



INFORMATION SHEET FOR INCOMING EXCHANGE STUDENTS 2018/2019

**GENERAL INFORMATION - ABOUT THE UNIVERSITY AND THE INTERNATIONAL OFFICE**

<b>Name of the Institution</b>	Universidad de Málaga (UMA)
<b>Website</b>	<a href="http://www.uma.es">www.uma.es</a>
<b>Name of the International Office</b>	Servicio de Relaciones Internacionales y Cooperación
<b>Address</b>	Aulario Rosa Gálvez (First Floor) Bulevar Louis Pasteur, 35 29010 Campus de Teatinos MÁLAGA
<b>Telephone and Fax Number</b>	(+34) 952 13 11 11 / (+34) 952 13 29 71
<b>Website</b>	<a href="http://www.uma.es/relacionesinternacionales">http://www.uma.es/relacionesinternacionales</a>
<b>Office Hours</b>	9h-14h, from Monday to Friday (Closed during Easter week, Christmas Holidays and August-Summer Holidays)
<b>Head of Service</b>	Ricardo del Milagro <a href="mailto:rdmilagro@uma.es">rdmilagro@uma.es</a> Tel: +34 952 13 78 60
<b>CONTACT PERSONS FOR STUDENTS</b>	
<b>ERASMUS (European Universities)</b>	Delia García (Study Abroad Program Coordinator) <a href="mailto:erasmusincoming@uma.es">erasmusincoming@uma.es</a> Tel: +34 952 13 63 02
<b>Norteamérica, Iberoamérica, Asia and Oceania</b>	Virginia Escriche (Study Abroad Program Coordinator) <a href="mailto:goabroad@uma.es">goabroad@uma.es</a> Tel: +34 951953114 Isabel Martín/Cinta Delgado (Student Advisors) <a href="mailto:goabroad@uma.es">goabroad@uma.es</a> Tel: +34951953116 Tel: +34951954282

**ACADEMIC MATTERS**

<b>Language of Study</b>	Spanish (a minimum B1 level is recommended, unless a different level is specified in the bilateral agreement). A B1 Spanish level is advisable. Those students who don't speak Spanish usually have a lot of problems to find the appropriate courses and to communicate during their stay in Malaga.	
	Subjects at the University of Malaga are taught in Spanish. There are some courses offered in English, highly demanded. There is a limit of 25 students per course.	
<b>Semester Dates (provisional)</b>	<b>This information will not be available until July, 2018. This is the official calendar for 2017/2018:</b>	
	SEMESTER 1 (SM1)	22/09/2017 - 19/02/2018
	SEMESTER 2 (SM2)	19/02/2017 - 10/07/2018
	FULL YEAR (FY)	
	EXAMS	SM1: 16/01/2017 - 15/02/2017 SM2: 01/06/2018 - 10/07/2018

COURSE INFORMATION	
<b>General Information:</b>	
<b>Erasmus</b>	UMA only accepts Erasmus students from Field of Studies stipulated in the Erasmus Agreement. Postgraduate students (Masters and Doctorates) will be ONLY accepted if this option is included in the Bilateral Agreement. Our Erasmus students are obliged to choose a 50% of subjects in the Field of Study agreed in the Inter-Institutional Agreement.
<b>North America, Asia, Oceania and ISEP</b>	Students must register for undergraduate level courses only and can choose subjects from any Faculty or School.
<b>Latin America</b>	Students must register for undergraduate level courses only. The area of study must be the same as the one studied at their home universities.
<b>Degrees (Grado)</b>	WEBSITE (Offer): <a href="http://www.uma.es/oferta-de-grado/">http://www.uma.es/oferta-de-grado/</a>
	To find the description of courses: Click on PROA (Programación Docente): <a href="#">"Programación Docente de Títulos de Grado"</a>
<b>Postgraduate (Master)</b>	WEBSITE (Offer and course description): <a href="http://www.uma.es/masteres-oficiales/">http://www.uma.es/masteres-oficiales/</a>
Our Academic Offer 2018/19 will be published in July. This information belongs to the academic year 2017/18.	

