



UNIVERSITY INTERNATIONALISATION PROGRAMME - 2018

Action 4 – COOPERINT (exit mobility) - CATEGORY C

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Article 1 - AIMS

The university wishes to encourage the mobility of postdocs and trainee specialists of the University of Verona to carry out teaching, study or research at a foreign institution. Stays abroad must be of not less than **one continuous month** (30 consecutive days).

Intended recipients:

- Type C: students enrolled at a Postgraduate Specialisation School at the University of Verona or researchers who hold a research grant ('*assegno di ricerca*') at the University of Verona. The mobility period must be carried out and concluded during the normal period of enrolment/service.

Mobility stays must take place during the period from the publication date of this notice until 31st December 2019.

Those who have already benefitted twice from a *CooperInt* within the last three editions (2015-2016-2017) cannot submit their application.

Article 2 – GRANT VALUES

Category C: Postdoc researchers and postgraduate specialisation students may spend a continuous period of **not less than one month** at a foreign institution and may request funding for a **maximum period of two months**. However, the stay abroad can be for longer than the funded period.

C: Postgraduate Specialisation students and Postdocs	
Maximum grant available:	
European destination (including Switzerland)	Non-European destination
€2000/month	€2500/month
Total budget for this category = €70,000	

Other financial contributions from any Italian or foreign entity for the same mobility project (e.g. study scholarship, free accommodation; reimbursement of travel expenses; wage; etc.) must be declared in the application under the “co-funding” section. Any such funding will be taken into



consideration when evaluating the project. The university will make up the difference between the co-funding amount and the amount to be awarded.

Funds granted under category C will be paid to beneficiaries in the form of a post-graduate research scholarship.

Article 3 - AVAILABLE FUNDS

The total available budget amounts to **€70,000**.

If surplus funds remain after having awarded all suitable applications in a particular category or Action, these funds will automatically become available to finance suitable projects in the other categories.

Article 4 - SUBMISSION OF APPLICATIONS

Each applicant should proceed as follows:

1. Fill out the application form [online](#);
2. Where required, and in accordance with the chosen category, attach the necessary documentation (in electronic format only) for the project to be evaluated.
In particular:

CATEGORY	DOCUMENTS TO ATTACH TO THE APPLICATION ONLINE
C	Research project to be carried out abroad.
	Letter of invitation and presentation of the project, completed by the academic referee at the destination institute (following the model provided).
	Candidate's detailed CV including any publications.
	References of the destination institute only in case it is not a university (see Art. 5).
	For Postgraduate Specialisation students, authorisation from the Council of the School to spend a period abroad.

3. Submit your details by clicking on "send", then immediately after, continue by clicking on "print the answers" and "export to PDF" to save a copy of your application.
4. Send or drop off a copy of your application, including all the attachments, to the administration office of the relevant structure (Department), by the same deadline specified for the online application.

The **deadline** for completing and submitting applications **online** is:

28th March 2018 at 12:00 noon.

Applications that are incomplete or received after the deadline, even in part, **will not be accepted**.

Article 5 - EVALUATION CRITERIA

The **evaluation criteria** are as follows:

CATEGORY C (Postdocs/Postgraduate Specialisation students)



CRITERIA	POINTS
Exchange is part of a specific cooperation agreement between the University of Verona and the destination institute. The agreement must already be signed and active at the time of the publication of this call (Erasmus mobility agreements are excluded).	1 point
Prestige of the destination institute	0-3 points
Applications from candidates who have never benefitted from university funds for the <i>CooperInt</i> international exit mobility initiative.	1 point
Evaluation by the home structure (Department/Postgraduate Specialisation School), with reference to the following parameters:	0-12 points of which:
Candidate's CV, activities and academic publications.	0-6 points
Study/research project to be carried out at the destination institute ((for candidates already funded in previous editions of the Programme, 0 to 3 points will be referred to the evaluation of the final report of the completed projects)	0-6 points
Co-funding quota in relation to the maximum amount that can be awarded (60% = 3 points; 50% = 2 points; 30% = 1 point)	0-3 points
Mistakes or missing documents in the paperwork provided by the applicant structure	0 to -3 points
MAXIMUM POINTS	20
MINIMUM THRESHOLD for funding eligibility	7

Article 6 - PREPARATION OF RANKINGS

After the deadline of 28th March 2018, the relevant proposing structures (Departments) will award a number of points to each mobility project and will send a ranked list to the Commission, without the possibility of any equal rankings.

CATEGORY	COMPETENT BODIES
C	For Postdocs: Departments (through the Department Council or a Commission specifically set up for this purpose) For Postgraduate Specialisation students: Council of the Postgraduate Specialisation School

Structures can use half (0.5) points. Rankings will be sent to the International Relations Office together with a copy of the minutes from the evaluation of applications and a copy of each evaluation form (available online) duly completed. **Incomplete forms will not be accepted.**

The deadline for submitting these rankings to the International Relations Office is:

30th April 2018

After this, the Central Commission will meet to compile a general ranking, based on the evaluation criteria detailed in Art. 5.

The criteria for evaluating the prestige of the institute of origin/destination shall be as follows:

- University institutes: "QS World University Rankings" will be used. A score will be calculated by averaging the general ranking of the institute (top 100 = 3 points; top 101-200 = 2 points; lower than top 200 = 1 point; no ranking = 0 points) and the ranking of the



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candidate's particular subject area (Arts & Humanities, Social Sciences & Management, Life Sciences & Medicine, Natural Sciences, Engineering & Technology) (top 100 = 3 points; top 101-200 = 2 points; lower than top 200 = 1 point; no ranking = 0 points). Rankings can be found at the website: <http://www.topuniversities.com>.

- Non-university institutes: (e.g. national research institutes) or Graduate Schools (not included in QS world university rankings). The relevant structure (Department) will award from 0 to 3 points based on references of the destination institute submitted by the candidate by attachment to the application form.

N.B. This is the English translation of a brief extract of Action 4 of the University Internationalisation Programme, 2017. For further information, please refer to the official Italian version, which is available [here](#).

For any doubts, assistance or support regarding application submissions, contact the International Relations Office (international@ateneo.univr.it).