

# INTERNATIONAL OFFICE FACT SHEET

PARTNER UNIVERSITY	European Management School /Cologne Business School Rheinstraße 4N, 55116 Mainz, Germany	
ERASMUS CODE	D KOLN12	
INTERNET	www.ems.de www.cbs.de	
CONTACT	<p><b>Silke Bochow</b> Head of International Office Tel.: ++49-221-93 18 09-39 Email: s.bochow@cbs.de</p> <p><b>Ivy Werner</b> Coordinator International Office &amp; Admissions Tel. :++49-6131-88055-33 Email: i.werner@ems.de</p>	<p><b>Andrea Kurze</b> Incoming Student Coordinator Tel. : ++49-221 9318 09-466 Email :international.office@cbs.de</p> <p><b>Stefanie Fey</b> Coordinator Outgoing Students Tel.: ++49-221-93 18 09-779 Email : s.fey@cbs.de</p>
STUDENT NUMBER	app. 300 students (2017/18)	
ACADEMIC YEAR	<p><b>Fall Term:</b> 21st August – 16th December 2017 (exams: beg. to mid Dec.)</p> <p><b>Spring Term:</b> 29th January – 18th May 2018 (exams: mid May to 1st week in June)</p>	
LANGUAGE OF INSTRUCTION	English	
ECTS CREDITS	<p><b>Minimum workload:</b> 17 ECTS per semester</p> <p><b>Maximum workload:</b> 30 ECTS per semester</p> <p>(1 ECTS equals 25-30 hours of classroom teaching and self study)</p>	
APPLICATION To be submitted Online!	<p>Applicants should have completed at least one year of academic studies at their home institution</p> <ol style="list-style-type: none"> <li>1) Online Application form (download: <a href="http://www.ems.de/en/study-programs/bachelor-programs/visiting-students/">http://www.ems.de/en/study-programs/bachelor-programs/visiting-students/</a> )</li> <li>2) recent transcript of records (in English)</li> <li>3) proof of English language proficiency, if English is not your mother tongue (TOEFL or equivalent)</li> <li>4) Course registration form (download: see application form)</li> <li>5) 1 passport-sized photo (JPG format)</li> <li>6) Copy of your passport</li> </ol>	
APPLICATION DEADLINES	<b>Fall Term:</b> 15th May	<b>Spring Term:</b> 15th November
COURSES OF STUDY	<p>International Business with specialization tracks: <b>Marketing Management, Financial Management and International Trade</b></p> <p>Details and additional business courses can be found at: <a href="http://www.ems.de/en/study-programs/bachelor-programs/visiting-students/">www.ems.de/en/study-programs/bachelor-programs/visiting-students/</a></p>	
GERMAN LANGUAGE COURSES	Yes	
WELCOME DAYS	Welcome Sessions are held during the week before the start of lectures 22nd January - 26th January 2018	
TUITION FEES	4650 € per semester (2017-18) Exchange students do <b>not</b> pay tuition fees	
LIVING IN MAINZ	<p>Information on living in Mainz:  <a href="http://www.ems.de/en/campus/living-in-mainz/">http://www.ems.de/en/campus/living-in-mainz/</a>  <a href="http://www.studierendenwerk-mainz.de/wohnen/">http://www.studierendenwerk-mainz.de/wohnen/</a>  <a href="http://www.youniq.de/en/rent/wallstr-31-37">http://www.youniq.de/en/rent/wallstr-31-37</a>  <a href="https://www.smartments-student.de/en/mainz-ber/">https://www.smartments-student.de/en/mainz-ber/</a>  <a href="http://www.wg-gesucht.de/en/wg-zimmer-in-Mainz.84.0.0.0.html">http://www.wg-gesucht.de/en/wg-zimmer-in-Mainz.84.0.0.0.html</a>  <a href="http://www.stuwo.de/wohnheim-region/mainz/">http://www.stuwo.de/wohnheim-region/mainz/</a>  <a href="http://www.apartmenthausmainz.de/de/studentenwohnung-mainz.html">http://www.apartmenthausmainz.de/de/studentenwohnung-mainz.html</a>                      The International Office assists students in finding accommodation</p>	
COSTS OF LIVING	<p><b>Total amount:</b> 650 - 850 € per month (approximately, depending on individual needs)</p> <p><b>Rent:</b> 300 - 450 € per month</p> <p><b>Further costs :</b> 300 - 450 € per month (food, phone, books, travelling etc.)</p>	
FURTHER INFORMATION	All students must pay a one-off amount of app. 210 € for their student ticket, which at the same time serves as a ticket for all public transport around Mainz and the so-called Rhine-Main area.	
ARRIVAL GUIDE FOR INCOMING STUDENTS	<a href="http://www.ems.de/studienangebot/bachelorprogramme/visiting-students/first-steps/">www.ems.de/studienangebot/bachelorprogramme/visiting-students/first-steps/</a>	
LAST UPDATE	July 2017	