

INFORMATION SHEET

For incoming selected students & partner universities

UNIVERSITY INFORMATION

Name of the University	Université Bordeaux Montaigne (UBM)
ERASMUS Code	F BORDEAU03
PIC Code	947094130
Head of Institution	Pr. Hélène VELASCO-GRACIET
Website	http://www.u-bordeaux-montaigne.fr/fr/index.html
Academic Calendar	http://www.u-bordeaux-montaigne.fr/fr/universite/calendrier_de_l_annee.html
Courses Overview	http://www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation-2016-2020.html

INTERNATIONAL OFFICE INFORMATION

General Information

Name of the Office	Direction des Relations Internationales (DRI)
Address	Direction des Relations Internationales Université Bordeaux Montaigne (Bordeaux3) Domaine Universitaire Esplanade des Antilles 33607 PESSAC CEDEX FRANCE
Phone	+33 (0)5 57 12 47 47
Fax	+33(0)5 57 12 45 70
Email	Relations-internationales@u-bordeaux-montaigne.fr
Website	http://www.u-bordeaux-montaigne.fr/fr/international/venir-a-bordeaux-montaigne.html

Staff Information

Vice President Delegated to International Affairs	Prof. Kim Sang ONG VAN CUNG Email: kim-sang.ong-van-cung@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 21 77
Director of International Relations	Irina Simion Email: irina.simion@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 20 98
Financial and administrative assistant	Marie-Hélène Theillaumas Email: marie-helene.theillaumas@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 10 77
INTERNATIONAL COOPERATION TEAM	
cooperation-internationale@u-bordeaux-montaigne.fr	
International Cooperation Officer	Annelise Lefizelier Email: annelise.lefizelier@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 21 77
International Cooperation Officer Visiting Scholars-Erasmus +	Anna Karin Boberg Email: anna-karin.boberg@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 45 39
STUDY ABROAD TEAM	
Head of Student Mobility Office	Ludovic Plachot Email: ludovic.plachot@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 44 34
General Inquiries	Email: relations-internationales@u-bordeaux-montaigne.fr Phone +33 (0)5 57 12 47 47 Fax + 33 (0)5 57 12 45 70
Incoming students	Corinne Valety Email: corinne.valety@u-bordeaux-montaigne.fr Phone: +33 (0)5 57 12 47 60
Outgoing students	Christelle Duclau Email: christelle.duclau@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 46 74
Outgoing students	Erwin Grange Email: erwin.grange@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 60 21
Transcript of records request (exchange students only)	Linda Raminoarison Email: linda.raminoarison@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 47 47
Housing	David Cazenave Email: david.cazenave@u-bordeaux-montaigne.fr Phone : +33 (0)5 57 12 21 06

INFORMATION FOR INCOMING EXCHANGE STUDENTS

COURSES													
Modules Offer	http://www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation-2016-2020.html												
Courses options:	All courses included in the Agreement with your Home University												
	“Licence professionnelle, master professionnel et master enseignement” are not open to exchange students												
	To attend some specific courses, students might be required additional skills. For further information, please send an email to: relations.internationales@u-bordeaux-montaigne.fr												
Language of teaching	French												
Required French Level to attend lectures/ seminars:	B2												
Grading system	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">18-20/20</td> <td>Excellent</td> </tr> <tr> <td>16/20</td> <td>Very good</td> </tr> <tr> <td>14/20</td> <td>Good</td> </tr> <tr> <td>12/20</td> <td>Satisfactory</td> </tr> <tr> <td>10/20</td> <td>Sufficient</td> </tr> <tr> <td>Under 10/20</td> <td>Failure</td> </tr> </table>	18-20/20	Excellent	16/20	Very good	14/20	Good	12/20	Satisfactory	10/20	Sufficient	Under 10/20	Failure
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Courses of French Language and civilization at the DEFLE

Courses are subjected to fees except for specific bilateral agreements.

Website: <http://defle.u-bordeaux-montaigne.fr/fr/index.html>

- Day classes
- Evening classes
- Summer schools

There will be a French placement test to determine your French level before the DEFLE classes begin.

Contact the DEFLE Department for the test dates ✉ defle@u-bordeaux-montaigne.fr

APPLICATION PROCESS

	NON EU STUDENTS AND FREE MOVERS	EU STUDENTS
Deadlines for Nomination <i>incomingstudents@u-bordeaux-montaigne.fr</i>	First term: March 31st Second term: October 31st	First term: May 15th Second term: October 31st
Online Enrolment	First term: March 31st Second term: October 31st	First term: May 31st Second term: November 15th
CEF CAMPUS FRANCE procedure	31st of January of the previous academic year	
Application forms must be sent to: Direction des Relations Internationales Pôle Mobilité – Candidatures entrantes Université Bordeaux Montaigne Domaine Universitaire Esplanade des Antilles 33607 PESSAC CEDEX FRANCE	First term: March 31st Second term: October 31st	First term: May 31st Second term: November 15th

DOCUMENTS REQUIRED:

- 1 passport-size photo
- Passport or national ID card photocopy
- Certificate of Health Insurance (European Health Insurance Card)
Valid for your whole stay in France
- **NON EU students** will be required to pay for the French Health Insurance upon arrival (fees for 2015: 213 €)
- Learning Agreement with choices of courses (duly completed, signed and stamped upon arrival and after confirmation)

HOUSING (Not guaranteed) Online application: **Before April 30th**

<http://www.crous-bordeaux.fr/international/les-etapes-pour-effectuer-votre-demande/>