

UNIVERSITE BORDEAUX MONTAIGNE

Calendar for Incoming Students

Deadlines for Enrolment in an Exchange Program 2018-2019

ERASMUS ID Code	FBORDEAU03
International Office address	Université Bordeaux Montaigne Domaine universitaire Direction des relations internationales 33607 Pessac Cedex France

Incoming students contact persons

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Website	http://www.u-bordeaux-montaigne.fr/fr/international/venir-a-bordeaux-montaigne.html

Lecture period (provisional calendar to be confirmed)

The French intensive courses (Cours du jour) and courses taken at IUT are not subjected to the same timetable and assessments, for more information, please consult the relevant web site :

DEFLE : <http://defle.u-bordeaux-montaigne.fr/fr/informations-pratiques/calendriers/calendrier-cours-du-jour.html>

IUT : <http://www.iut.u-bordeaux-montaigne.fr>

Semester 1: from 01/09/2018 to 31/12/2018	17/09/2018	21/12/2018
Semester 2: from 02/01/2019 to 31/05/2019	21/01/2019	19/04/2019

Examinations normally take place throughout the semester as part of continuous assessment and before the end of each semester

Semester 1 : both students and university will receive the transcripts of records by February/March

Full Year and Semester 2 : both students and university will receive the transcripts of records by July

Course information :

<http://www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation-2016-2020.html>

Restrictions :

- Exchange students should mainly choose their courses within the agreed field of study, only "Licence" and "Master" (at least 50%)
- Some programs listed [here](#) are not opened to incoming students or have special requirements

Accommodation (CROUS) :

Website : <http://www.crous-bordeaux.fr/international/les-etapes-pour-effectuer-votre-demande/>

Caution : the number of rooms available are very limited. We strongly advise students to look for private accommodation before their arrival.

September 2018 starters : Semester 1

Procedures	<p>Non-European Programs and Turkey (except Switzerland) Partner universities whose country is under the CEF procedure (http://www.campusfrance.org/en/page/a-country-using-cef-procedure)</p> <p>Free Mover (worldwide)</p>	Erasmus + and Switzerland (except Turkey)
<p>Nomination of selected students by email to : incomingstudents@u-bordeaux-montaigne.fr Please send us an email nominating your students before they apply : we need their full name, email address, subject area, level of study (First, Second or Third cycle), and proposed period of study</p>	From February 15 to March 31 2018	From February 15 to May 31 2018
<p>Online application procedure for students on the Bordeaux Montaigne website (opening date : March 1st) https://montaigne.moveonfr.com/form/56ea7c74ef189d197d000000/eng</p> <p>Please, upload the following documents:</p> <ul style="list-style-type: none"> • 1 ID photo • 1 photocopy of ID (passport or identity card) • a certificate of health insurance for the entire period of the exchange : <ul style="list-style-type: none"> ○ Europe *: European health insurance card ○ Québec *: "formulaire SE 401-Q-106" ○ Other countries : <i>change of legislation regarding French social security : additional information to follow</i> <p>(*Δ caution : enrolment will not be carried out without these documents)</p>		
<p>ERASMUS STUDENTS ONLY</p>		Before May 31 2018
<p>The home university should send the Learning agreements by e mail to incomingstudents@u-bordeaux-montaigne.fr <i>After May 31 2018, the Learning agreement will not be signed until the student's arrival</i></p>		
<p>DEFLE STUDENTS</p>	Nomination for semester 2 academic courses:	
<p>Students nominated at the DEFLE department for the whole year wishing to incorporate academic classes during the 2nd semester must have reached the B2 Level in French language.</p>	Before October 31 2018	
REQUEST FOR EXTENSION OF STAY	Before October 31 2018	
SENDING OF THE ACCEPTANCE LETTER		
Non-European countries : to the University	March to May 2018	
European countries : to the student by e mail		July 2018
Contact with students through email to make an appointment for enrolment at Bordeaux Montaigne	End of August – beginning of September 2018	
Orientation day for exchange students	Thursday September 13 2018 at 10 am	
University discovery workshops and tour	Thursday September 13 2018 at 1 pm	
Administrative enrolment and selection of courses	From September 14 2018	

January 2019 starters : Semester 2

Procedures	Non-European Programs and Turkey (except Switzerland) Partner universities whose country is under the CEF procedure (http://www.campusfrance.org/en/page/a-country-using-cef-procedure) Free Mover (worldwide)	Erasmus + and Switzerland (except Turkey)
Nomination of selected students by email to : incomingstudents@u-bordeaux-montaigne.fr Please send us an email nominating your students before they apply : we need their full name, email address, subject area, level of study (First, Second or Third cycle), and proposed period of study	From October 1 to October 31 2018	From October 1 to November 15 2018
Online application procedure for students on the Bordeaux Montaigne website (opening date : October 1): https://montaigne.moveonfr.com/form/56ea7c74ef189d197d000000/eng Please upload the following documents: <ul style="list-style-type: none"> • 1 ID photo • 1 photocopy of ID (passport or identity card) • a certificate of health insurance for the entire period of the exchange : <ul style="list-style-type: none"> ○ Europe* : European health insurance card ○ Québec* : "formulaire SE 401-Q-106" ○ Other countries : <i>change of legislation regarding French social security : additional information to follow</i> (* caution : enrolment will not be carried out without these documents)		
ERASMUS STUDENTS ONLY		Before October 31 2018
The home university should send the Learning agreements by e mail to incomingstudents@u-bordeaux-montaigne.fr <i>After October 31 2018, the Learning agreement will not be signed until the student's arrival</i>		
Sending of the acceptance letter		
Non-European countries : to the University	November 2018	
European countries : to the student by email		December 2018
Contact with students through email to make an appointment for enrolment at Bordeaux Montaigne	End of December 2018 – beginning of January 2019	
Orientation day for exchange students	Tuesday January 15 2019 at 10 am	
University discovery tour	Tuesday January 15 2019 at 1 pm	
Administrative enrolment and selection of courses	From January 16 2018	