

# Cardiff University-MLANG

## Fact sheet 2017/18



<b>Erasmus Institution:</b>	
<b>Name of Institution</b>	Cardiff University, School of Modern Languages (MLANG)
<b>Erasmus Code</b>	UK CARDIFF01
<b>Cardiff University – International Office</b>	The Global Opportunity Centre The Erasmus+ Office 37 Park Place. Cardiff. CF10 3BB Tel: +44 (0) 29 20870432 / Fax: +44 (0) 29 208 79615 Email: <a href="mailto:Erasmus@cardiff.ac.uk">Erasmus@cardiff.ac.uk</a> ; <a href="mailto:globalopportunities@cardiff.ac.uk">globalopportunities@cardiff.ac.uk</a> Webpage: <a href="http://www.cardiff.ac.uk/globalopportunities">www.cardiff.ac.uk/globalopportunities</a>
<b>Cardiff University – Study Abroad Coordinator</b>	Annika Axelsen Email: <a href="mailto:erasmus@cardiff.ac.uk">erasmus@cardiff.ac.uk</a> Telephone: +44(0)29 20879674 / 870432
<b>MLANG Address</b>	School of Modern Languages (MLANG) Cardiff University 66a Park Place Cardiff. CF10 3AS. Wales UK General enquiries email: <a href="mailto:modernlanguages@cardiff.ac.uk">modernlanguages@cardiff.ac.uk</a> Telephone: +44 (0)29 2087 4889 / Fax: +44 (0)29 2087 4946 Location and map can be found at <a href="http://www.cf.ac.uk/locations/index.html">http://www.cf.ac.uk/locations/index.html</a>
<b>MLANG Webpage</b>	<a href="http://www.cardiff.ac.uk/modern-languages/">http://www.cardiff.ac.uk/modern-languages/</a> <a href="http://www.cardiff.ac.uk/modern-languages/courses/erasmus/">http://www.cardiff.ac.uk/modern-languages/courses/erasmus/</a>
<b>Head of the School</b>	Professor Rachael Langford Email: <a href="mailto:langfordre@cardiff.ac.uk">langfordre@cardiff.ac.uk</a> Telephone: +44 (0)29 2087 5643
<b>Director of Engagement, International and Recruitment (MLANG)</b>	Dr Nick Parsons Email: <a href="mailto:parsonsn@cardiff.ac.uk">parsonsn@cardiff.ac.uk</a> Telephone: +44(0)29 2087 5638
<b>Incoming Erasmus &amp; International Exchange Coordinator (MLANG)</b>	Mrs Marie Gastinel-Jones Email: <a href="mailto:Gastinel-Jones@cardiff.ac.uk">Gastinel-Jones@cardiff.ac.uk</a> Telephone: +44(0)29 2087 5642
<b>International Exchanges Coordinator (MLANG) – Portugal &amp; Brazil (Outgoing)</b>	Dr Rhian Atkin Email: <a href="mailto:atkinr@cardiff.ac.uk">atkinr@cardiff.ac.uk</a> Telephone: +44(0)29 2087 4585
<b>International Exchanges Coordinator (MLANG) – Japan exchanges (Outgoing)</b>	Masakazu Kudara Email: <a href="mailto:kudaram@cardiff.ac.uk">kudaram@cardiff.ac.uk</a> Telephone: +44 (0)29 2087 4899
<b>General Year Abroad Coordinator (Outgoing - MLANG)</b>	Elke Oerter Email: <a href="mailto:oerterec@cardiff.ac.uk">oerterec@cardiff.ac.uk</a> Telephone: +44(0)29 2087 6247
<b>Year Abroad Administrative Officers (contact for Incoming &amp; Outgoing Students)</b>	<b>Students coming to Cardiff:</b> Shalini Gnanasubramanian. Email: <a href="mailto:mlang-erasmus@cardiff.ac.uk">mlang-erasmus@cardiff.ac.uk</a> ; <a href="mailto:mlang-japanese-exchange@cardiff.ac.uk">mlang-japanese-exchange@cardiff.ac.uk</a> <b>Cardiff students going abroad:</b> Heather Jones and Peter Bennett. Email: <a href="mailto:mlang-erasmus@cardiff.ac.uk">mlang-erasmus@cardiff.ac.uk</a> ; Telephone: +44 (0)29 2087 4586

## MLANG Profile:

Cardiff School of Modern Languages (MLANG) has a number of agreements with partner universities abroad for the exchange of students on their year abroad. We offer modules in a variety of languages including French, German, Spanish, Italian, Portuguese and Japanese, as well as courses on culture, history, literature politics and cinema.

