

**Erasmus+ Programme
KA171 ILIA
Coordinator:
Prof. Daniele Artoni**

1. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Websites (General/Faculties/ Course catalogue)
ILIA STATE UNIVERSITY	TBILISI	Salome Bilanishvili, Head of IRO, Institutional Coordinator Salome.bilanishvili@iliauni.edu.ge Contact person: Maka Lortkipanidze, IRO Maka_lortkipanidze@iliauni.edu.ge +995322220009 (367-ext.)	General: https://iliauni.edu.ge/en/ Faculty/faculties: https://iliauni.edu.ge/en/iliauni/AcademicDepartments Course catalogue: https://iliauni.edu.ge/en/international/study-options/exchange-programs/exchange-courses

2. Recommended language skills

Receiving institution [Erasmus code]	<i>Optional: Subject area</i>	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
TBILISI	0230	Georgian	English	B2	C1

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TBILISI	November 30	May 31

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

TBILISI	December 15	June 15
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Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
TBILISI	Incoming Exchange Coordinator: Maka Lortkipanidze Tel: +995 322 220009 (367- ext.) E-Mail: erasmusplus@iliauni.edu.ge	https://iliauni.edu.ge/en/international/study-options/exchange-programs/applying-for-exchange-studies

Selection criteria: Receiving Institution ILIA STATE UNIVERSITY		
	Details	Website for information (optional)
Compatibility, Experience (staff mobility)	<p>Evaluation of the candidates is based on:</p> <p>Academic staff: teaching experience, foreign language skills, relevance between experience of teaching at ISU and planned teaching activity at host university. Selection committee evaluates the candidates based on the application documents, previous mobility experience.</p> <p>Administrative staff: training mobility plan and its relevance with the working experience at ISU as well as with the strategic goals of the university/department/faculty, foreign language skills, possible impact of mobility on personal, university and department/faculty level.</p> <p>Selection committee evaluates candidates during the interview, previous mobility experience.</p> <p>In both cases, priority is given to candidates who has not participated before.</p>	https://iliauni.edu.ge/en/iliauni/units/foreignrelations/gacvliti-programebi/erasmus23/administrative-provisions-of-educational-exchange-program
Academic requirements	Min. 60 ECTS completed for undergraduate students	
Academic achievement	Evaluated based on transcript of records of current and previous degrees – 40 points	
Foreign language proficiency	Evaluated based on a certificate of foreign language proficiency at a minimum level of B2 – 40 points	

Motivation letter, CV and reference	Evaluated during the interview (20 points)	
Inclusion measures ³	If the applicants have the same final assessment, the preference will be given to the student from targeted categories of participants with fewer opportunities	

ILIA STATE UNIVERSITY as Receiving Institution:

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	TBILISI	erasmusplus@iliauni.edu.ge Tel: + 995 322220009 (367-ext.)	Ilia State University does not have student dormitory, however, visiting students and staff will receive guidance and support from IRO in finding housing options according to their preferences. https://iliauni.edu.ge/en/international
Language Support	TBILISI	erasmusplus@iliauni.edu.ge Tel: + 995 322220009 (367-ext.)	All level incoming students are offered Georgian language introductory classes free of charge and providing 6 ECTS.
Visa	TBILISI	erasmusplus@iliauni.edu.ge Tel: + 995 322220009 (367-ext.)	EU citizens/permanent residency holders are free to enter and stay in Georgia for up to 1 year without Visa, hence, most Erasmus+ incoming beneficiaries do not have to obtain Visa. In case the Visa is mandatory, IRO International Students Department representative will assist student in the application process. https://iliauni.edu.ge/en/international
Insurance	TBILISI	erasmusplus@iliauni.edu.ge Tel: + 995 322220009 (367-ext.)	Incoming students can take insurance policy at their country of residence. If not, International Relations Office of ISU will recommend the Georgian insurance companies.
Inclusion of participants with fewer opportunities	TBILISI	erasmusplus@iliauni.edu.ge Tel: + 995 322220009 (367-ext.)	At the moment, the infrastructure is partially adapted for students with fewer opportunities, some buildings are already equipped accordingly, and some are in the process.
Mentoring	TBILISI	erasmusplus@iliauni.edu.ge Tel: + 995 322220009 (367-ext.)	ISU does not have a buddy program, but incoming students receive support from IRO staff as well as Erasmus+ alumni who are met by incoming students during orientation days.

³ You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

5. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed. [Please specify the recognition tools that will be used, e.g. [the European Credit Transfer and Accumulation System](#).]

<p>ECTS</p> <p>TBILISI:</p> <p><i>The academic recognition of courses is based on the European Credit Transfer System (ECTS).</i></p> <p><i>Prior to the departure, the student is expected to develop learning agreement which has to be approved (before mobility takes place) by the relevant faculty of ISU. The approved and signed LA is a guarantee that the faculty will recognize the credits the student gets at host university.</i></p> <p><i>After the mobility period student starts the recognition procedure by applying to the home university submitting the transcript of records received from host university. The home faculty by issuing the official letter confirms that ECTS received in host country are relevant to the student's academic program and there can be recognized within the program. After that the student submits the transcript from the host university and the confirmation letter issued by the home faculty to the center of the National Center for Educational Quality Enhancement, which is the Legal Entity of Public law within the Ministry of Education and Science of Georgia. The final confirmation whether ECTS can be recognized or not, is made by the National Center.</i></p> <p><i>The courses taken abroad are clearly identifiable on the transcript of records and diploma supplements issued by ISU.</i></p>
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- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
 - Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

6. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#)⁴. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
TBILISI		https://iliauni.edu.ge/en/international/study-options/exchange-programs/exchange-courses

⁴ The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en