

Erasmus+ Programme

Scheda informative della sede partner

P LISBOA05

Instituto Politécnico de Lisboa (IPL)

Coordinatore: Sidali Katia Laura

Dipartimento: Economia Aziendale

A. Information about higher education institutions

Name of the institution (Institutional Coordinator and Departmental Coordinator)	Erasmus code	Contact details (email, phone ...)	Website (Home page and course catalogue)
Instituto Politécnico de Lisboa (IPL) ISCAL - Instituto Superior de Contabilidade e Administração de Lisboa	P LISBOA05	Carla Ruivo Erasmus+ Institutional Coordinator Campus de Benfica, 1549-003 LISBOA, PORTUGAL cruivo@sp.ipl.pt + 351 210 464 762 Administrative contact: cmarques@sp.ipl.pt Local Erasmus+ Mobility Coordinator: Prof. Pedro Pinheiro Av. Miguel Bombarda, nº 20 1069-035 Lisboa, Portugal E-mail: vice-presidente@iscal.ipl.pt Telf. +351 217 984 500	www.ipl.pt www.iscal.ipl.pt/index.php/erasmus

C. Recommended language skills

Receiving institution [Erasmus code]	Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level
				Student Mobility for Studies [Minimum recommended level: B1]
P LISBOA05	Accountancy Management	Portuguese	English	B1 (Portuguese - just recommended)* B2 (English - recommended)

D. Additional requirements

Receiving institution [Erasmus code]	Subject area	Minimum Number of Credits to be included in the study plan	Faculty or Department(s) where students will be entitled to attend courses/modules	Access to other Faculties or Departments (yes / no)	Support and infrastructure to welcome students/staff with disabilities (yes / no)
P LISBOA05		N/A	N/A	N/A	N/A

Receiving institution	
P LISBOA05	<p>Students' application for an ERASMUS+ mobility at Lisbon Polytechnic Institute is only possible by use of the online application form. After the students' nomination by home institution Incoming students are notified by the system to fill the online application. The following documents must be enclosed:</p> <ul style="list-style-type: none"> - Learning Agreement the subjects in our institution. The Learning Agreement may be modified after arrival and discussion with the academic coordinator. For all questions relating to Learning Agreement, please contact the Departmental coordinator; - Certificate of registration at home institution; - Identity card; - European health insurance card or equivalent; - 1 official passport photo. <p>For staff mobility, the "Teaching assignment programme" or "working programme" form duly filled in and signed by home university should be sent to International Office.</p> <p>P LISBOA05 offers 2 free Portuguese Language courses per semester: an intensive before the classes start and a regular during the semester (fall term or spring term).</p> <ul style="list-style-type: none"> - The language course take at P LISBOA05 might be included in the student learning agreement but its marks will be not part of the regular transcript of records. An additional document will be provided including mark, language level and ECTS credits; - P LISBOA05 has the infrastructure to welcome students or staff with disabilities, in some cases. For further details contact the ERASMUS Institutional Coordinator cruivo@sp.ipl.pt or Local ERASMUS coordinator vice-presidente@iscal.ipl.pt; <p>* The recommended language of instruction level can be discuss on a "case to case" basis, with each Erasmus Coordinator and depending on the chosen curriculum;</p>

E. Calendar

Receiving institution [Erasmus code]	Autumn term APPLICATION DEADLINE	Spring term APPLICATION DEADLINE
P LISBOA05	<p><i>AUTUMN SEMESTER</i></p> <p>Deadline: May 31</p> <p>Please send nominations to: middle April- end May Please send nominations to: grima@sp.ipl.pt erasmus@iscal.ipl.pt</p>	<p><i>SPRING SEMESTER</i></p> <p>Deadline: November 30</p> <p>Please send nominations to: middle October-end November Please send nominations to: grima@sp.ipl.pt erasmus@iscal.ipl.pt</p>

F. Information

P LISBOA 05	
WWW for Incoming Students	http://www.ipl.pt/en www.iscal.ipl.pt/index.php/erasmus
WWW Course Catalogue	www.iscal.ipl.pt/index.php/erasmus
Housing	erasmus@iscal.ipl.pt www.ipl.pt
Contact details	erasmus@iscal.ipl.pt
WWW Visa Information	erasmus@iscal.ipl.pt www.ipl.pt
WWW Insurance Information	erasmus@iscal.ipl.pt http://ec.europa.eu/social/main.jsp?langId=en&catId=559
Grading System	www.iscal.ipl.pt/index.php/erasmus
WWW Students and Staff with Disabilities	www.iscal.ipl.pt/index.php/erasmus
Contact details	erasmus@iscal.ipl.pt

