Fact Sheet for International Exchange Students (2025/26)





uni-siegen.de



Exchange Team

Name	Responsibilities	Telephone	E-Mail
Katharina Sommer	Head of Division/ Institutional Coordinator	+49271/740-3907	Katharina.Sommer@zv.uni-siegen.de
Alicia Platt	Incoming Students Coordinator	+49271/740-3905	Alicia.Platt@zv.uni-siegen.de
Mariza Mathis	Incoming Students Coordinator	+49271/740-3914	Mariza.mathis@zv.uni-siegen.de
Madeleine Höfer	Erasmus Short-Term Programs	+49271/740-3819	Madeleine.Hoefer@zv.uni-siegen.de
Julia Shirley	EWP Coordinator IIA	+49271/740-2087	Julia.Shirley@zv.uni-siegen.de
Susanne Engelmann	Outgoing Students Coordinator	+49271/740-2004	Susanne.Engelmann@zv.uni-siegen.de

For other contact persons you can visit the website of the International Office

Academic Calendar & Key Dates

Summer Semester April 01, 2024 - September 30, 2024

October 01, 2024 - March 31, 2025

Lecture Period Summer April 08, 2024 – July 19, 2024

Lecture Period Winter October 07, 2024 – January 31, 2025 Students are able to participate in two exam periods. The first examination period usually takes place in the two weeks after classes are finished. The second period usually takes place in the two weeks before the classes of the next semester start.

Deadlines for Nomination

Winter Semester

Students applying for:

Summer Semester: October 15 Winter Semester: April 15

Deadlines for Registration

Students coming for:

Summer Semester: November 15

Winter Semester: May 15

Study in Siegen

Procedure

Students must be nominated via email and the attached nomination sheet by their administrative coordinator. After receiving further information on online application and required documents, they register online on MoveOn to receive the Letter of Acceptance. Students should state their exact first and last name(s) and make sure their address is correct.

Documents

Overseas Application

- Online registration form
- Copy of Passport/ID
- Study Plan
- Transcript of Records
- Graduate Students: Bachelor Certificate
- Language Certificate

Erasmus Application

- Online registration form
- Copy of Passport/ID
- Transcript of Records
- Motivation Letter
- Proof of Language Proficiency (if applicable)
- Graduate Students or PhD: Bachelor or Master Certificate

Language Requirements and Courses

Overseas:

English B2 (TOEFL ITP: German B2 (TestDAF, >543, TOEFL iBT >72, Telc, Goethe Certificate)

TOEIC > 785, IELTS > 5.5)

Erasmus:

English/German B2

The Language Center at University Siegen offers German language workshops free of charge for

students arriving in March. Additional German language courses are offered during the semester.

Orientation

Orientation takes place before the start of the semester and offers an introduction to formalities of studying and living in Siegen, and a broad range of cultural events. Students get helpful information on how to organize their stay at the university, in Siegen and in Germany in general.

Insurance

Valid health insurance coverage is mandatory for enrolment.

Health Care for EU and UK Students

EU-students need a European International Health Insurance Card (EHIC). EHIC gives European students access to medically necessary, statutory health insurance during temporary stays in any of the 27 European countries as well as in Iceland, Lichtenstein, Norway and Switzerland. You can find further information on the EU website. Please note that EHIC may not cover all medical costs. Therefore, students should contact their current health care provider for further information well in advance.

The Global Health Insurance Card (GHIC) allows UK citizens to get statutory health care in Europe for reduced costs or sometimes for free. You find further information on the UK Government website. Please note that EHIC may not cover all medical costs. Therefore, students should contact their current health care provider for further information well in advance.

Health Care for Non-EU Students

We strongly advice non-EU students to arrange a German statutory health insurance coverage for the duration of their studies in Siegen. There are several options and ISA offers assistance in the process.

As the German statutory health insurance coverage usually begins no earlier than the first day of the semester (winter semester: October 1, summer semester: April 1), an additional travel/international health insurance coverage should be arranged for the period between the date of arrival and the first day of the semester!

Additional Liability, Household and Accident Insurance

Furthermore, we strongly recommend students to have a civil liability, household as well as an accident insurance during their stay here in Germany.

Academic documents

Before the mobility, students are required to prepare a Learning Agreement to document their planned studies in Siegen and credit transfer at home. The Learning Agreement must be signed by the student as well as contact persons at the home university and the University of Siegen. After their mobility, they are issued a Transcript of Records.

Websites and Links

International Student Affairs

To gather more information about our Department, please visit: https://www.uni-siegen.de/incoming/exchange/index.html.en?lang=en

Insurance

For more information about insurance:

https://www.uni-siegen.de/incoming/organization/insurance/index.html.en?lang=en

MoveOn Registration

Here you find the registration link for the University of Siegen Online Application Form: https://siegen.moveon4.de/locallogin/58bd7a7085fb96fe5b0242a1/eng#

Unisono Course List

The course catalogue will be available about 10 weeks before the winter or summer semester starts:

https://unisono.uni-

siegen.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces?chco=y&noDBAction=y&init=y

Courses, Grades and Credits

For more information on courses, grades and credits, click here:

https://www.uni-siegen.de/incoming/campus/credits/index.html.en?lang=en

Language Center

The Language Center offers free language courses (German and other languages): https://www.uni-siegen.de/sprachenzentrum/home/index.html.en?lang=en

Visa

Non-EU citizens need to apply for visa in their home country:

https://www.auswaertiges-amt.de/en/visa-service/visabestimmungen-node

Housing

While ISA offers support, accommodation must be organized independently by the students, either in private apartments or in student residences provided by the *Studierendenwerk Siegen*, which is associated with the University of Siegen:

https://www.studierendenwerk-siegen.de/en/housing/accommodation