

Erasmus+ Programme

Scheda informativa sede partner

D BIELEFE01 Universität Bielefeld

Departmental Coordinator **Prof. Roberto Bassi** at the Department of Biotechnology

A. Information about higher education institutions

Name of the institution (Institutional Coordinator and Departmental Coordinator)	Erasmus code	Contact details (email, phone ...)	Website (Home page and course catalogue)
Universität Bielefeld Faculty of Biology Institutional Coordinator ¹ : Karin Kruse, International Office Departmental Coordinator : Prof. Dr. Olaf Kruse olaf.kruse@uni-bielefeld.de Faculty of Biology	D BIELEFE 01	Postal address: International Relations Office Bielefeld University Universitätsstr. 25, D-33615 Bielefeld Tel: +49 521 106 4087 ; Email: karin.kruse@uni-bielefeld.de	Web page: www.uni-bielefeld.de Course Catalogue: ... http://ekvv.uni-bielefeld.de/kvv_publ/publ/Englische.jsp

C. Recommended language skills

Receiving institution [Erasmus code]	Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level
				Student Mobility for Studies
D BIELEFE01	Biological and related sciences, not elsewhere classified (13.9 - 429)	German	German/English at MA level	German B1 English B2

D. Additional requirements

Academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff.

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Student Mobility for Studies

Receiving institution [Erasmus code]	Subject area	Minimum Number of Credits to be included in the study plan	Available Courses or Modules in the Faculty or Department(s)	Access to other Faculties or Departments (yes / no)	Support and infrastructure to welcome students/staff with disabilities (yes / no)
D BIELEFE01	Biological and related sciences, not elsewhere classified (13.9 - 429)	15 per semester	http://ekvv.uni-bielefeld.de/kvv_publ/publ/Einrichtung_Detail.jsp?id=10017	Yes (<u>to be agreed previously on a case to case basis</u>)	Yes

D BIELEFE01

For further information please refer to the International Students Guide available online:
<http://www.uni-bielefeld.de/%28en%29/International/Students/index.html>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term APPLICATION DEADLINE	Spring term APPLICATION DEADLINE
D BIELEFE01	See Fact Sheet	See Fact Sheet

D BIELEFE01

Partner institutions should send nominations by e-mail to: karin.kruse@uni-bielefeld.de

F. Information

1. Grading systems of the institutions

Receiving institution [Erasmus code]	ECTS Link
D BIELEFE01	www.uni-bielefeld.de/International/Students/non-degree/gradingscale

2. Visa

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D BIELEFE01	sabine.scheuer@uni-bielefeld.de Phone: +49-521-106-2426	www.uni-bielefeld.de/International/Students/non-degree/preparations

3. Insurance

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D BIELEFE01	sabine.scheuer@uni-bielefeld.de Phone: +49-521-106-2426	www.uni-bielefeld.de/International/Students/non-degree/upon-arrival/health-insurance.html

4. Housing

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D BIELEFE01	Accommodation Service wohnen-io@uni-bielefeld.de Phone: +49-521-106-2487	www.uni-bielefeld.de/International/Students/non-degree/preparations/wohnen.html

Information for ERASMUS+ and other Cooperation Programmes in 2016/17

Address	Universität Bielefeld, International Office P.O.Box 10 01 31, 33501 Bielefeld, Germany ERASMUS Code: D BIELEFE 01
Homepage	http://www.uni-bielefeld.de/ http://www.uni-bielefeld.de/io
Winter semester	1 October 2016 – 31 March 2017 Lecture period: 17 October 2016 – 10 February 2017 Vacation: 24 December 2016 – 6 January 2017
Summer semester	1 April – 30 September 2017. Lecture period: 18 April – 28 July 2017
Language of teaching	Mostly German with some exceptions: all courses in British/American Studies and some international track courses in Sociology, Politics, Educational Science and Informatics are taught in English; also some MA courses in Economics and Natural Sciences, see: http:// www.uni-bielefeld.de/ekvv >> Courses taught in English
Admission	Students need to be nominated by their home university coordinators to the International Office (IO) at Bielefeld Univ. They will then receive an e-mail with information about the online registration process. This e-mail is usually sent out in April (for winter semester) or October (for summer sem.). The IO sends out letters of admission a few weeks after having received the printout of the online registration resp. application of admission (= 'Antrag auf Zulassung').
Closing dates	Registration period for winter semester 2016/17: April 15 until June 1, 2016 Registration period for summer sem. 2017: Oct. 1 until November 15, 2016
Language courses and orientation programme for Erasmus- and other cooperation students	<p>The language & orientation programme takes place before the beginning of the lecture period with the following activities amongst others:</p> <ul style="list-style-type: none"> • Intensive German language course (see below) • Registration; university, library and study system orientation • Tour of the city and trips to places of interest ... <p>Intensive German language course 4-week intensive German language course (20 lessons/week) at different levels of the CEFR (Common European Framework of Reference for Languages). A compulsory language assessment test is taken on the first day of the orientation program. Programme dates: >> 16 September – 14 October 2016 (before winter semester classes) >> 17 March – 13 April 2017 (before summer sem. classes).</p> <p>Incoming Erasmus and Cooperation students whose German language level is below C1 of the CEFR when they come to Bielefeld University are expected to take part in these programmes. For students who already have a German level of C1 when starting their study period at Bielefeld University a short orientation programme will be offered directly before the start of classes.</p> <p>During the lecture-period additional German language courses at different levels will be offered for Erasmus/Cooperation students, however, no beginners' courses!</p>
Subject courses	The electronic course schedule of all departments will be published online approx. three months before classes begin, i.e. mid-June (for winter semester) and mid-January (for summer semester). Learning agreements should <u>not</u> be sent before these publishing dates! >> http:// www.uni-bielefeld.de/ekvv
Number of courses per semester	The number of courses cooperation students take during their stay at Bielefeld University varies. Students are asked to discuss their study plans - as soon as the courses for the semester in question are online - with their departmental coordinator and/or academic advisor at the home and the host university. This also refers to the recognition of courses at the home university.

