

## ENGLISH TRANSLATION

### Master's degree in Mathematics: Call for application for pre-admission and scholarships

#### Art. 1 – Subject and purpose of the call for applications

The public selection round for admission to the first year of the Master's degree in Mathematics of students holding a foreign academic degree is hereby announced. The study programme is entirely taught in English. Candidates whose application will be positively evaluated will receive a pre-admission letter in order to complete the enrolment procedure. Non-EU citizens who do not live in Italy will be asked to submit this document to the relevant Italian diplomatic authority (Embassy or Consulate) in order to start the pre-enrolment procedure in their Home Country.

#### Art. 2 – Minimum requirements for admission

Candidates must meet the following requirement to be admitted to the evaluation process:

Bachelor's degree (minimum) or foreign equivalent. A foreign academic degree is considered suitable if its curriculum includes at least the knowledge and skills in the academic disciplines specified in the table of admission requirements and evaluation criteria ([Appendix 1A](#)). The degree is considered suitable if it can be seen, by analysing the course of studies, that the programme provides the curricular education and necessary skills to admit the applicant to the specific Master's programme.

Students who are near the completion of their degree may also apply as long as they will graduate by **1<sup>st</sup> October 2018**.

#### Art. 3 – Application procedure

Applications in response to this call must be made by completing the application form online at <http://survey.univr.it/index.php/225621?lang=en> attaching the following documents:

- Scanned copy of passport data page;
- Copy of degree certificate or a certificate of enrolment which states the expected completion date;
- Academic transcript (in English) for the completed degree and for any postgraduate studies completed. This should include a list of all the modules/exams taken and, if possible, details of the weighted average and reference range for minimum and maximum marks. No translation is needed if the document is issued in one of the following languages: English, Italian, French, Spanish, German, Portuguese, Russian, Romanian.
- CV with all studies included, written in English;
- Motivation letter;
- Other specific qualifications or documents relevant to the application (optional).

Any technical problems related to filling out the application online should be signalled immediately by sending an email to [admissions@ateneo.univr.it](mailto:admissions@ateneo.univr.it). Applications submitted after the deadline or by any method other than that specified in this Article will not be considered.

#### Art. 4 – Evaluating the candidates

The Teaching Committee of the Master's programme will check the applications received and consider only those which fulfil all the requirements specified in Article 2.

Within 10 days after the submission of the application, candidates will be informed via e-mail about the results of the evaluation for pre-admission.

#### Art. 5 – Deadlines for pre-admission application

Candidates who wish to apply for pre-admission to the Master's degree must submit their application as described in Art. 3 by **4<sup>th</sup> June 2018 at 12.00PM (Italian time, GMT+1)**.

#### Art. 6 – How to enrol (Italian and EU citizens holding a foreign degree)

All eligible candidates will need to complete their enrolment procedure for the a.y. 2018/2019 following the instructions available at [www.univr.it](http://www.univr.it) from mid July 2018 on. They will need to submit the official translation and legalisation of the diploma and the declaration of value issued by the relevant Italian diplomatic authority (Embassy or Consulate).

#### Art. 7 – How to enrol (non-EU citizens living outside Italy)

All eligible candidates must pre-enrol at the relevant Italian diplomatic authority (Embassy or Consulate) in their own country by the deadline<sup>1</sup> that will be posted in March 2018 on the webpage:

<sup>1</sup> As a rough indication, for the 2017-2018 academic year, pre-enrolment applications were required to be submitted at the Italian Embassy/Consulate in the students' home countries between 13<sup>th</sup> April 2017 and 25<sup>th</sup> July 2017.

<http://www.studiare-in-italia.it/studentistranieri/calendar.html>.

Pre-enrolment is compulsory in order to obtain a visa. Students who do not complete the pre-enrolment process at the relevant Italian Embassy or Consulate by the deadline provided will not be able to complete their university registration for the 2018-2019 academic year.

Candidates will need to submit the official translation and legalisation of the diploma and the declaration of value issued by the relevant Italian diplomatic authority (Embassy or Consulate).

