



One of the strategic commitments of the University of Verona is assisting students with **identifying and developing their vocational and career paths**. To this end, the University's [Job Placement Office](#):

- implements initiatives and events to present **internship and employment opportunities** to University of Verona graduates, and runs a job matching service;
- **enhances graduates' employability** through the development of **strategic and soft skills**.

Through the Job Placement Office, the University of Verona is **accredited by the Veneto Region** for delivering career guidance services to graduates.

OUR SERVICES

1. CAREER COUNSELLING AND GUIDANCE

Career counselling and guidance is designed to **help graduates make their own choices in developing their career path** by enhancing their skills and knowledge and improve their confidence when entering the world of work. These initiatives are generally held in Italian.

Career counselling and guidance: who's it for?

- graduates
- students
- companies

One-to-one counselling sessions

Through one-to-one counselling sessions, **students and recent graduates** are provided with guidance on:

- how to **find out about the different career options** available to them, and how to **improve their own employability**;
- how to use **job search tools**, engines and websites, especially the 'Spazio Stage' dashboard – on the Esse3 portal – for internship opportunities, or the **AlmaLaurea database for job ads**;
- how to improve their CV;
- career guidance services provided by other public and private bodies and organisations.

Soft skills workshops

Our Office provides, in collaboration with experts, **workshops** to enable students and graduates to enhance and **improve their communication and interpersonal skills**, such as the **PlayLab@UniVR** workshops for students and recent graduates. Workshops can be attended both in person and remotely (via Zoom).

Career counselling workshops for PhDs

This service has the aim of supporting **PhD students and those who earned their PhD recently** in searching for job opportunities, including opportunities external to the academic environment, through workshops tailored to suit each user's needs.

Company events for students and recent graduates

These are **events designed to enable students and graduates to meet the representatives of companies**, institutions, professionals and potential employers in general.

Company presentations, events focused on specific professional roles, and **recruitment events** where candidates can deliver their CVs and introduce themselves to company representatives are among the opportunities offered.

Training opportunities and info days

The Job Placement Office organises courses, seminars, conferences, workshops and other **initiatives aimed at fostering knowledge of the labour market** and the ability to operate effectively within it, as well as helping students and recent graduates know and develop their own potential and skills.

2. POSTGRADUATE INTERNSHIPS

Postgraduate or extracurricular internships (*Tirocini extracurriculari*) are **internships for graduates**, to be carried out in companies, organisations and institutions **within 12 months of graduation**.

The Office **oversees postgraduate internships** and the related administrative procedures for University of Verona graduates, in collaboration with the teaching staff and the administrative offices of the relevant host organisations.

At the end of the internship, the Job Placement Office, which ensures the smooth running of internships, issues the relevant documents confirming the completion of the internship by the graduate. Internships based in Italy are usually managed through the '**Spazio Stage**' dashboard on the Esse3 portal.

Postgraduate internships: who's it for?

- graduates, or those who earned a Professional Master's programme or a PhD at the University of Verona over the last 12 months
- host companies and organisations

3. JOB MATCHING SERVICE

The Job Placement Office also **runs a job matching service to enable graduates to submit their CVs** and let interested companies learn about them for **new job opportunities**. Graduates can register to upload their CVs on the placement database and **apply for jobs**.

Likewise, companies must first register to download the CVs and contact candidates matching their requirements, as well as publishing their own job advertisements, which will be only accessible to registered graduates. Graduates can apply for jobs and submit their CV online.

Job matching services: who's it for?

- University of Verona graduates
- companies

FURTHER INFORMATION

Where to find us Università di Verona - Via San Francesco 22 – 37129 Verona, Chioistro di San Francesco (Cloister)... and online!

Contact us email: placement@ateneo.univr.it
phone: +39 045/802 8022-8664-8191

Our team:

Massimiliano Lollis	massimiliano.lollis@univr.it
Cristina Spinella	cristina.spinella@univr.it
Annita Zitano	annita.zitano@univr.it

Office opening hours Please note: due to the Covid-19 public health emergency, the office is currently closed to the public. Please contact us by email or phone.