## Academic Information:

<b>Academic Calendar</b>	<p>All our degree programmes have a modular structure with the academic year divided into two twelve week semesters. Each semester is followed by a period of examinations and/or assessments.</p> <p><b>Induction and Orientation for International Students</b> (before the start of each semester): from early September to Friday 29 September 2017 for the first semester and from 22 - 26 January 2018 in the second semester.</p> <p><b>Enrolment Week:</b> Monday 25 September 2017 to Friday 29 September 2017 <b>First semester:</b> Monday 2 October 2017 to 26 January 2018 (including exam period) <b>Second semester:</b> Monday 29 January 2018 to Friday 15 June 2018 (including exam period)</p> <p><a href="http://www.cardiff.ac.uk/public-information/corporate-information/semester-dates/2017-2018">http://www.cardiff.ac.uk/public-information/corporate-information/semester-dates/2017-2018</a></p>
<b>Application Deadline for Incoming Students (Erasmus ONLY)</b>	<p>Autumn/whole academic year: 31<sup>st</sup> July Spring semester: 30<sup>th</sup> November</p>
<b>Application procedure</b>	<p><b><u>ERASMUS EXCHANGES:</u></b> Please note that if you wish to come and study at Cardiff as an Erasmus student, there must be an Erasmus+ Inter-Institutional Agreement between Cardiff University and your home institution. Partner universities should send a nomination e-mail with the contact details of the exchange students to <a href="mailto:mlang-erasmus@cardiff.ac.uk">mlang-erasmus@cardiff.ac.uk</a> . Upon receipt of the student's nomination students will receive the information package by e-mail. Students should complete an online application to be accepted at Cardiff University.</p> <p><b>Deadlines:</b> <b>Nomination:</b> 31<sup>st</sup> May (autumn semester/full academic year) 1<sup>st</sup> November (spring semester)</p> <p><b>Application deadline:</b> 31<sup>st</sup> July (autumn semester/full academic year) 30<sup>th</sup> November (spring semester)</p> <p><b><u>INTERNATIONAL EXCHANGES (OUTSIDE EU):</u></b> Partner universities should send a nomination e-mail with the contact details of the exchange students to <a href="mailto:mlang-japanese-exchange@cardiff.ac.uk">mlang-japanese-exchange@cardiff.ac.uk</a> ;</p> <p><b>Email address for nominations from Japanese partner universities:</b> <a href="mailto:mlang-japanese-exchange@cardiff.ac.uk">mlang-japanese-exchange@cardiff.ac.uk</a> ; <a href="mailto:kudaram@cardiff.ac.uk">kudaram@cardiff.ac.uk</a> Upon receipt of the student's nomination, students will receive the information package by email. Students should complete an online application to be accepted at Cardiff University. The link will be sent to students upon receipt of the nomination e-mail.</p> <p><b>Deadlines:</b> <b>Application deadline:</b> for the <b>autumn semester/full academic year is the 30th April preceding</b>. The application deadline for the <b>spring semester is the 31st October preceding</b>.</p>