#### ONLINE PROCEDURES IN EMI - ESPACIO DE MOVILIDAD INTERNACIONAL

<b>Website</b>	EMI (Espacio de Movilidad Internacional- <i>International Mobility Platform</i> ) <a href="http://www.uma.es/incoming_pmovilidad/">http://www.uma.es/incoming_pmovilidad/</a>
<b>NOMINATION</b>	
<b>Nomination Procedure</b>	Partner universities have received their account details in order to log in our Nomination Tool: <a href="https://www.uma.es/programa_movilidad/nomination/">https://www.uma.es/programa_movilidad/nomination/</a>
<b>Nomination Deadline (for every mobility programme)</b>	Semester 1 (SM1) - Full year (FY): 01/05/2018 - 01/06/2018
	Semester 2 (SM2): 01/10/2018 - 01/11/2018
	Medicine/Health Science/Fine Arts (SM1-SM2-FY): 01/05/2018 - 01/06/2018
<b>APPLICATION</b>	
<b>Application Form</b>	After the nomination deadline, accepted students will receive by email a password that will entitle them to fill in our online Application Form.
<b>Application Deadline (for every mobility programme)</b>	Semester 1 (SM1) - Full year (FY): 30/06/2018
	Semester 2 (SM2): 30/11/2018
	Medicine/Health Science/Fine Arts (SM1-SM2-FY): 30/06/2018

PRE-ENROLLMENT		
	Students must fill in the pre-enrolment form in EMI before arriving at UMA, choosing the courses they are interested in. This option will be activated in EMI, approximately after the 10th of July 2018.	
<b>Mínimum credits ECTS to enrol</b>	Erasmus	1 course per semester
	Non Erasmus	One semester: 18 ECTS
		Full year: 36 ECTS
<b>Maximum credits ECTS to enrol</b>	One semester: 36 ECTS	
	Full year: 66 ECTS	
<b>Restrictions</b>	Medicine students cannot enroll in 6th year courses.	
LEARNING AGREEMENT (Only Erasmus Students)		
	Before arriving at Málaga, students will be able to generate the document on EMI. Once they have filled out all the required information, they have to print it out. The document will be electronically signed and stamped by the University of Malaga.	
<b>Internship for students nominated through a bilateral agreement for Erasmus+ studies</b>	To avoid academic problems, students who want to do any internship in Medicine, Health Science or Fine Arts (full year, first semester and second semester students) are obliged to send the Learning Agreement (EMI version) to the Academic Coordinator email address before the 15th of July 2018.	
ENROLLMENT		
	Once here, students have to visit their Academic Coordinators in order to have their Learning Agreement (only Erasmus) + Pre-enrolment documents accepted and signed. Students have to formalize in person their enrolment at the International Office during the enrolment period.	
<b>Academic Coordinator</b>	Students can find the personal details of their coordinators at UMA in the Application Form of EMI.	
<b>Student I.D. Card</b>	Students will receive it after the enrolment. It is necessary to access the university services (libraries, sport center, wifi, culture events).	
TRANSCRIPT OF RECORDS		
	Partner universities must download the Transcript of Records from our Nomination Tool.	
<b>Dates</b>	SM1:	From 15th of April 2019 onwards
	SM2 - FY:	From 25th of July 2019 onwards

