

[Erasmus+ Programme](#)  
**Universidad Complutense**  
 E MADRID03  
*Prof. Olivia Guaraldo*

**A. Information about higher education institutions**

Name of the institution (and Department, where relevant)	Erasmus code PIC number	Contact details (email, phone)	Website: Home Page and Course Catalogue
Universidad Complutense	E MADRID03	Dr. Nieves Sánchez <b>Bilateral Agreements</b> Oficina Erasmus Edificio de Estudiantes Avda. Complutense, s/n Ciudad Universitaria 28040 Madrid España <a href="mailto:rrinter@ucm.es">rrinter@ucm.es</a> <b>Departamental Coordinator:</b> Pablo López Álvarez Erasmus Coordinator Faculty of Philosophy (UCM) Av. Complutense, s/n (Madrid, 28040) Tf.: 34-91-3945367 Fax: 34- 91-3945334 <a href="mailto:erasmus@filos.ucm.es">erasmus@filos.ucm.es</a>	<a href="http://www.ucm.es">http://www.ucm.es</a>

\* Partner Institution: please complete all the fields highlighted in yellow

**C. Recommended language skills**

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
			Student Mobility for Studies	Staff Mobility for Teaching
E MADRID03	Spanish	Courses are being implemented in English please check form availability.	B1 C1 for Master	B2 English

**D. Additional requirements**

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>  
 Minimum recommended level: students B1; teaching B2.

## Student Mobility for Studies

Receiving institution [Erasmus code]	Minimum Number of Credits to be included in the study plan	Available Courses or Modules in the Faculty or Department(s)	Access to other Faculties or Departments (yes / no)	Support and infrastructure to welcome students/staff with disabilities (yes / no)
E MADRID03	15 per trimester	...	Yes (2 per semester)	yes

### E MADRID03

- Complutense University has facilities for students with a learning or physical disability. Disabled students can rely on the support service "Office for the Integration of Persons with Disabilities", which offers material, technical, and social aid. <https://www.ucm.es/oipd> or <https://www.ucm.es/office-for-the-integration-of-persons-with-disabilities->

## E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term*	Spring term*
E MADRID03	<a href="https://www.ucm.es/plazos-deadlines-erasmus">https://www.ucm.es/plazos-deadlines-erasmus</a> Partner institutions should send nominations using the Moveon e-Nomination system ( <a href="http://www.moveonnet.eu/myinstitution/enomination">www.moveonnet.eu/myinstitution/enomination</a> )	

## F. Information

### 1. Grading systems of the institutions

Receiving institution [Erasmus code]	ECTS Link
E MADRID03	<a href="http://www.ucm.es/sistema-de-evaluacion">http://www.ucm.es/sistema-de-evaluacion</a>

### 2. Visa

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID03	.....	<p>Nationals of non-EU/EEA countries (so-called "third country nationals") need an entry visa or residence permit for entry into and residence in Spain. The type of permit depends on the length and purpose of the stay.</p> <p>For details please visit:</p> <p><a href="https://www.ucm.es/entrada-y-residencia-en-espana-como-estudiante">https://www.ucm.es/entrada-y-residencia-en-espana-como-estudiante</a></p> <p><a href="https://www.ucm.es/english/visa">https://www.ucm.es/english/visa</a></p>

### 3. Insurance

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID03	Health insurance is obliged.	<a href="http://europa.eu/youreurope/citizens/health/index_en.htm">http://europa.eu/youreurope/citizens/health/index_en.htm</a>

	<p><b>EU-inhabitants:</b> European Health Insurance Card (= blue card)  <b>Non-EU:</b> a copy of your application for health insurance in Spain</p> <p><b>Traineeships:</b> A <b>civil liability</b> insurance is <b>mandatory</b></p>	<p><a href="https://www.ucm.es/english/madrid-healthcare-system-1">https://www.ucm.es/english/madrid-healthcare-system-1</a></p>
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#### 4. Housing

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
<b>E MADRID03</b>		<a href="https://www.ucm.es/english/housing-agencies">https://www.ucm.es/english/housing-agencies</a>