#### **Art. 8 – Scholarships for non-EU citizens**

The University of Verona is offering 3 scholarships for top candidates for the 2018-2019 academic year. Eligible candidates are non-EU citizens holding a foreign degree who do not live in Italy. These are annual scholarships which may be renewed for a maximum total of 2 years. The total sum made available by the University for each scholarship is **€9,000** per year, gross of any taxes to be borne by the university or the beneficiary as required by law. These scholarships cannot be combined with scholarships funded by the Veneto Region. Each scholarship covers tuition fees, accommodation fees at an [ESU university residence](#) and a partial contribution towards other living expenses such as meals, books, etc.

Description	Yearly net amount <sup>2</sup>
Scholarship including 12-months accommodation in single room	5.300€
Scholarship including 12-months accommodation in double room	5.600€
Scholarship without accommodation (the recipient chooses to find a private accommodation by him/herself)	8.000,00€

The payment of the scholarship is organised in three instalments per year and it is conditional on academic performance during the course of study. The payment of the third instalment for the first year is conditional on the acquisition of at least 12 ECTS within the first year winter session of exams (February 2019). The renewal of the scholarship for the second year is conditional on the acquisition of at least 30 ECTS within the first year autumn session of exams (September 2019). Details on how the scholarships are administered will be provided to the scholarship recipients.

#### **Art. 9 – Deadlines for preadmission and scholarship application**

Candidates who wish to apply for pre-admission to the Master's degree and for a scholarship (see Article 8) must submit their application as described in Art. 3 by **10<sup>th</sup> April 2018 at 12.00PM (Italian time, GMT+1)**.

#### **Art. 10 – Evaluating the candidates**

The Evaluation Committee of the Master's programme (see Appendix 1A) will check the applications received and consider only those eligible for pre-admission; these applications will then be evaluated in terms of meeting the educational pre-requisites and the suitability of the candidates' backgrounds. Points will be awarded in accordance with the criteria specified in Appendix 1A.

Candidates who obtain at least 20/50 under the criteria "Skype interview" will be considered eligible for consideration in the application round for a maximum of 3 scholarship awards. Where two or more candidates have an equal score, priority will be given to the younger candidate.

#### **Art. 11 – Merit ranking lists**

The ranking lists will be published in the University's Official Journal at <http://www.univr.it/albo> and on the webpage of the Master's degree [www.univr.it/mathematics](http://www.univr.it/mathematics) under the tab "Student support" within **25<sup>th</sup> April 2018** taking effect immediately.

#### **Art. 12 – Confirming acceptance of the scholarship**

Candidates who are offered a scholarship must confirm their acceptance within 10 days of the publication of the ranking list, following the instructions that will be provided, or their scholarship offer will be revoked.

Scholarship will be revoked also to those candidates who:

- do not give notice of their acceptance within the specified timeframe;
- the relevant Italian diplomatic authority does not confirm a regular pre-enrolment
- do not finalise the enrolment procedure within October 15 2018.

Those candidates will not be allowed to apply again for a scholarship in the academic year 2019/2020.

<sup>2</sup> Amounts are approximate and calculated based on 2017/2018 accommodation rates. Up-to-date 2018/2019 accommodation rates will be available from late August 2018 on.

Scholarships which become available due to candidate withdrawals will be reassigned to the next eligible candidates in the order of the ranking list, until 31<sup>st</sup> October 2018.

**Art. 13 – Processing of personal data (information pursuant to Art. 13 of Legislative Decree no. 196/2003)**

The personal data provided by applicants is collected by the University of Verona and processed for the purpose of the selection procedure and consequent communications in relation to the selection. Providing this data is compulsory and necessary to enable the selection procedure to be carried out properly.

This data may only be given to public administration offices directly concerned with the legal economic status of the successful candidates.

Applicants have the rights set out in Art. 7 of Legislative Decree no. 196/2003, which includes the right of access to data relating to them and other rights including the right to correct, update, complete or delete information that is incorrect, incomplete or not collected in conformity with the law, plus the right to object to their data being treated, for legitimate reasons.

Such rights may be invoked with the University of Verona, the data treatment controller.

For any matters not explicitly provided for in this public notice, the current relevant provisions apply.

