**ERASMUS+ STUDENT MOBILITY FOR TRAINEESHIPS**

**BYTE and TACE consortia, academic year 2019/20**

**APPLICATION FORM**

**ANNEX A**

To: University of Verona

PEC: [ufficio.protocollo@pec.univr.it](mailto:ufficio.protocollo@pec.univr.it)

**PLEASE NOTE: THIS MUST ONLY BE SENT FROM THE STUDENT’S INSTITUTIONAL EMAIL ACCOUNT**

**I, the undersigned** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

born in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(province \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) on \_\_\_\_\_\_\_\_\_\_\_\_\_

tax ID no. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

residing in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_\_\_\_\_\_\_) street \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_no.\_\_\_\_\_\_

student ID no. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, mobile ph. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

institutional email address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REQUEST**

to participate in the selection process for the awarding of one Erasmus+ mobility grant for Traineeships a.y. 2019/20 within the BYTE and TACE consortia and, to this end, pursuant to Art. 46 et seq. of Presidential Decree no. 445/2000, being aware of the criminal sanctions set out in Art. 76 of the same decree concerning false statements and the creation of false documents,

**DECLARE AS FOLLOWS:**

1. I declare to be enrolled full-time in the \_\_\_\_\_\_\_ year of the:

🞏 **corso di laurea (Bachelor’s degree)** in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

🞏 **corso di laurea magistrale (Master’s degree)** in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

🞏 **dottorato (PhD)** in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

b) I declare to be up to date with the payment of the University of Verona tuition fees;

c) I declare to: 🞏 have / 🞏 not have submitted a graduation application and – if the former applies – that the expected date of graduation is the following: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# d) I declare that, with regard to other types of mobility grants and benefits, one of the following applies to me *(please tick one of the following options)*:

# 🞏 I did not benefit from an LLP/Erasmus programme or Erasmus+ mobility programme for study or traineeships during the University’s programme in which I was enrolled at the time of publication of the present Call for applications;

# 🞏 I benefited from an LLP/Erasmus programme or Erasmus+ mobility programme for study or traineeships during the University’s programme in which I was enrolled at the time of publication of the present Call for applications. Specifically:

# number of months of mobility completed: \_\_\_\_\_\_\_

# academic year in which the mobility took place: \_\_\_\_\_\_\_\_\_ / \_\_\_\_\_\_\_\_\_\_

# I also declare that I was not awarded an Erasmus+ mobility for traineeships in the Call issued by Rector’s Decree no. 4945/19 of 14 May 2019.

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# e) I declare that I have not submitted other applications for: BANDO PER L’ASSEGNAZIONE DI BORSE DI MOBILITÀ ERASMUS+ per tirocinio formativo (*Call for applications for the awarding of Erasmus+ SMT- Student Mobility for Traineeships*) within the BYTE (led by IUAV) and TACE (led by Ca’ Foscari) consortia for the academic year 2019/20.

# f) (*only for PhD students*) I declare that I am not in receipt of any benefits and/or scholarships/grants funded by the University or other bodies in relation to the mobility covered by this application;

g) (*only for PhD students*) I declare that I am not enrolled in an extension year (*anno di proroga*);

h) (*only for professional traineeships*) I declare that I have checked with my department - teaching unit, teaching committee and/or other relevant responsible body - the suitability of the proposed Host Organisation and the *Learning Agreement for Traineeships* for the recognition of the activities to be carried out during my mobility.

i) I declare that, at the present time, I am not in receipt of any grants or funding made available by the European Commission under other programmes;

l) I declare that I am aware that the mobility grant will be paid to me via bank transfer on the bank account of which I am the holder, as indicated in the specific section to be found in the Esse3 system (Anagrafica>dati rimborsi);

m) I declare that I accept in full the terms and conditions relating to: BANDO PER L’ASSEGNAZIONE DI BORSE DI MOBILITÀ ERASMUS+ per tirocinio formativo (*Call for applications for the awarding of Erasmus+ SMT- Student Mobility for Traineeships*) within the BYTE (led by IUAV) and TACE (led by Ca’ Foscari) consortia for the academic year 2019/20.

To complete this application (Annex A), the applicant must submit the following documents:

**All applicants must attach:**

* ID document
* Learning Agreement for Traineeships (Annex B)

**Additionally:**

**- Students who intend to do their traineeship after graduation** must also attach:

-a copy of their “Training and guidance internship agreement” completed and signed by the Host Organisation (please find an editable template at: <http://www.univr.it/> MyUnivr > Servizi> Didattica > Stage e Tirocini> Programmi di stage all’estero>Programma Erasmus+ per traineeship 2019-20 – Bando Consorzi);

- a copy of a valid ID document of the applicant who signed the “Training and guidance internship agreement”.

**Please note:** those who intend to carry out a traineeship after their graduation, which involves **medical or health-related activities**, must instead: (a) check that the Host Organisation will provide them with a suitable insurance coverage for professional activities; (b) take out a specific insurance policy. In both cases, the details of the insurance policy must be included in the Annex B (Learning Agreement for Traineeships). In order to do so, a **specific editable version** of such document must be required to the Job Placement Office (please see contacts in the Call for applications).

**- Students from non-European Union countries** must attach a copy of a document stating they are a “permanent resident” or “stateless” or a “refugee” and/or a copy of their stay permit (*carta di soggiorno* or *permesso di soggiorno*), which should be current and preferably valid for the entire duration of their intended stay abroad. Non-EU students who are awarded an Erasmus+ grant will need to ensure their papers are completely in order before their departure (e.g. renewing their stay permit/visa, etc.) and for the entire duration of the mobility period abroad; otherwise the grant must be revoked and repaid;

**- PhD students** must attach to their application form an authorisation letter by their PhD Coordinator to certify that they have been granted permission to spend a mobility period abroad.

Place and date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE NOTE**: **APPLICATIONS CONTAINING SEPARATELY SCANNED SIGNATURES** (e.g. scanned signatures in .gif or .jpeg format pasted into the PDF document) **WILL NOT BE ACCEPTED**.

**Please sign the original document by hand, then scan it in full and save it in Pdf format.**

Privacy notice: <https://www.univr.it/it/privacy>