



Information sheet EM Normandie 2018-2019

Name of institution

Ecole de Management de Normandie (EM Normandie)
Erasmus Code : F-LEHAVR04 PIC number : 949299328
5 campuses in Le Havre, Caen, Paris, Oxford and Dublin

Our campuses

Address	Caen Campus 9 rue Claude Bloch 14052 CAEN Cedex 4 Le Havre Campus 30 rue de Richelieu 76087 LE HAVRE Cedex Paris Campus 64 rue du Ranelagh 75016 PARIS Oxford Campus JERICHO BUILDING Oxpens Road Oxford OX1 1SA Dublin Campus 19-21 Aston Quay Temple Bar Dublin 2
FRANCE	
UK	
IRELAND	
Director of International Development	Mrs. Claudia SAMPEL csampel@em-normandie.fr
Contact for incoming & outgoing students	incoming@em-normandie.fr outgoing@em-normandie.fr Coordinators: - Mrs. Mayra AGUDELO - Mrs. Justine BERG - Mrs. Virginie DELMOTTE - Mrs. Luisa HEBERT - Mrs. H��lo��se LARRET - Mrs. Fabienne PELTIER-MAHU



<p>Contact for partnerships agreements</p>	<p>Europe (including Georgia, Kazakhstan, Turkey and Russia) :</p> <ul style="list-style-type: none"> - Mrs. Alexandra LAASRI <i>International development manager</i> alaasri@em-normandie.fr - Mrs. Séverine GROULT <i>International development manager</i> sgroult@em-normandie.fr <p>Outside Europe :</p> <p>Americas, Australia, New Zealand</p> <ul style="list-style-type: none"> - Mrs. Alexandra FROGER <i>International development manager</i> afroger@em-normandie.fr <p>Asia</p> <ul style="list-style-type: none"> - Mrs. Hélène PILET <i>International development manager</i> hpilet@em-normandie.fr <p>Africa & Middle East (including India and Nepal)</p> <ul style="list-style-type: none"> - Mrs. Dorota LICHMIRA <i>International development manager</i> dlichmira@em-normandie.fr
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General web sites

<p>Business School web site</p>	<p>http://www.ecole-management-normandie.fr/uk/</p>
<p>Information for Incoming students</p>	<p>http://www.ecole-management-normandie.fr/uk/international6/exchange-students/exchange-students-application-form.html</p>
<p>Welcome guide for exchange students</p>	<p>https://www.ecole-management-normandie.fr/upload/telechargementitem/fichier_131.pdf</p>





Academic calendar

Winter term (lecture period)	From September to December
Spring term (lecture period)	From January to April/May
Examination period(s):	Winter: mid-December (until 23 rd) and on Le Havre Campus, Undergraduate year 3 also in January Spring: April/May (depending on programme)

Nomination and application procedure

Nomination form available online:	ONLINE nomination form
Nomination deadline	8th of April (Winter term and full year) 8th of October (Spring term)
Application form available online:	ONLINE application form
Deadlines for application:	Winter: 15th of April Spring: 15th of October

Course offer for exchange students

Website for undergraduate and graduate courses	Undergraduate and graduate courses
Number of credits exchange students need to register for	30 ECTS credits per semester
French as a foreign language	Each course also offers the opportunity to take classes of French as a foreign language

Summer School/Short term programmes

Offer and contact	See our website Contact person: Mrs. Séverine GROULT sgroult@em-normandie.fr
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Language requirements

Language of instruction depends on the programme and can be French or English.
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For students participating in the programmes taught in English:

UNDERGRADUATE:
B2, TOEIC 750, TOEFL IBT 72, IELTS 5.0

GRADUATE:
B2, TOEIC 790, TOEFL IBT 83, IELTS 5.5

For students participating in the programmes taught in French:

UNDERGRADUATE & GRADUATE:
B2 on DELF and TCF scores

For both languages of instruction, we also accept:

- A letter of recommendation from the home university attesting that the student’s level meets our requirements
- A letter confirming that the student is completing or has completed studies in the language of instruction

Exempt: students for whom English or French is the native language

Accommodation

Does the school provide help in finding accommodation?	Yes, please refer to the Welcome Guide for International students
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Living expenses

Average living cost per month (in Euros)	800 to 900 euros (including accommodation)
Other expenses	See the Welcome Guide for International students

Welcome Service

Welcome event / orientation week (dates)	Orientation Days are organised at the beginning of each semester
Airport pickup	Yes (depending on the number of registrations)

Other useful information / Comments

Visa procedures / Insurance required	Yes, please refer to Welcome Guide for International students
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