## UNIVERSITY OF MALAGA INFORMATION FOR STUDENTS

INFORMATIVE MEETINGS (INTERNATIONAL OFFICE)		
<b>SM1 - FY</b>	For Students attending the Spanish Course	September 3, 2018 - 11.00h
	For all Students	September 17 and 24, 2018 - 11.00h
<b>SM2</b>	For Students attending the Spanish Course	February 1st, 2019-11:00h This date is provisional, depending on the definitive date of the Spanish Course which is not available yet.
	For all Students	February 15, 2019 - 11.00h This date is provisional, depending on the definitive starting dates of SM2 courses which are not available yet.
WELCOME WEEK (ERASMUS STUDENT NETWORK - ESN)		
The ESN is composed of a team of student volunteers from UMA, committed to helping and organizing activities for international students.		
<b>Email</b>	<a href="mailto:esn.malaga@gmail.com">esn.malaga@gmail.com</a>	
<b>Website</b>	<a href="http://www.esnmalaga.org">www.esnmalaga.org</a>	
<b>This information will be available later on. These have been the dates for 2017/2018:</b>		
<b>SM1 - FY</b>	September 19 - 25, 2017	
<b>SM2</b>	February 18-25, 2018	
BUDDY PROGRAMME (VOLUNTARY WORK OFFICE)		
The object of this programme is to put International Students in touch with members of Malaga University's student body, who have offered voluntarily to help them during their stay.		
<b>Information</b>	<a href="http://www.uma.es/media/tinyimages/file/BuddyProgram.pdf">http://www.uma.es/media/tinyimages/file/BuddyProgram.pdf</a>	
<b>Email</b>	<a href="mailto:welcometouma@uma.es">welcometouma@uma.es</a>	
<b>Website</b>	<a href="http://www.uma.es/welcometouma">http://www.uma.es/welcometouma</a>	
<b>Application Form</b>	<a href="https://www.uma.es/welcome-uma/info/104141/buddy-program/?set_language=en">https://www.uma.es/welcome-uma/info/104141/buddy-program/?set_language=en</a>	
LANGUAGE SUPPORT CIE (Centro Internacional de Español)		
The CIE organizes a Spanish course (voluntary). The course costs 200 € and the School will contact those students that select it in their Application Form and will inform them about the enrolment requirements.		
<b>Address</b>	Avenida de la Estación s/n. El Palo 29017 - Málaga Tel. +34 951 95 27 38 - Fax +34 951 95 27 42	
<b>Email</b>	<a href="mailto:cie@uma.es">cie@uma.es</a>	
<b>Website</b>	<a href="http://www.uma.es/centrointernacionaldeespanol/">http://www.uma.es/centrointernacionaldeespanol/</a>	
<b>Dates</b>	SM1 - FY:	03/09/2018-20/09/2018
	SM2:	Not available yet
SOCIAL NETWORKS (Internet)		
<b>Facebook</b>	<a href="http://www.facebook.com/relacionesinternacionales.uma">http://www.facebook.com/relacionesinternacionales.uma</a>	
<b>Twitter</b>	<a href="http://www.twitter.com/rriiuma">http://www.twitter.com/rriiuma</a>	

## PRACTICAL INFORMATION FOR STUDENTS

<b>HOUSING</b>	
	Students have to arrange their own accommodation (except ISEP).
<b>Welcome to UMA</b>	<a href="mailto:welcometouma@uma.es">welcometouma@uma.es</a>
<b>CIE</b>	For students who will attend the Spanish Course: <a href="mailto:cie@uma.es">cie@uma.es</a>
<b>ESN</b>	<a href="mailto:esn.malaga@gmail.com">esn.malaga@gmail.com</a>
<b>COST OF LIVING (per month)</b>	
<b>Housing</b>	Single room in shared apartment: 250 €/month. Residence (housing and meal): 600 € -
<b>Food</b>	200 € - 250 € (menu on campus 5 - 7 €)
<b>Transport</b>	Bus Student Card: 27 € aprox
<b>MEDICAL/HEALTH INSURANCE</b>	
<b>Erasmus</b>	European Insurance Card.
<b>Non Erasmus</b>	Students must buy health insurance in their own countries.
<b>Medicine and Health</b>	Additional Liability insurance is required.
<b>VISA</b>	
<b>Non European Students</b>	Students are required to enter Spain with a "Student Visa" issued by the Spanish Embassy of their country. The necessary Acceptance Letter will be sent by the UMA International Office. Once here and if necessary, it is the responsibility of the student to visit the Local Immigration Office ( <i>Comisaría</i> ).