

UK GLASGOW01

Coordinatore: Prof. Sassi Carla

A. Information about higher education institutions

Name of the institution (Institutional Coordinator and Departmental Coordinator)	Erasmus code	Contact details (email, phone ...)	Website (Home page and course catalogue)
University of Glasgow	UK GLASGOW01	<p>Institutional Co-ordinator: Colette McGowan, Deputy Head of Admissions – Study Abroad</p> <p>Main Contact: Lynsey Dinwoodie, European Exchanges Coordinator R210, John McIntyre Building, University of Glasgow, Glasgow UK G12 8QQ T: +44 (0) 141 330 3714 E: rio-erasmus@glasgow.ac.uk; lynsey.dinwoodie@glasgow.ac.uk</p> <p>Academic Co-ordinator: Dr. Theo Van Heijnsbergen T: +44 (0) 141 330 4534 E: Theo.VanHeijnsbergen@glasgow.ac.uk</p>	<p>Incoming Information: www.gla.ac.uk/international/abroadexchange/exchangeprogramme/incomingeuropeanexchangeerasmus/</p> <p>Course Catalogue: www.gla.ac.uk/coursecatalogue/</p>

C. Recommended language skills

Receiving institution [Erasmus code]	Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	
UK GLASGOW01	General and comparative literature	English	N/A (Exception: School of Modern Languages)	B2*	

UK GLASGOW01: * Under the Common European Framework of Reference for Languages (CEFR)

For more details on the language requirements and proof required, please see our online F.A.Q at:
www.gla.ac.uk/international/abroadexchange/exchangeprogramme/incomingeuropeanexchangeerasmus/frequentlyaskedquestions/

D. Additional requirements

Student Mobility for Studies

Receiving institution [Erasmus code]	Subject area	Minimum Number of Credits to be included in the study plan	Faculty or Department(s) where students will be entitled to attend courses/modules	Access to other Faculties or Departments (yes / no)	Support and infrastructure to welcome students/staff with disabilities (yes / no)
UK GLASGOW01	General and comparative literature	30 ECTS (60 Glasgow credits) per semester	Please see note below	Please see note below	Yes; please see information below

UK GLASGOW01: Exchange Students will enrol in a standard full-time study load and are required to complete all relevant assessment in order to obtain credit. A full course load is comprised of 120 Glasgow credits (=60 ECTS) for a full academic year, or 60 Glasgow credits (=30 ECTS) for one semester.

Exchange students are expected to take the majority of their courses in the subject of the agreement. Courses from other subjects may be requested, but are subject to the relevant academic assessment and approval and departmental policy.

IMPORTANT NOTE: All incoming students should be aware that there are restrictions in our College of Arts, particularly within our English Literature department. This agreement is held with our Scottish Literature department. Students who attend Glasgow under this agreement may generally choose literature courses from our English Language, Arts and Media Informatics, Comparative Literature, and Scottish Literature departments, and from our School of Modern Languages. Other courses may also be chosen from across our College of Arts. (Students should refer to our 2014/15 Course Selection Guidelines when putting together their provisional Learning Agreement.) All course choices are subject to course availability and suitable academic background. Students should be advised however, that they may *only* choose courses from Levels 1 or 2 of our English Literature department. Levels 3 and 4 will not be available to them. Our English Literature department does not participate in Erasmus, and can thus only accept incoming students into Levels 1 or 2. Level 5 in any subject will not be available.

We have the infrastructure to welcome students and staff with disabilities. Please see the Disability Service webpage for further information:

www.gla.ac.uk/services/disability/support/

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term APPLICATION DEADLINE	Spring term APPLICATION DEADLINE
UK GLASGOW01	Semester 1 and full year: Nominations: 20 April Applications: 1 May	Semester 2: Nominations: 1 November Applications: 15 November

UK GLASGOW01: Partners should send nominations by email to rio-erasmus@glasgow.ac.uk

Once nominated, students will receive further information about our online application system and application guidelines.

UK GLASGOW01: The receiving institution will normally send its decision within 6 weeks of the application deadline.

UK GLASGOW01: The assessment period normally includes the grading and exam board approval. For Full Year students, the transcript will be issued only after the end of the second semester of study.

F. Information

1. Grading systems of the institutions

Receiving institution [Erasmus code]	ECTS Link
UK GLASGOW01	www.gla.ac.uk/services/senateoffice/policies/assessment/codeofassessment/ www.gla.ac.uk/international/abroadexchange/exchangeprogramme/europeancreditransfersystem/ ...

