



Worldwide Study University Scholarships 2019/2020

Art. 1 – General information

As part of the Worldwide Study scheme 2019/2020, the University of Verona is awarding international student mobility scholarships to study abroad at non-European universities with which the University of Verona has collaboration agreements.

These mobility awards are intended for University of Verona students enrolled full-time in a first or second cycle degree programme. Participants spend either one semester or one academic year abroad taking courses and the corresponding exams at a host university.

Students who are awarded a mobility grant can attend the undergraduate or postgraduate courses indicated on the **partner universities information sheet (appendix 1)**, which constitutes an integral and substantial part of this announcement and is available on the university website at www.univr.it/international > Worldwide.

Any work experience and/or research for a final thesis may be undertaken by students **only in addition to study** (attending courses and passing the corresponding exams).

Art. 2 – Partner universities

Partner universities and the corresponding international student mobility scholarship amounts are specified in attachment 1.

The capacity of each host university to accept foreign students may vary; any changes will be posted promptly on the university website at: <http://www.univr.it/international> > Worldwide.

Before applying, interested students should read the university information sheets, paying special attention to:

- The specific courses and level of courses (undergraduate/postgraduate) available, checking that these are relevant to their own programme of study;
- Prerequisites;
- Services offered.

Students may select a **maximum of two universities** on their application form.

Art. 3 – Admission requirements

To participate in the international student mobility programme, students are required to:

- Be correctly enrolled full-time in a Bachelor's degree, Master's degree or combined Bachelor's + Master's degree at the University of Verona at the time of application and for the full duration of the study abroad period. Undergraduate students need to have **already completed the first year of their degree at the time of application**.
- Be up to date with the payment of all University of Verona fees.

International mobilities must be undertaken within the normal duration of the student's degree programme. Therefore, students who are enrolled beyond the normal duration of their degree programme (*fuori corso*) and students who are in the final year of a Master's degree at the time of applying are not eligible.

Third-year Bachelor's degree (first cycle) students may be admitted to the waiting list. They must be enrolled in 2018/2019 for a Master's degree at the University of Verona or the scholarship will be revoked and the funds must be paid back.

Students who have already undertaken a mobility abroad with Worldwide Study may still apply, but they will only be awarded another scholarship if there are places remaining.



Art. 4 – Financial aspects

These international mobility awards for study are funded by the University of Verona with a contribution from ESU Verona. The monetary amount of each award depends on the number of months of stay (see art. 2), the destination country and the host university. The total amount of funding available for 2019/2020 is **€ 220,000**.

International student mobility scholarships do not cover the full cost of the study abroad period. They are intended as a partial contribution.

Please note that **the total scholarship amount is gross of the taxes due by law on the part of both the university and the beneficiary. From the total scholarship value, 8.5% will be deducted for IRAP and a variable percentage will be deducted for IRPEF, depending on the student's income bracket.**

Successful mobility candidates are exempt from paying tuition fees at the foreign university for the period of study foreseen and covered by the scholarship.

Participants are still required to pay for:

- University of Verona tuition fees for the entire period spent abroad;
- Travel, accommodation and food expenses;
- Medical insurance expenses and any other insurance cover required by the host university;
- Visa costs to enter the country of destination;
- Any other additional fees (mandatory fees) which may be required of mobility students in order to enrol at the host university.

Art. 5 – Application procedure and deadline

To apply for a scholarship, students must complete the **online application form** available on the university website at: www.univr.it/international > Worldwide, where they may select a **maximum of two choices** for their preferred host university. Students should indicate their choice of one or two universities in order of preference.

The following documents must be attached to the online application form. These must be submitted only electronically:

- **Personal statement** describing the studies that the student wishes to undertake abroad, which must be completed using the specific form (appendix 2);
- **CV** in the Europass format written in Italian or English, with a photo ([europass](#));
- **Language certificate(s)** or results of language exams taken as part of the student's degree attesting a B1 level or higher of the language required by the host university. Language certificates must still be valid on the day of the application deadline (17 January 2018).

The **application form must be completed online** in [Esse3](#) by

10 December 2018, 12:00 (noon Italian time)

Applications that are incomplete or missing one or more attachments will not be considered in the selection process.

After completing the form online, it is necessary to click "**CONFERMA ISCRIZIONE AL BANDO E STAMPA DEFINITIVA**" [confirm application and print confirmation]. This is the only way the form will be sent correctly. It is not necessary to send the automatically generated pdf document to the International Mobilities Office. It should be kept as a confirmation that the application was sent correctly.

