

FACT SHEET

Undergraduate Student

General Information

Name of Institution	Univille – Universidade da Região de Joinville
Address	Rua Paulo Malschitzki, 10 - Zona Industrial Norte Joinville – Santa Catarina – Brazil 89219-710
Phone number	+55 47 34619051
E-mail address	internacional@univille.br
General website	www.univille.br/internacional
International Office contact	Juliana Bustamante International Advisor

Admissions Calendar

Academic calendar	Academic year – February/March to December 1 st semester – February/March to July 2 nd semester – August to December
Nomination period (by universities)	1 st semester/full academic year: September 25 th 2 nd semester: March 15 th
Applications deadlines (by students)	1 st semester/full academic year: October 15 th 2 nd semester: April 15 th
Orientation sessions	1 st semester/full academic year: middle of January 2 nd semester: middle of August

Guidance and Admissions

E-mail address for nominations	internacional@univille.br
Website for application and exchange related information	www.univille.br/internacional
Language requirements	We recommend the B2 level of Portuguese to attend subjects taught in this language.
Registration	Before they arrive, exchange students must complete a form and attach the required documents. When they arrive, the student needs to attend a welcome meeting, meet their academic coordinator and enroll to the subjects of their learning agreement in the Faculty/Technical School
Mandatory admission documents	Academic Curriculum Copy of the university enrollment proof Copy of updated academic transcript Copy of passport

	<p>Exchange student application form</p> <p>Learning agreement signed by the institutional coordinators of both institutions</p> <p>Photo 3x4</p> <p>Recommendation letter (of a professor)</p> <p>Portuguese language proficiency certificate (min. Level B2)</p> <p>*The choice of subjects should be made previously with the support of the International Office, which will check the availability of vacancies with the respective course coordinator.</p>
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Academic Information

Language of instruction	Portuguese
Academic coordinator	Each field of study at Univille is represented by an academic coordinator. Each exchange student will be assigned an academic coordinator, depending on their field of study
Grading system	<p>The university grading system is based on a 0 to 10 scale</p> <p>Less than 7,0: fail</p> <p>7,0 and above: average and pass</p>
Presence in class	The student must have 75% presence in the subject, otherwise the student fails for absences

Practical information for incoming students

Arrival date (recommended)	<p>1st semester: mid of February</p> <p>2nd semester: end of July</p> <p>If students join our university later, they need to inform the International Office</p>
Orientation sessions for incoming students	Incoming students will receive an email from Univille with an appointment for a welcome meeting
Accommodation	<p>We inform you that Univille does not have student accommodation on campus. Therefore, all the accommodations are off-campus. There are students boarding houses, single and shared apartments – to share with other people, bedrooms and houses to rent (monthly). Moreover, Univille also holds a list of Host Families in Joinville, they are families interested in welcoming exchange students in their houses.</p>
Enrollment documents	For exchanges that require enrollment in the institution (at least one semester exchanges), you must have the following documents and information:

	<ul style="list-style-type: none"> *Copy of birth certificate *Address (accommodation) in Joinville *Copy of academic transcript containing the courses taken in the home university *Passport – original, no copy *RNE – National Register for Foreigners (the International Office will help you get this document as soon as you arrive in Joinville) *CPF – Tax Individual Registration (it is possible to get before arriving in Joinville or get as soon as the student arrives, the International Office will help you on that) *The enrollment will be performed in person and on the day indicated by the International Office in an email to be sent to the student
Medical assistance	<p>Brazil offers the public health service, SUS – Sistema Único de Saúde, which is also available for foreigners, but the student must present a document to Univille that proves that they are covered by a valid private Health Insurance for the whole study period; the insurance should also cover healthy and funeral repatriation. A copy of the document has to be delivered to the International Office before arrival.</p>
Immigration requirements	<p>To study in a Brazilian university, you must hold a Student Visa. Without the Student Visa, Univille cannot accept or enroll the student. For this, go to the website of the Brazilian Consulate in your country to check which documents are necessary to request the appropriate visa or if there is any other information concerning to it. For further information, visit: https://www.gov.br/mre/pt-br/assuntos/portal-consular/vistos/informacoes-sobre-vistos-para-estrangeiros-viajarem-ao-brasil</p>