in Université de Lorraine's International Office :** Mr Olivier REGO  
[olivier.rego@univ-lorraine.fr](mailto:olivier.rego@univ-lorraine.fr)

- Graduate Schools of Engineering : [EEIGM](#), [ENSIC](#) , Cinema and audiovisual studies ([IECA](#)), Faculty of Pharmacy ([Faculté de Pharmacie](#)), [Faculty of Dentistry](#), Sport Department ([UFR STAPS](#)), Sciences and Technologies ([FST](#)), Teacher training ([ESPE](#))

**Contact in Université de Lorraine's International Office :** Ms Isabelle ROLLAND  
[isabelle.rolland@univ-lorraine.fr](mailto:isabelle.rolland@univ-lorraine.fr)

## 2. Detailed requirements and additional information

### 2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	French	[Minimum recommended level: B1]
Staff Mobility for Teaching	Any	French	[Minimum recommended level: B2]

\* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue and to each interinstitutional ERASMUS+ agreements which we have signed with our ERASMUS+ Partners in Europe. .

### 2.2. Additional requirements

**ERASMUS incoming applications:** <http://welcome.univ-lorraine.fr/en/studies/erasmus-exchange-programs> (ERASMUS)

**Students and staff with disabilities:** <http://welcome.univ-lorraine.fr/en/living-at-ul/handicap>

### 2.3. Calendar

#### 2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

<b>Autumn term</b>	<p><b>ISCED FIELD 0911 (Dental Studies) :</b>            Nomination deadline = April 1<sup>st</sup> (send nominations to : <a href="mailto:drie-mobilite-contact@univ-lorraine.fr">drie-mobilite-contact@univ-lorraine.fr</a>)</p> <p>Application deadline on <a href="https://mobilite.univ-lorraine.fr/incoming/">https://mobilite.univ-lorraine.fr/incoming/</a> = April 15<sup>th</sup></p> <p><b>Other fields of study :</b>            Nominations deadline : May 15<sup>th</sup> (send nominations to : <a href="mailto:drie-mobilite-contact@univ-lorraine.fr">drie-mobilite-contact@univ-lorraine.fr</a>)</p> <p>Application deadline : May 31<sup>th</sup></p>
<b>Spring term</b>	<p><b>ISCED FIELD 0911 (Dental Studies) :</b>            Nomination deadline = July 1<sup>st</sup> (send nominations to : <a href="mailto:drie-mobilite-contact@univ-lorraine.fr">drie-mobilite-contact@univ-lorraine.fr</a>)</p>

	Application deadline on <a href="https://mobilite.univ-lorraine.fr/incoming/">https://mobilite.univ-lorraine.fr/incoming/</a> = July 15th <b>Other fields of study :</b> Nominations deadline : October 15 <sup>th</sup> (send nominations to : <a href="mailto:drie-mobilite-contact@univ-lorraine.fr">drie-mobilite-contact@univ-lorraine.fr</a> ) Application deadlines on <a href="https://mobilite.univ-lorraine.fr/incoming/">https://mobilite.univ-lorraine.fr/incoming/</a> : October 31th
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### 2.3.2. Decision Response

We will send our decision within 4 weeks.

### 2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

### 2.3.4. Termination of Agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## 3. Additional information

### 3.1. Grading system

#### **Université de Lorraine grading system**

*In the French university system, each course unit is graded on a scale from 0 to 20 points, 0 being the lowest grade and 20 the highest grade.*

The pass mark thresholds are as follows:

<b>10 &lt; mark &lt; 12</b>	<b>Acceptable</b>
<b>12 &lt; mark &lt; 14</b>	<b>Satisfactory</b>
<b>14 &lt; mark &lt; 16</b>	<b>Good</b>
<b>16 &lt; mark</b>	<b>Excellent</b>

### 3.2. Visa

Our institution will provide assistance, when required, in securing residence permits (titres de séjour) for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Information for incoming students</b>	<a href="http://welcome.univ-lorraine.fr/en/studies/students-helpdesk">http://welcome.univ-lorraine.fr/en/studies/students-helpdesk</a>
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### 3.3. Insurance

Information and assistance can be provided by the following contact points and information sources:

<b>Information for incoming students</b>	<a href="http://welcome.univ-lorraine.fr/en/studies/students-helpdesk/insurance">http://welcome.univ-lorraine.fr/en/studies/students-helpdesk/insurance</a> <a href="http://welcome.univ-lorraine.fr/en/studies/students-helpdesk/social-security-insurance-france">http://welcome.univ-lorraine.fr/en/studies/students-helpdesk/social-security-insurance-france</a>
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### 3.4. Housing

- Incoming ERASMUS students who want to apply for student accommodation will make their online application on <https://dse.orion.education.fr/depot/> ; they will find more information about student accommodation in Lorraine on <http://welcome.univ-lorraine.fr/en/living-at-ul/housing>