For further technical details on completing the application form in Esse3, please read the [Guidelines](#) on the webpage: www.univr.it/international > Worldwide.

Students from non-European Union countries must attach a copy of their documentation showing their status as a "permanent resident", "stateless person" or "refugee" and/or a copy of their stay



permit, which must be valid currently and, preferably, also for the entire duration of their intended stay abroad. If awarded a scholarship, non-EU students must make sure their papers are in order (renew their stay permit, visa, etc.) before they leave and for the entire duration of the mobility period abroad, or the scholarship will be revoked.

Pursuant to Presidential Decree no. 445 of 28 Dec 2000, checks may be performed to verify the truthfulness of any substitutive declarations received.

In addition to the loss any benefits gained through untruthful statements, criminal sanctions for false statements and the falsification of documents shall apply. In such a case, students concerned who have already received funding will be excluded from the programme and will be required to return the entire sum of money they have received.

Art. 6 – Selection

Candidates will be chosen by a Selection Committee nominated by the Rector and presided by the Rector's Delegate for Internationalisation. Secretarial functions will be carried out by a staff member of the International Mobilities Office.

The selection criteria are:

- **Average marks** recorded and the **total number of credits obtained** in relation to the student's year of enrolment.
For first-year Master's degree students, only the final graduation mark of their Bachelor's degree will be used.
Before submitting their application, students should check that their academic record details are correct in the university system. If there are any errors or delays in registering exam marks, students should promptly contact the relevant Teaching and Students Unit. Data from students' academic records will be extracted from the ESSE3 academic record database after the date of the application deadline.
- **Evaluation of the candidate's personal statement** by the Teaching Committee Chair (or another delegated professor) of the student's degree programme. A list of the Teaching Committee Chairs is available on the university website (<http://www.univr.it/international> > Worldwide). Applicants must submit the personal statement using only the template provided in **attachment 3**.
The International Mobilities Office will obtain the necessary evaluations from the Teaching Committee Chairs after the application deadline.

Scholarships will be awarded strictly according to the ranking list until all the available funds have been assigned. In cases of equal merit, priority will be given to first-year Master's / fourth-year combined Bachelor's + Master's degree students.

The ranking lists are scheduled to be published by 31st January 2019.

Within **10 days** of publication, the selected students must send a statement of acceptance through the **Service Desk**, an electronic service that enables them to send communications to the International Mobilities Office instead of writing an email.

If any student renounces or fails to accept their scholarship or if the host university does not accept the selected candidate, the International Mobilities Office may reassign any scholarships still available, strictly following the order of the ranking list. Scholarships will be reassigned as compatible with each host university's enrolment deadlines and in all cases by **30 April 2019** at the latest.

Art. 7 – Organising the mobility

Each host university will be informed of the selected candidates who wish to study at their institution. Based on its own internal criteria, the host university will make the final decision on whether to admit each candidate to the course selected at their institution.

Once accepted by a host university, it is the candidate's full responsibility to follow the necessary procedures to:

- Enrol at the host university;



- Enrol in the chosen courses, respecting the procedures and deadlines established by the host university;
- Procure the necessary documents to obtain a suitable visa for the destination country.

Please note that in order to obtain a visa, participants must send the required documents to the relevant embassy or consulate. Visas are granted at the discretion of each individual country.

While participating in the programme, students must be fully and correctly enrolled at the University of Verona and must graduate from their degree only AFTER completing the mobility.

Upon returning from the international mobility, students must:

- Apply for academic recognition of the activities undertaken at the host university by following the procedure specified by their degree programme and in accordance with the University regulations for international student mobilities (both of which are published on the webpage: www.univr.it/international > Worldwide).
- Get their CFU accredited to their degree programme. Students must gain a minimum number of CFU during their mobility abroad, as specified below, or their scholarship will be revoked:
 - 12 CFU for a one-semester mobility (3-6 months);
 - 24 CFU for a one-year mobility (7-12 months).

Art. 8 – Final notes

Further information can be requested from the International Mobilities Office, 1st floor, Staircase A, San Francesco Cloister, Via S. Francesco 22, Verona.

Opening hours: Monday, Wednesday and Friday, 10:00 am - 12:45 pm

[Service Desk](#) ([Students](#) > [International Mobilities](#) > [Worldwide study](#)).

This call for applications is published in the Official University Register. Pursuant to and for the purposes of Law no. 241/1990 and following modifications, the Procedure Officer is the Head of the International Mobilities Unit – Teaching and Student Services Head Office.

Signed by RECTOR
Prof. Nicola Sartor