<b>Specific requirements for International Exchange Students ONLY</b>	Confirmation of enrolment at home university, Passport number, confirmation of IELTS score and two reference letters.
<b>Minimum English Requirement (International Exchange Students only)</b>	<p><b>ERASMUS+ STUDENTS:</b> B1 is advisable, but no test/certificate is required.</p> <p><b>INTERNATIONAL EXCHANGE STUDENTS ONLY:</b></p> <p>IELTS Overall Band Score: 6.5 with minimum: 5.5 in each sub-section.</p> <p><b>JAPANESE EXCHANGES ONLY*:</b> <u>IELTS Overall Band Score: 6.0 with minimum: 5.5 in each sub-section for entry to MLANG.</u></p> <p><u>IELTS Overall Band Score: 6.5 with minimum: 5.5 in each sub-section for entry to Cardiff Business School (CARBS)</u></p> <p><b>IMPORTANT:</b> Cardiff University confirms that the <b>English language tests</b> accepted for entry to degree programmes is as follows:</p> <ul style="list-style-type: none"> <li>• for all Undergraduate and Postgraduate (taught and research) degree programmes, Cardiff University will accept <u>IELTS (Academic) tests from any IELTS test centre</u> (IELTS Life Skills test is not accepted), Pearson Test of English (PTE Academic), TOEFL language test and Trinity language test undertaken in the UK.</li> </ul> <p>Confirmation of this is also on our website:  <a href="http://www.cardiff.ac.uk/for/prospective/international/english-language-requirements.html">http://www.cardiff.ac.uk/for/prospective/international/english-language-requirements.html</a></p>
<b>Pre-sessional English classes</b>	<p>Exchange student who have not reached IELTS 6.5 may apply for a pre-sessional English language course at Cardiff University (but this does not guarantee acceptance). A fee is payable.  <a href="http://www.cardiff.ac.uk/for/prospective/international/english-foundation-courses/english-language-programmes/pre-sessional-courses.html">http://www.cardiff.ac.uk/for/prospective/international/english-foundation-courses/english-language-programmes/pre-sessional-courses.html</a></p> <p>Other private language schools in Cardiff also provide English classes during the summer.</p>
<b>List of courses available to incoming students</b>	Information sent by email to incoming students upon receipt of the student's nomination. It is also published on the School's website here <a href="http://www.cardiff.ac.uk/modern-languages/">http://www.cardiff.ac.uk/modern-languages/</a>
<b>Course load to be taken by incoming students</b>	30 ECTS per semester; 1 Cardiff credit = 0.5 ECTS
<b>Specific requirements</b>	Students must enrol for a total of <b>120 credits if studying for the whole academic year</b> , 80 of which must be taken within MLANG. Students studying with us <b>for one semester must enrol for a total of 60 credits</b> , 40 of which must be taken within the School.
<b>Grading System</b>	Student assessments are graded individually (0-100) against mark schemes and/or assessment criteria appropriate for the task being undertaken. The pass mark is normally 40%. The highest banding of marks, a 'first', are usually marked between 70 and 80.
<b>Transcript of Records</b>	All exchange and visiting students will receive a copy of their official transcript which will be sent to their home university after their departure. Students who study here for Semester 1 only will receive their transcripts in early to mid-March. Those who join for the full academic year or for Semester 2 only will receive them in mid-July.

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<b>General Information:</b>	
<b>Orientation Week/ University Induction Programme</b>	The International Office organises an Induction Programme at the beginning of each semester to help International and EU students make friends, learn more about Cardiff and the University in a safe environment so that they can settle down to their new academic life quickly. Further information: <a href="http://www.cardiff.ac.uk/new-students/when-you-arrive/international-students/induction-and-orientation-programmes">http://www.cardiff.ac.uk/new-students/when-you-arrive/international-students/induction-and-orientation-programmes</a>
<b>Pick-up Service for Exchange Students</b>	Cardiff University provides you with free collection from two major airports in the UK in September. They will transport you to Cardiff and take you to your accommodation. <a href="http://www.cardiff.ac.uk/new-students/before-you-arrive/international-students/travelling-to-cardiff/coach-collection-service">http://www.cardiff.ac.uk/new-students/before-you-arrive/international-students/travelling-to-cardiff/coach-collection-service</a>
<b>Accommodation</b>	There are a number of Halls of Residence and Student Houses to choose from, but The Residences Office only guarantees an offer of a single occupancy place in University residences to those visiting Erasmus students who are studying at Cardiff University for the full academic year. Students must now apply for residences on-line <a href="http://www.cardiff.ac.uk/residences">www.cardiff.ac.uk/residences</a> Once you have submitted your online application for a room in university Accommodation, in late July/August/September, you will receive an e- mail notifying you that your application has been processed and advising you to view and accept your Offer of Residence online. You must accept your online offer of residence within 7 days or your offer will expire and the room will be allocated to another student. Students visiting Cardiff for one semester are not guaranteed a place in University residences. Therefore we suggest that students staying for the autumn semester only, arrive in early/mid-September and stay in a provisional accommodation for a short time whilst you find alternative private accommodation.
<b>Health Insurance</b>	When you arrive in Cardiff, you must register with a doctor, known as a General Practitioner or GP, close to your place of residence. Names of doctors and the address of their surgeries can be obtained from the Health Centre, the Student Advisory Service and in the various Halls of Residence.
<b>Student Support Services (Disabilities, financial support, counselling...)</b>	Cathays Campus. Contact Details: Tel: +44 (0)29 2087 4844 <a href="mailto:studentsupportcentre@cardiff.ac.uk">studentsupportcentre@cardiff.ac.uk</a>  Student Counselling; International Student Support (ISS) team; Disability and Dyslexia Service: <a href="http://www.cardiff.ac.uk/studentsupport/index.html">http://www.cardiff.ac.uk/studentsupport/index.html</a>
<b>Useful Links for Exchange Students</b>	Coming to Cardiff: <a href="http://www.cardiff.ac.uk/for/prospective/international/coming-to-cardiff/before-you-arrive.html">http://www.cardiff.ac.uk/for/prospective/international/coming-to-cardiff/before-you-arrive.html</a>