

Dear colleagues and dear students,

From the University of Extremadura (E BADAJOZ 01), it is a pleasure to inform you that our **online application form** for Erasmus+ nominees for the winter semester (annual and first term) of 2017/2018 is going to be available during **May 2017**.

Their nominations should be got during that month too.

We are updating all of the info on our web these days, but you and your students can start having a look at it if you wish, for no important changes will be done on it, and given the case, it will be duly notified.***

Please, let me give you some information on the whole procedure, addressed to the students:

***please, take into account we are currently updating the info of the web.

What to do?	Where?	When?
Fill in the Online application form	http://www.unex.es/organizacion/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students **	Only during May*
<p>*Due to the shortness of our semester, we are afraid it is not possible to accept any student if this online application is not done, <u>even if we get documents from you and emails with their nominations.</u></p> <p>**Once the online application is done, the students get an automatic response email*** with information and letter of acceptance -please, notice that such letter will be a non-personalized one. <u>Turkish institutions</u> have to ask for a personalized one, so that their students can properly apply for their Visa. Embassies are getting very demanding, so, we would advice <u>the home institutions to ask for such personalized letter ASAP</u>, please. The students cannot ask us for it, but the home institution.</p> <p>***The email written in the online application by the student to get the auto-response must be different from 'hotmail, live, msn, outlook', for the system usually does not accept them.</p>		
Read all the info and instructions of the webpage (it's being updated):	http://www.unex.es/organizacion/servicios-universitarios/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students/general-information	From April on –will be fully updated, now, it can be read to get the picture of it all, no big changes will be done.
Prepare your documents to be <u>posted</u> to the UEx to this address below, please:	With your home institution. See instructions of the online application:	No later than May (application) and DOCUMENTS posted till mid-June (please, don't get confused!!)

<p>Universidad de Extremadura Secretariado de Relaciones Internacionales Edificio Usos Múltiples, s/n 10071 Cáceres (Spain)</p>	<p>http://www.unex.es/organizacion/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students and general info on documents (scroll down the page and also check the "click here" part): http://www.unex.es/organizacion/servicios-universitarios/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students/info-7.-documents <i>*The certificate of being Erasmus is NOT the automatic letter you get by email from us (we are not going to ask for something we send you, right?), but the document YOUR HOME university has to give you, or even the copy of the nomination itself. Please, don't post us the document we are sending to you in the automatic response!!! Ask your home university your nomination (email, letter, etc) and include it with your dossier as requested. *Students coming to Filosofía y Letras Faculty will have to include a B1 Spanish certificate (of any kind).</i></p>	<p>Remember!! Online application: only May!! Documents posted (only): till mid-June. <i>Posting the required documents is obligatory, not doing so will mean the student may not be accepted.</i></p>
<p>**Turkish institutions must ask for the personalized letter of acceptance for the Visa of their students giving us all the necessary data asked by the embassies (which might change). This is, normally: full name, passport (no letter is done with only ID), exact period of stay, etc. It must be asked by the institution, not the student.</p> <p>⚠️ <u>A translation into Spanish of the Erasmus+ contract or a document stating the students have been given this grant with a certain quantity of money must be got by the students to bring it with them to Spain and take it to the Police Station when in here. It is a legal requirement, no matter if the student is from the EU or not. It is compulsory to bring it with them to go to the Police Station during their first month of stay, so we would be very grateful if you could stamp such translation –made by whoever, even the student himself, in your institution- but signed and stamped and in Spanish, please.</u></p> <p><u>Please, it will avoid many problems to the students when in here. Thanks for your understanding. We are sending by email a sample doc., for if it helps.</u></p>		
<p>Choose your future subjects at the UEx on our web. Fill in a sample of learning agreement and get the signature of your coordinator there at home. Only students from Medicine and Nursing must send it before coming, the</p>	<p>Get into any UEx centre web and click on "Grado" to see the courses in each Degree: http://www.unex.es/conoce-la-uex/centros and then, check its timetables getting into any centre and click on "Horarios". Check it all on the left handside menu of the centre's pages.****</p>	<p>No later than mid-June. (Medicine and Nursing students <i>post</i> it. The rest, can <i>bring</i> it with them).</p>

rest, you can bring it with you or just do what your home university asks you to do about it.		
*** Post your learning agreement to the UEx <u>ONLY</u> if your home university asks you so, otherwise, just <u>bring it with you!!</u> <u>Medicine and Nursing ones must do before coming here, anyway.</u>		
Keep reading my emails!!	Inbox full with UEx emails during June.	From June onwards.
Welcome Day/Orientation Days (Obligatory)	Both in Cáceres Campus and Badajoz Campus.	To be notified. <u>Probably</u> , within the first week of September.
To Take Into Account	What about it?	What's next?
Academic Calendar	http://www.unex.es/organizacion/gobierno/vicerrectorados/vicealumn/funciones/calendario_universitario/index_html	The updated calendar will be notified on due time, but the dates will be like this, aprox.
Remember: Welcome Day/Orientation Days	Institutional Welcome Information on procedures, documents, etc. General meetings...etc. Mandatory.	It will be notified on due time by email. Most likely, it will be within the first week of September.
Language Requirements	Spanish B1 –minimum <u>recommended (only)</u> in the case of all the faculties, EXCEPT for: - Students coming to Facultad de Filosofía y Letras: B1 certified . The certificate will be sent before mid-June with all the other requested documents. Only some specific courses are in English. http://www.unex.es/organizacion/servicios-universitarios/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students/info-10.-courses-taught-in-english-at-the-uex	You can always improve your Spanish with the <u>Spanish Course for International Students</u> (whole year, with 3ECTS per term). See more info here: 1. http://www.unex.es/estudiar-en-la-uex/otras-propuestas-formativas/instituto-espanol-lengua-extranjera 2. http://www.unex.es/organizacion/servicios-universitarios/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students/info-8.-curso-de-espanol-para-extranjeros
Online Information Guide	<i>When In Spain: exchange students guide.</i> http://www.unex.es/organizacion/servicios-universitarios/secretariados/sri/incoming-erasmus-students-on-line-registration	You will be given a printed guide <i>When In Spain</i> on the Welcome Day.

<p><i>Erasmus Student Network (ESN) and UEx on Facebook</i></p>	<p>Look for <i>"Esn UEx Badajoz Cáceres" (www.esnuex.org) and "Relaciones Internacionales UEx".</i> <i>Also, you will get an email with your buddy in the UEx before you come here. In June/July you will get an email on it.</i></p>	<p>Now!!!</p>
<p>Eduroam <i>(Access to any wifi logging in with your home uni passwords)</i></p>	<p>Internet all over the world!! https://www.eduroam.es/</p>	
<p><i>Get yourself a Passport, even if you have an ID. We might only use this number for your documents here, better than the ID. Apply for getting it now and you will have it for the time of the online application, where you will have to write it down. IMPORTANT, dear student!!</i> <i>Start preparing your future stay at the UEx, Your Place!!! Beautiful countryside, historic cities, student life, economic destination, and people willing to meet you up!</i></p>		