

# Erasmus+ Programme

## F RENNES02

### Université Rennes 2

Departmental coordinator: Pro. Perazzolo Paola

#### A. Information about higher education institutions

| Name of the institution<br>(Institutional Coordinator and<br>Departmental Coordinator)  | Erasmus code      | Contact details<br>(email, phone ...)   | Website<br>(Home page and course catalogue)   |
|---|-------------------|---|---|
| <b>Université Rennes 2</b><br><br>Institutional Coordinator<br>Dr Amal Jouffe El-Amrani<br><br>Departmental Coordinator(s)<br>Yolaine Parisot | <b>F RENNES02</b> | International Office<br><br>Dr Amal Jouffe El-Amrani<br>Erasmus Institutional Coordinator<br><br>Place du Recteur Henri Le Moal CS 24307,<br>35043 Rennes CEDEX<br>tel: (+33)299141092 /<br>fax: (+33)299141095<br><br>international@univ-rennes2.fr<br>amal.elamrani@univ-rennes2.fr | <a href="http://www.univ-rennes2.fr/service-relations-internationales/incoming">http://www.univ-rennes2.fr/service-relations-internationales/incoming</a> |

#### C. Recommended language skills

| Receiving institution<br>[Erasmus code] | Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level |  |
|---|--------------|---------------------------|---------------------------|---|--|
|   |              |                           |                           | Student Mobility for Studies              |  |
| <b>F RENNES02</b>                       | SEE ANNEX    |                           |                           |   |  |

#### D. Additional requirements

##### Student Mobility for Studies

| Receiving institution<br>[Erasmus code] | Subject area | Minimum Number of Credits to be included in the study plan | Faculty or Department(s) where students will be entitled to attend courses/modules | Access to other Faculties or Departments (yes / no) | Support and infrastructure to welcome students/staff with disabilities (yes / no) |
|---|--------------|--|--|---|---|
| <b>F RENNES 02</b>                      | Humanities   | 30 per semester  | Lettres  | Yes, for less than 50% of the courses               | Yes   |

## E. Calendar

| Receiving institution<br>[Erasmus code] | Autumn term<br>APPLICATION DEADLINE | Spring term<br>APPLICATION DEADLINE |
|---|-------------------------------------|-------------------------------------|
| F RENNES02                              | SEE ANNEX                           | SEE ANNEX                           |

## F. Information

### 1. Grading systems of the institutions

| Receiving institution<br>[Erasmus code] | ECTS Link |
|---|-----------|
| F RENNES02                              | SEE ANNEX |

### 2. Visa

| Institution<br>[Erasmus code] | Contact details<br>(email, phone) | Website for information   |
|-------------------------------|-----------------------------------|---------------------------|
| F RENNES02                    | SEE ANNEX                         | <a href="#">SEE ANNEX</a> |

### 3. Insurance

| Institution<br>[Erasmus code] | Contact details<br>(email, phone) | Website for information   |
|-------------------------------|-----------------------------------|---------------------------|
| F RENNES02                    | SEE ANNEX                         | <a href="#">SEE ANNEX</a> |

### 4. Housing

| Institution<br>[Erasmus code] | Contact details<br>(email, phone) | Website for information   |
|-------------------------------|-----------------------------------|---------------------------|
| F RENNES02                    | SEE ANNEX                         | <a href="#">SEE ANNEX</a> |

## Rennes 2 University Annex for Erasmus+ Agreements

*The annex is an integral part of the Erasmus+ Inter-Institutional Agreement which is only valid on condition that both parties hold the Erasmus Charter for Higher Education.*

### Institution Details

**Name of Institution:** Rennes 2 University  
**Erasmus ID Code:** F RENNES 02  
**Postal Address** International Office  
 Place du Recteur Le Moal  
 35043 Rennes cedex 3  
 FRANCE  
**Website** [www.univ-rennes2.fr](http://www.univ-rennes2.fr)

### Erasmus Contacts

**Erasmus Institutional Coordinator :**  
 Dr Amal Jouffe – El Amrani (Ms)  
 Phone: +33.99.14.10.90; Fax: +33.99.14.10.95  
[amal.elamrani@univ-rennes2.fr](mailto:amal.elamrani@univ-rennes2.fr)

**Erasmus Liaison Officer**  
 Gwénaelle Le Meur (Ms)  
 Phone: +33.99.14.10.92; Fax: +33.99.14.10.95  
[gwenaelle.lemeur@univ-rennes2.fr](mailto:gwenaelle.lemeur@univ-rennes2.fr)

| Institution<br>[Erasmus code]          | Contact<br>details<br><br>(email,<br>phone)                                      | Website<br>information<br>for   |
|--|--|---|
| Université Rennes 2<br><br>F RENNES 02 | <a href="mailto:international@univ-rennes2.fr">international@univ-rennes2.fr</a> | <a href="http://www.univ-rennes2.fr/service-relations-internationales/etudiants-etrangers-candidater-programme-echange">http://www.univ-rennes2.fr/service-relations-internationales/etudiants-etrangers-candidater-programme-echange</a> |

## Studying at Rennes 2 University

1. The academic year is made up of two semesters:

- First/Autumn semester: September - January
- Second/Spring semester: January - May

The final examinations take place in January (first/Fall semester) and May (second/Spring semester). Retake examinations for the two semesters take place in June. Retake exams are an opportunity for students who failed (grades below 10/20) to try and improve their results.