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK GLASGOW01	International Student Support Team +44 (0) 141 330 2912 internationalstudentsupport@glasgow.ac.uk	www.gla.ac.uk/international/support/immigrationandvisas/

UK GLASGOW01: The University will provide students with the relevant sponsorship documentation and information to assist in obtaining a student visa. The International Office advisers can provide advice and information. The individual student is responsible for applying for the necessary visa and any attendant supporting documentation and fees. The University of Glasgow cannot accept responsibility for applications which are returned as invalid or are refused

3. Insurance

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK GLASGOW01	Erasmus Team: rio-erasmus@glasgow.ac.uk	www.gla.ac.uk/international/abroadexchange/exchangeprogramme/incoming/europeanexchangeserasmus/

4. Housing

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK GLASGOW01	Residential Services Team T: +44 (0) 141 330 4743 E: accom@glasgow.ac.uk	www.gla.ac.uk/undergraduate/accommodation/admissionspolicy/socrateserasmus/

UK GLASGOW 01: Accommodation is not guaranteed, but the Host Institution will make every reasonable effort to assist inbound students. Where University accommodation is available, Exchange Students must complete the relevant accommodation application by the Host Institution's stipulated deadline. Accommodation, if provided, will be charged at the standard rates.

Annex to Erasmus+ Inter-Institutional Agreement
Institutional Factsheet

1. Institutional Information

1.1. Institutional details

Name of the institution	University of Glasgow
Erasmus Code	UK GLASGOW01
EUC	
Institution website	http://www.gla.ac.uk/international/abroadexchange/exchangeprogramme/incoming/europeanexchangeserasmus/
Online course catalogue	http://www.gla.ac.uk/coursecatalogue/

1.2. Main contacts

Contact person	Celine Reynaud
Responsibility	Erasmus+ Institutional Coordinator
Contact details	Phone : +44 (0) 141 330 1965 ; Fax : +44 (0) 141 330 4045 ; Email : celine.reynaud@glasgow.ac.uk; rio-erasmus@glasgow.ac.uk

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	English	<i>B2</i>
Staff Mobility for Teaching	Any	English	<i>B2</i>

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://euopass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language requirements and proof required, please see our online F.A.Q at: www.gla.ac.uk/international/abroadexchange/exchangeprogramme/incoming/europeanexchangeserasmus/frequentlyaskedquestions/

2.2. Additional requirements

Exchange Students will enrol in a standard full-time study load and are required to complete all relevant assessment in order to obtain credit. A full course load is comprised of 120 local SCOTCAT credits (=60 ECTS) for a full academic year, or 60 local SCOTCAT credits (=30 ECTS) for one semester.

Exchange students are expected to take the majority of their courses in the subject of the agreement. Courses from other subjects may be requested, but are subject to the relevant academic assessment and approval and departmental policy.

Incoming study students are expected to apply for one of the standard academic periods outlined in our Calendar. Durations outwith the standard academic period cannot normally be considered.

Incoming thesis/project work students may request an alternate duration from our online system. Durations outwith the options on our online system cannot normally be considered. All project work must be requested at the time of application and an appropriate local supervisor confirmed before the student can be accepted.

We have the infrastructure to welcome students and staff with disabilities. Please see the Disability Service webpage for further information:

<http://www.gla.ac.uk/services/disability/support/>

2.3. Calendar

Semester 1	September – December
Semester 2	January - May

2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Semester 1 & Full Year	Nomination: 20 April Application: 1 May
Semester 2	Nomination: 1 November Application: 15 November

2.3.2. Decision Response

We will normally send our decision directly to the student via email within 6 weeks of the application deadline.

2.3.3. Transcripts of Records

A Transcript of Records will normally be issued no later than five weeks after the assessment period. The assessment period normally includes the grading and exam board approval. For Full Year students, the transcript will be issued only after the end of the second semester of study. The transcript will be sent by post to the student's permanent address as listed on their application to Glasgow. It is the student's responsibility to provide their home institution with this document.

3. Additional information

3.1. Grading system

<http://www.gla.ac.uk/services/senateoffice/policies/assessment/codeofassessment>

<http://www.gla.ac.uk/international/abroadexchange/exchangeprogramme/europeancreditransfersystem/>

The ratio of local Glasgow SCOTCAT credits to ECTS is 2:1; i.e. 120 SCOTCAT credits=60 ECTS

3.2. Visa

The University will provide students with the relevant sponsorship documentation and information to assist in obtaining a student visa.

The individual student is responsible for applying for the necessary visa and any attendant supporting documentation and fees.

The University of Glasgow cannot accept responsibility for applications which are returned as invalid or are refused.

Information and assistance can be provided by the following contact points and information sources:

Contact person	International Student Support Team
Contact details	Phone : +44 (0) 141 330 2912 ; Email : internationalstudentsupport@glasgow.ac.uk
Website	http://www.gla.ac.uk/international/support/immigrationandvisas/

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact person	Erasmus Team
Contact details	Email : rio-erasmus@glasgow.ac.uk
Website	http://www.gla.ac.uk/international/abroadexchange/exchangeprogramme/incomingeuropeanexchangeserasmus/

3.4. Housing

University Accommodation is not guaranteed, but the receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Where University accommodation is available, Exchange Students must complete the relevant accommodation application by the stipulated deadline. Accommodation, if provided, will be charged at the standard rates.

Contact person	Residential Services Team
Contact details	Phone : +44 (0) 141 330 4743 ; Email : accom@glasgow.ac.uk
Website	http://www.gla.ac.uk/undergraduate/accommodation/admissionspolicy/socrateserasmus/