



Enrolment for international students 2017-2018 academic year

Enrolment in an undergraduate degree programme, postgraduate degree or combined undergraduate and postgraduate degree programme is open to all candidates, regardless of their nationality. In cases of dual citizenship, the Italian one prevails (law of 31 May 1995, n. 218 art. 19).

Citizens of non-European Union countries who have a current, valid Italian study permit and were previously enrolled in a degree or postgraduate degree programme at an Italian university **participate in the admission tests** for degree and postgraduate degree programmes **under the same terms and conditions as European Union nationals, and are grouped together in the same ranking list** (MIUR bill 26/03/2014).

PRE-ENROLMENTS 2017-2018

PROCEDURE BEFORE ARRIVING IN ITALY

Non-EU citizens living abroad cannot apply directly to the University of Verona to enroll in any type of degree programme, but must do so through the Italian diplomatic authority (Embassy or Consulate) in their country of residence.

Students who are in their final year of secondary school may submit an application, which will be held pending. **From 20 March – 20 July 2017**, candidates may submit their application for pre-enrolment to the relevant Italian Embassy or Consulate, indicating one single programme and one single university they are interested in.

Generally, each course has a **set number of places reserved** for non-EU citizens residing abroad. The Italian diplomatic authority will email their list of candidates to each relevant university according to the timeframe indicated by the Ministry, after which all documents that were submitted will be returned and each candidate will be provided with information regarding the admission tests.

For non-EU citizens residing abroad, pre-enrolment in their chosen degree programme at the University of Verona is carried out by the **International Students Office**.

However, the visa required to enter Italy for study purposes ("Immatricolazione Università") can be issued **only** by the candidate's local Italian Embassy or Consulate.

In order to obtain this study visa, you must submit all the necessary documents to your Italian diplomatic authority. We remind students that **tourist visas are not accepted** for university enrolment procedures.

The actual enrolment of non-EU citizens will then be carried out by the **International Students Office** of the University of Verona.

At the time of enrolment, students must present all required documents in original form, along with a photocopy of each (certified translation of diplomas, declaration of value, study permit and receipt of the first payment of university fees).

PROCEDURE ONCE IN ITALY

Non-EU candidates living abroad must sit an **Italian language test** (this year it will take place on **1st September 2017**) plus the admission test for their pre-chosen degree programme.

They will be graded for a place within the **quota** reserved for non-EU citizens residing abroad. Once the candidate has passed the admission tests, providing all other requirements have been fulfilled, it will then be possible to proceed with the enrolment.

Students who do not obtain one of reserved international places in the quota of their chosen course may present **one single admission request for another course** at the same university site, or



they may ask to reapply at another site in another university, providing they pass the required tests. The complete, updated regulations for the 2017-2018 academic year are available on the MIUR website.

PAY ATTENTION:

In the case where foreign students who are already enrolled at an Italian university wishes to relinquish their application and request a new enrolment at the same or another university, they cannot use the same study permit issued for the previous enrolment, because renouncing that specific enrolment results in no longer meeting the necessary requirements for that permit. A new university application for enrolment requires a new request be made through the diplomatic authority.

EU nationals and non-EU citizens with EU-equivalency (non-EU citizens with a long-term residence permit or a permit for family, work, religious or asylum purposes; political refugees; citizens of Iceland, Liechtenstein, Norway, Switzerland, Republic of San Marino and from 1 July 2013 also citizens of Croatia) who have a foreign diploma and wish to enrol in an undergraduate degree, postgraduate degree or combined undergraduate-postgraduate degree, follow the same enrolment procedures as Italian nationals.

Such candidates **do not have to sit** the Italian language test and do not compete for places in the quota reserved for non-EU citizens residing abroad.

They can enroll in one single study programme, although they can request pre-enrolment for several admission tests.

As well as following the procedure for pre-enrolment, registering for possible admission tests and enrolling, which are to be carried out autonomously via internet, non-Italian EU nationals and EU-equivalent candidates must go to the **Enrolments Office** to present the necessary documents for their course. They will need to bring all the originals, plus a **photocopy** of every document.

DOCUMENTS TO ATTACH TO THE ENROLMENT APPLICATION FOR DEGREE AND COMBINED UNDERGRADUATE-POSTGRADUATE DEGREE PROGRAMMES

- Secondary school graduation diploma which permits subsequent access to university studies. This diploma must be officially translated into Italian and certified by the Italian Embassy of the country in which it was awarded.
- Declaration of value of the school graduation diploma, which specifically states that the certificate was awarded after at least 12 years of schooling. This declaration must be issued by the Italian Embassy of the country in which it was awarded.
- Certificate attesting that the applicant passed any academic exams as required by the country in which the diploma was awarded.
- One passport photo
- Photocopy of current, valid Italian residence permit
- Identity document
- Photocopy of receipt of the first payment of university fees



DOCUMENTS TO ATTACH TO THE ENROLMENT APPLICATION FOR POSTGRADUATE/MASTERS COURSES

- Secondary school graduation diploma and university degree certificate which permits subsequent access to university studies at the next level. The school graduation diploma must have been awarded after at least 12 years of study and the degree diploma must have been awarded after at least 3 years of academic study. These certificates must be officially translated into Italian and certified by the Italian Embassy of the country in which they were awarded.
- Declaration of value of both certificates.
- List of all university exams taken, in original form (on the official university letterhead),officially translated into Italian (if they aren't in English) and certified by the Italian Embassy of the country in which the degree was awarded.
- Syllabus details of the exams taken, officially translated into Italian (if they aren't in English)
- One passport photo
- Photocopy of current, valid Italian residence permit
- Identity document
- Photocopy of receipt of the first payment of university fees

For information:

International Student Office

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