



P COIMBRA01

Coordinatore: Prof. Bucciol Alessandro

A. Information about higher education institutions

Name of the institution (Institutional Coordinator and Departmental Coordinator)	Erasmus code	Contact details (email, phone ...)	Website (Home page and course catalogue)
University of Coimbra	P COIMBRA01	<p>Filomena Marques de Carvalho ERASMUS Institutional Coordinator International Relations Unit, University of Coimbra Colégio de S. Jerónimo, Largo D. Dinis, Apartado 3026 3001-401 COIMBRA, Portugal Phone: +351 239 857 003, Fax: +351 239 857 002 Email: dri@uc.pt</p> <p>Maria Teresa Silva Incoming Students mteresa@uc.pt</p> <p>Ana Isabel Ferreira Outgoing Students anisabel@uc.pt</p> <p>Ana Machado Teaching Staff / Staff Exchange dri.mobilidade@uc.pt</p>	<p>Bilateral Agreements: dri.projects@uc.pt</p> <p>Website: http://www.uc.pt/en/driic</p> <p>Information for Incoming students: http://www.uc.pt/en/driic/mobilidade /in/</p> <p>Course Catalog: http://www.uc.pt/en/ects/catalogo</p> <p>Academic Calendar: http://www.uc.pt/en/ects/info_inst/ca lendario academico/</p>
Faculdade de Economia <i>Faculty of Economics</i>	P COIMBRA01	<p>Lina David COELHO ERASMUS Academic Coordinator</p> <p>Margarida Santos International Relations Officer Faculty of Economics University of Coimbra Av. Dias da Silva, 165 P – 3004-512 COIMBRA (PORTUGAL)</p> <p>Phone: +351 239 790506 / 516 Fax: +351 239 790514 e-mail : intfeuc@fe.uc.pt</p>	<p>www.uc.pt/feuc</p>

C. Recommended language skills

Receiving institution [Erasmus code]	Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	
P COIMBRA01	Business Studies, Management Sciences / Economics	Portuguese	English	B1 / B2	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Student Mobility for Studies

Receiving institution [Erasmus code]	Subject area	Minimum Number of Credits to be included in the study plan	Faculty or Department(s) where students will be entitled to attend courses/modules	Access to other Faculties or Departments (yes / no)	Support and infrastructure to welcome students/staff with disabilities (yes / no)
P COIMBRA01	Business Studies, Management Sciences / Economics	30 ECTS/semester	Faculty of Economics	Yes (to be agreed at the Faculty of Economics within the 1 st month upon arrival, at latest)	Yes

P COIMBRA01:

Master students need to send a bachelor certificate OR a transcript of records with 180 ECTS credits to the Student Exchange Office.

PhD students need to send a master certificate to the Student Exchange Office. PhD students will only receive ECTS credits if they complete courses at the host institution. Therefore, they will not receive any ECTS credits from the host institution for PhD-related research they undertake. The home institution is responsible for accrediting PhD students with ECTS credits for research completed at the host institution.

It is not possible for students to hand-in their final BA-/MA-/PhD-thesis at the host institution. Final theses need to be graded by the home institution.

The University of Coimbra offers counseling for students with disabilities and chronic diseases. We assist with finding suitable accommodation (wheelchair users are advised to apply for accommodation as early as possible), we provide information about public transport, access to health care, and about financial support in case of additional disability expenditure on the part of the student. The Office for Students with Special Needs moreover gives information concerning the accessibility of university buildings and helps to move a class to another room, if needed. Accommodated study and exam conditions, e.g. additional study papers for blind and visually impaired students, or extra time to use technical devices during exams can also be arranged.

Contact: **Support for Students with Special Educational Needs**

Colégio de S. Jerónimo
 Largo de D. Dinis
 Apartado 3026
 3001-401 Coimbra
 Telefone: +351 239 857000
 E-mail: atped@ntp.uc.pt

http://www.uc.pt/en/sasuc/Quick_search/Integration_Counselling/nee

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term APPLICATION DEADLINE	Spring term APPLICATION DEADLINE
P COIMBRA01	July, 15th	Dec, 15th

P COIMBRA01:

- Partner institutions should send nominations to **Regina Freitas** dri.intstudy@uc.pt
- **Online applications** at: <http://www.uc.pt/en/driic/estudantesIN/CandidatIN/>

The receiving institution [P COIMBRA01] will send its decision within **6 weeks**.

F. Information

1. Grading systems of the institutions

Receiving institution [Erasmus code]	ECTS Link
P COIMBRA01	http://www.uc.pt/en/ects/info_inst/sg-ma/

2. Visa

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P COIMBRA01	dri.intstudy@uc.pt	http://www.uc.pt/en/driic/mobilidade/ac/

3. Insurance

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P COIMBRA01	dri.intstudy@uc.pt	http://www.uc.pt/en/ects/info_caracter_geral/

4. Housing

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P COIMBRA01	Núcleo de Alojamentos R.Oliveira Matos, 27 3000-305 Coimbra Tel: +351 239 101 282 Email: alojamentos@sas.uc.pt mobility_alojam@sas.uc.pt	www.uc.pt/go/accommodation