

Erasmus+ Programme
Scheda informativa della sede partner

B GENT01 Universiteit Gent

Coordinatore: Danelon Fabio, Filologia, Letteratura e Linguistica

A. Information about higher education institutions

Name of the institution (Institutional Coordinator and Departmental Coordinator)	Erasmus code	Contact details (email, phone ...)	Website (Home page and course catalogue)
<p>Universiteit Gent Institutional coordinator Mrs. Geneviève Cochez</p> <p>Departmental Coordinator(s) Prof. Sabine Verhulst</p> <p>Department of Literary Studies Blandijnberg 2, 9000 Gent Phone: +32 9 264 40 59, Fax: +32 9 264 41 76 Email: Sabine.Verhulst@UGent.be</p>	B GENT01	<p>International Relations Office</p> <p>Mrs. Greet Naessens, Administrative contact person</p> <p>International Relations Office Sint-Pietersnieuwstraat 25, 9000 Gent Phone: +32 9 264 70 34, Fax: +32 9 264 31 31 Email: erasmusagreements@UGent.be</p>	<p>Web page: http://www.ugent.be/</p> <p>www.UGent.be/Coursecatalogue</p>

C. Recommended language skills

Receiving institution [Erasmus code]	Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level
				Student Mobility for Studies
B GENT01	Humanities	English (vedere allegato) B2	Dutch (vedere allegato) B2	B2 ENGLISH (See annex)

D. Additional requirements

Receiving institution [Erasmus code]	Subject area	Minimum Number of Credits to be included in the study plan	Faculty or Department(s) where students will be entitled to attend courses/modules	Access to other Faculties or Departments (yes / no)	Support and infrastructure to welcome students/staff with disabilities (yes / no)

B GENT01	Humanities	30 per semester	Faculty of Arts and Philosophy		Yes (see annex)
----------	------------	-----------------	--------------------------------	--	-----------------

B GENT01: See annex

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term APPLICATION DEADLINE	Spring term APPLICATION DEADLINE
B GENT01	15_05	15_11

B GENT01: See Annex

F. Information

1. Grading systems of the institutions

Receiving institution [Erasmus code]	ECTS Link
B GENT01	See Annex

2. Visa

Institution [Erasmus code]	Contact details (email, phone)	Website for information
B GENT01	Carole.Picavet@UGent.be +32 9 264 70 15	www.UGent.be/en/teaching/admission/exchangestudent/visa.htm

3. Insurance

Institution [Erasmus code]	Contact details (email, phone)	Website for information
B GENT01	Carole.Picavet@UGent.be +32 9 264 70 15	www.UGent.be/en/teaching/admission/exchangestudent/visa.htm

4. Housing

Institution [Erasmus code]	Contact details (email, phone)	Website for information
B GENT01	Myriam.VandenBranden@UGent.be	www.UGent.be/facilities/housing

What is an exchange student?

- An exchange student is a student (i.e. officially registered at an institution for higher education) who temporarily lives in a foreign country and attends courses or is involved in other academic activities.
- The exchange period at UGent lasts a minimum of 1 month and a maximum of 12 months.
- The exchange student does NOT get a diploma from UGent. However, all academic results will be sent to his/her university abroad via the [European Credit Transfer System \(ECTS\)](#).

This is what you will have to do if you want to become an **EXCHANGE STUDENT** at our university:

1. ACCEPTANCE as Exchange Student:

- Ask the **International Office in your university** to help you with the **5 necessary forms**. Without these documents, you can not be allowed as Exchange Student at Ghent University.
- Once we have received these forms, they will be sent to the faculty responsible and UGent professor. If they agree with the proposed forms, they will sign them and send them back to me.
- I will return the forms to you and your university by e-mail. I will also send your original '**Letter of Invitation**' to your postal address.
- This procedure usually takes a **4 - 6 weeks**. During the holiday period, it might take a bit longer.
- Here you can find the **link to the APPLICATION PROCEDURE**.
- If you have already sent these documents, it's not necessary to send them again.
- **Attention: faculties have application deadlines!** However, we advice you to send your forms minimum 2-3 months BEFORE your arrival date in Gent. If this is not possible, please inform us.

2. COURSES & CALENDAR

- Here you can find the [Academic Calendar](#)
- More information about the [courses](#) can be found here. Be aware of the fact that most courses at Ghent University are taught in **Dutch (Nederlands)**. Only a limited, but growing number of the courses are taught in English. Please contact the [responsible for internationalisation in the faculty \(FCI\)](#) to get more information about the **courses**, examinations, start & end of the courses, professors, results, transcripts, ... or any other information regarding **academic matter**. Through this link you will also find the faculty websites, there you can also find a lot of info about the courses. See also the link <http://www.ugent.be/en/education/exchange/programmesexchange/exch.htm>
- More information on [language courses](#) can be found here

3. ACCOMMODATION

- More information about accommodation can be found on this [website](#)

4. WHAT TO DO UPON ARRIVAL IN GENT?

- Arrival date: we advice you to arrive in Ghent minimum 1 day before the [Welcome Days](#).
- How to **travel** to Belgium and Gent? Find it [here](#)
- What **to do first upon arrival** in Gent? Find it [here](#).

- If you want somebody to **wait for you in the bus or train station** when you arrive in Gent, please contact the students of [ESN \(= Erasmus Student Network\)](#). They will also tell you more about the **buddy system** and the **activities** they organise for you during the year.
- More information about the [registration procedure](#) for Exchange Students at UGent can be found here. You have to register upon arrival to receive your UGent Student Card.
- How to get your [residence permit](#) when you arrive in Ghent

5. SERVICES & GUIDES

- [Welcome Guide International Students](#)
- Information about '[Going to Belgium](#)' and [VISA procedure](#)
- [Health system](#) in Belgium
- BSH = service for [disabled students](#).
- More information about [insurances](#)
- [Facilities and support services](#) for students at Ghent University

6. MORE INFORMATION

- Information on [ESN \(= Erasmus Student Network\)](#), the students organization for Exchange students.
- [City of Ghent website for students](#).
- More information about the [City of Gent](#)
- Everyday [life in Ghent](#)
- Information for the **young tourist** can be found on the site of [Use-It](#)