**Art. 14 – Final provisions**

Information about the Master's programme, the citizenship of the applicant, the application evaluation criteria and admission process and deadlines can be requested to the International Office ([admissions@ateneo.univr.it](mailto:admissions@ateneo.univr.it)).

This call for applications is published in the University's Official Journal. Pursuant to and for the purposes of Law no. 241/1990 and following modifications, the Procedure Officer is the Head of the International Mobilities Unit – Research Office, San Francesco Cloister, Via S. Francesco, 22 – 37129 Verona.

This is the English translation of an extract of Appendix 1 of the Call for application for pre-admission and scholarships within the Master's degree in Mathematics. For further information, please refer to the official Italian version.

## Allegato 1A

### TABELLA REQUISITI DI PRE-AMMISSIONE E CRITERI DI VALUTAZIONE

Requirements for admission and evaluation criteria

<b>Corso di Laurea Magistrale Masters Programme</b>	Mathematics
<b>Requisiti accademici Academic requirements</b>	Titolo universitario triennale in Matematica, Fisica, Ingegneria o in ogni altra area che preveda una forte formazione iniziale in Matematica. <i>Three year University Degree (Bachelor) in Mathematics, Physics, Engineering, or in any area requiring a strong basic training in Mathematics.</i>
<b>Requisiti di merito Merit requirements</b>	Media pesata sui crediti (CGPA o equivalente) superiore a 70%. <i>Cumulative Grade Point Average (or equivalent) equal to 70/100 or higher.</i>
<b>Requisiti linguistici Language requirements</b>	Non formalmente verificati. Si assume che il candidato abbia una conoscenza dell'inglese di livello almeno B1 (scala CEFR). <i>A formal English proficiency certification is not required, nevertheless the Committee assumes that the candidate has a B1 level knowledge of English language according to CEFR scale.</i>

### Borse di studio per cittadini non-UE non residenti in Italia

<b>Commissione di valutazione Evaluation Committee</b>	<p>La commissione sarà nominata con decreto del presidente del Collegio Didattico prof. Giandomenico Orlandi immediatamente dopo la chiusura del bando (11 aprile 2018). La composizione della commissione sarà pubblicata sulla sezione "Avvisi" del sito del Dipartimento di Informatica: <a href="http://www.di.univr.it/?ent=avviso">http://www.di.univr.it/?ent=avviso</a></p> <p><i>The Evaluation Committee will be nominated immediately after the deadline for application (April 11<sup>th</sup> 2018) and will be available at <a href="http://www.di.univr.it/?ent=avviso">http://www.di.univr.it/?ent=avviso</a></i></p>
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<b>Criteri di valutazione – Evaluation criteria</b>		<b>Punti - Score</b>
1	<p>Curriculum studiorum e attinenza della formazione accademica (laurea triennale ed eventuali Masters) e delle attività extra-accademiche (tirocini, summer schools, attività lavorative, ecc.) con gli obiettivi del corso di studi.</p> <p><i>CV and relevance of the academic training (Bachelor's degree and any Masters) and extra-academic activities (internships, summer schools, work activities, etc.) with the objectives of the course of study.</i></p>	<b>0 - 40</b>
2	<p style="text-align: center;">Media voti</p> <p>(si normalizza la scala utilizzata dall'università estera in una scala da 0 a 10)</p> <p style="text-align: center;">CGPA</p> <p><i>(the scale used by the foreign university is normalized on a scale from 0 to 10)</i></p>	<b>0 - 10</b>
3	<p style="text-align: center;">Colloquio Skype*</p> <p style="text-align: center;">Skype interview*</p>	<b>0 - 50</b>
Punteggio massimo finale <i>Maximum final score</i>		<b>100</b>
Punteggio minimo per l'idoneità <i>Minimum score (pass)</i>		<b>60 / 100</b> di cui almeno 20 punti nel criterio n. 3 <i>with 20 minimum scored in criteria n. 3</i>

\* La Commissione effettuerà un colloquio Skype solo con i candidati che otterranno almeno 30 su 50 punti complessivi dei criteri 1 e 2.

*Skype interviews will be organised only with candidates scoring at least 30 points as a sum of criteria 1 and 2.*