<p>Credit points/ 'Leistungspunkte'</p>	<p>Recommended workload for Bielefeld students in a degree programme: 30 credits = <i>Leistungspunkte (LP)</i> per semester. Erasmus/Cooperation students may take less ECTS/LP in accordance with their German language ability and their arrangements with the home university.</p>																		
<p>Grading system</p>	<table border="0"> <tr> <td>Sehr gut:</td> <td>1,0 - 1,3</td> <td>very good</td> </tr> <tr> <td>Gut:</td> <td>1,7 - 2,3</td> <td>good</td> </tr> <tr> <td>Befriedigend:</td> <td>2,7 - 3,3</td> <td>satisfactory</td> </tr> <tr> <td>Ausreichend:</td> <td>3,7 - 4,0</td> <td>sufficient</td> </tr> <tr> <td>Nicht bestanden:</td> <td>5,0</td> <td>fail</td> </tr> <tr> <td>Bestanden (ohne Note):</td> <td></td> <td>completed <i>or</i> passed successfully (not graded)</td> </tr> </table>	Sehr gut:	1,0 - 1,3	very good	Gut:	1,7 - 2,3	good	Befriedigend:	2,7 - 3,3	satisfactory	Ausreichend:	3,7 - 4,0	sufficient	Nicht bestanden:	5,0	fail	Bestanden (ohne Note):		completed <i>or</i> passed successfully (not graded)
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<p>Accommodation</p>	<p>The International Office supports international students in finding accommodation. It offers allocated places in student residences and informs about offerings in private accommodation, as there are not enough places in student residences available.</p> <p>The accommodation request (= Mietgesuch), which can be downloaded from the online registration portal, should be sent as early as possible to the International Office. Closing dates are: June 1, 2016 for winter semester 2016/17; November 15, 2016 for summer semester 2017.</p>																		
<p>Living costs</p>	<p>Monthly 700 – 800 Euro (for housing, meals, books, trips...), in addition appr. 275 Euro 'Semestergebühr' (semester fee) to be paid at registration. This fee includes a ticket for free public transport in the city and area of Bielefeld and on regional trains/buses in North-Rhine Westphalia for the whole semester, i.e. six months.</p>																		
<p>Visa & residence permit</p>	<p>Students from most non-EU countries must apply for a study visa in their home country (for exceptions see the website of the German embassy in your home country). For this, the letter of admission is needed.</p> <p>Non-EU students who stay longer than three months in Bielefeld need a residence permit. They apply for this at the city council's 'Ausländerbehörde' after registration at Bielefeld University.</p>																		
<p>Health insurance</p>	<p>Health insurance for students is obligatory in Germany and valid proof of it has to be shown at university registration, otherwise registration is not possible.</p> <p>Students from EU member states are asked to present the European Health Insurance Card (EHIC) - if applicable - or an equivalent insurance certificate. EHIC or certificate must be valid until the official end of the semester (March 31 or September 30) resp. the end of the academic year (Sept.30) if students stay for two semesters.</p> <p>Non-EU citizens need to buy a public or private health insurance in Germany, immediately after their arrival. <u>Please note</u>: mere travel insurances are not accepted, they are not valid for registration as a student!</p>																		
<p>Contact persons in Bielefeld</p>	<p>Erasmus Institutional Coordinator: Karin Kruse karin.kruse@uni-bielefeld.de, Tel: ++49+521 106-4087</p> <p>Incoming Erasmus/Cooperation Students: Sabine Scheuer sabine.scheuer@uni-bielefeld.de, Tel: ++49+521 106-2426</p> <p>Erasmus-Initiative/Students' Mentoring Programme: erasmus-initiative@uni-bielefeld.de, Tel: ++49+521 106-4077</p> <p>Accommodation Service: wohnen-io@uni-bielefeld.de, Tel: ++49+521 106-2487</p>																		

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