

Erasmus+ Programme

D MUNCHEN01

Ludwig-Maximilians-Universität München

Coordinator: Prof. Romanelli Maria Grazia

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details (email, phone) | Website (eg. of the course catalogue) |
|---|--------------|---|---|
| Ludwig-Maximilians-Universität München | D MUNCHEN01 | <p><u>Institutional Coordinator:</u> Jean Schleiss International Office Geschwister-Scholl-Platz 1, 80539 München Tel: +49 89 2180 3807 jean.schleiss@lmu.de</p> <p><u>Departmental Coordinator:</u> Lisa Lechner Auslandsreferat Medizin Pettenkoferstr. 8a (ZeUS) 80336 München Tel: +49 89 4400 57654 Lisa.lechner@med.uni-muenchen.de</p> | <p>www.lmu.de/en/international/incoming</p> <p>Course catalogue: www.lsf.lmu.de</p> |

C. Recommended language skills

| Receiving institution [Erasmus code] | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ¹ |
|---|---------------------------|---------------------------|---|
| | | | Student Mobility for Studies [Minimum recommended level: B1] |
| D MUNCHEN01 | German | | B2 |

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

Student Mobility for Studies

| Receiving institution [Erasmus code] | Minimum Number of Credits to be included in the study plan | Available Courses or Modules in the Faculty or Department(s) | Access to other Faculties or Departments (yes / no) | Support and infrastructure to welcome students/staff with disabilities (yes / no) |
|---|--|--|---|---|
|---|--|--|---|---|

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Choosing courses

Erasmus students must choose **at least 50%** of their course modules in the field of study defined in the bilateral agreement. Students should take **the other 50%** of their course modules in **no more than two other fields of study** (example: 50% of courses in the Department of German Philology, 25% of courses in the Department of History and 25% of courses in the Department of Politics).

The Faculties of Business Administration, Medicine, Dentistry, Veterinary Medicine, Pharmacy do not accept students outside of their own inter-Institutional agreements. Likewise places cannot be guaranteed in Sociology and in English taught Politics courses.
www.lmu.de/international/incoming/courses

Preparation course and orientation sessions

In September and March language preparation courses are available for Erasmus students. Orientation sessions are offered by many faculties/departments at the beginning of each semester.

www.en.lmu.de/students/exchange/incomings/austausch_engl/preparation

As well as many social programs, LMU has a buddy program which exchange students are encouraged to join.

www.en.lmu.de/students/exchange/incomings/austausch_engl/living/buddy_program

www.lmu.de/international/studentguide

Students with special needs / Students with children

To find out about available facilities at LMU Munich before going abroad, students should contact the LMU Munich Erasmus-Incoming-Team directly (erasmus-incoming@lmu.de). See also:

www.uni-muenchen.de/barrierefrei

www.uni-muenchen.de/studierenmitkind

Academic Year

The academic year consists of two semesters – winter and summer.

The months of March, August, and September are officially free of lectures. However, students may have examinations, additional courses, or papers to concern themselves with during these months. Students should ask their departmental coordinators about the examination schedule.

www.lmu.de/international/incoming/calendar

Course Information

The up-to-date course catalogue is available only two months before the beginning of each semester. Before the catalogue goes online students may consult the faculty websites where there is often general information about choosing courses etc.

www.lmu.de/international/incoming/courses

Application and Registration

After completing the online application at our website, students should sign and print out the form and have it signed by the relevant coordinator at the home university. The application should then be sent with all supporting documents to the LMU International Office.

Registration of new Erasmus incoming students usually takes place in September/October and March/April respectively. Students are informed about registration dates in the official letter of acceptance (Zulassungsbescheid), which they will receive no later than 6 weeks after the application deadline.

www.lmu.de/international/incoming/application

Language Courses

www.en.lmu.de/students/exchange/incomings/austausch_engl/preparation

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|---|--|
| D MUNCHEN01 | Nomination deadline: April 15 Application deadline: May 15 | Nomination deadline: October 15 Application deadline: November 15 |

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1. Admission decision is sent within 6 weeks.
2. A Transcript of Records will be issued by no later than 5 weeks after the assessment period has finished at the receiving HEI.
3. Termination of the agreement: a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

| Receiving institution [Erasmus code] | ECTS Link |
|---|--|
| D MUNCHEN01 | www.lmu.de/international/incoming/grading |

2. Visa

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|--|
| D MUNCHEN01 | Erasmus-incoming@lmu.de | www.lmu.de/international/incoming/visa |

3. Insurance

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|---|--|
| D MUNCHEN01 | Erasmus- incoming@lmu.de | www.lmu.de/international/incoming/insurance |

4. Housing

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|--|--|
| D MUNCHEN01 | Christine.kern@lmu.de | www.lmu.de/international/incoming/housing |

D MUNCHEN01: The "Studentenwerk" is responsible for providing accommodation for Erasmus students. The allocation of rooms in student residences run by the Studentenwerk is, however, coordinated at the International Office. Accommodation cannot be guaranteed to all Erasmus students. The International Office will however provide information and assistance to incoming students according to the requirements of the Erasmus Charter for Higher Education.