2. Applications of nominated students must reach the receiving institution by:

| Receiving institution<br>[Erasmus code] | Autumn term*<br>[month] | Spring term*<br>[month] |
|---|-------------------------|-------------------------|
| F RENNES02                              | 1 <sup>st</sup> May     | 1 <sup>st</sup> October |

Rennes 2 University usually trusts its partners and admits the students they select, except if there are specific problems. Rennes 2 University sends its decision within a maximum of 8 weeks.

3. Grading systems of the institutions

A course guide is available on line: <http://www.univ-rennes2.fr/service-relations-internationales/etudiants-echange>. It presents the courses that international students on an exchange programme can choose for free as well as the teaching schedule and procedures (ECTS per course, assessment and evaluation procedures, etc.).

General principles: international students on an exchange programme can choose their courses in a maximum of two departments, plus the language support class in French as a Foreign Language at the CIREFE if necessary; at least 50% of the selected courses must be connected to the students' Major. Priority is given to the students for whom there is a specific agreement with the department. International students can have access to courses in a department for which there is no specific agreement only within the limit of the number of places available.

International students on an exchange programme who failed their exams (grades below 10/20) can retake their exams in June to try and improve their results. Retake exams take place in June only and at Rennes 2 University only, even for the students who were on an exchange programme in the 1<sup>st</sup> semester (Autumn semester) only.

The International Office establishes and sends its partners their students' final transcripts (grades and ECTS).

4. Welcome week:

At the beginning of each semester, the International Office (IO) organises a Welcome Week for International exchange students.

Exchange students are encouraged to join the buddy program organised by the IO.

## Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution<br>[Erasmus code] | Optional:<br>Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level <sup>1</sup>               |   |
|---|---------------------------|---------------------------|---------------------------|--|---|
|   |                           |                           |                           | Student Mobility for Studies<br><i>Minimum recommended level: B1</i> | Staff Mobility for Teaching<br><i>Minimum recommended level: B2</i> |
| FR<br>RENNES02                          |                           | French                    |                           | B2   | B2  |

For more details on the language of instruction recommendations, see the course catalogue:

<http://www.univ-rennes2.fr/service-relations-internationales/etudiants-echange>

To allow for better integration and reduce risks of failure, level B2 is highly recommended. A level certificate (signed by a teacher of the home university) has to be provided for the application. On their arrival international students can choose to enrol in a French language support course, which is free for 1 semester. The CIREFE organizes tests to determine students' language level and the appropriate language course.

Detailed information can be found at: <http://www.univ-rennes2.fr/cirefe>

## Additional Informations

### 1. Visa

You will need to complete some mandatory administrative formalities to regularise your immigration status.

You may be required to apply for a visa, depending on your country of residence. Information about visas (who is concerned, how to apply, cost, etc.) can be found on the Campusfrance website. If you do require a visa, please plan ahead, as the process can take some time.

Depending on the country of origin, there are different entry and residence regulations for students.

Detailed information can be found at:

<http://www.campusfrance.org/fr/page/le-visa-de-long-sejour-pour-etudes-titre-de-sejour-vls-ts>

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## 2. Insurance

Adequate health insurance is obligatory for all exchange students. There are different regulations depending on the students' country of origin and age.

### **European students:**

- must bring their European Health Insurance Card (EHIC). If the dates indicated on the EHIC do not cover the entire stay in France, your registration to the French Social Security is compulsory.
- If they go to the doctor's, they must pay directly the GP consultation and the medicines.

To get a refund on your medical care, they have two possibilities:

#### 1. They can send directly to their health insurance company of their home country:

- the prescription form (which they will obtain from their doctor)
- the bills/receipts of payment

#### 2. Or they can send the following documents to the CPAM (Caisse Primaire d'Assurance Maladie = French healthcare system):

- *feuille de soin* = prescription form which they will obtain from their doctor
- a photocopy of their European health card
- R.I.B (*relevé d'identité bancaire*) = bank account information form
- a photocopy of their student ID card

**Non European Students** : They have to pay the student health insurance of Rennes 2, compulsory to be registred at the University, even if they have already paid for another health insurance to get their visa.

If they are more than 28, they will have to subscribe to a private French social security as soon as they arrive. Without this compulsory document, they won't be allowed to register at the University.

### 3. Housing

International students can ask the International Office to make a reservation for a room in a university residence through their application procedure. The International Office deals with room reservations and prior to the students' arrival it sends them their letter of admission in a university residence. Further information is provided to the students who wish to find accommodation outside university residences.

Detailed information can be found at: <http://www.univ-rennes2.fr/service-relations-internationales/incoming>

### 4. Disability

Students with specific needs, especially those with disabilities, must directly contact the International Office which will examine their particular situation and needs before referring them to the Disability Office, which aims at facilitating everyday life for students with disabilities. That office offers guidance and, if required, organizes timetable adjustments to allow disabled students to complete their exchange period in the best possible conditions.

Contact : [international@univ-rennes2.fr](mailto:international@univ-rennes2.fr)

Information about the Disability Office: <http://www.univ-rennes2.fr/devu/relais-handicap>

## **Termination of the agreement**

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]