



Action 3 – COOPERINT (entry mobility)

CONTENTS

Art. 1	Aims	p. 1
Art. 2	Grant values	p. 1
Art. 3	Available funds	p. 2
Art. 4	Submission of applications	p. 2
Art. 5	Evaluation criteria	p. 3
Art. 6	Preparation of rankings	p. 4

Article 1 - AIMS

The University of Verona wishes to extend invitations to young researchers, university lecturers and scientists of international reputation from foreign institutions to spend a period of not less than **one continuous month** (30 consecutive days) in Verona in order to give lectures and/or carry out research with a Department.

Intended recipients:

- Category A1: young researchers such as PhD students, postdocs or trainee specialists, or lecturers with no more than 7 years' academic experience after having obtained their PhD.
- Category A2: university lecturers and scientists of international reputation.

Mobility stays must take place during the period from the publication date of this notice until 31st December 2019.

Those who have already benefitted twice from a *CooperInt* within the last three editions (2015-2016-2017) cannot submit their application.

Article 2 – GRANT VALUES

The funded duration of stay for invited researchers is intended for a **continuous** period of **one to three months**. However, researchers may stay in Verona for longer than the funded period. In case of visits longer than two months the entire stay might be organized in two separate continuous - but not necessarily consecutive – periods (i.e. a three-month stay might be divided in a one-month stay plus a two month-stay in two different periods of the year).

The financial contribution is intended to partly support the cost of staying in Verona exclusively for the invited candidate and not to any accompanying persons. The amount will be determined based on the intended number of weeks of stay. It is not permissible under any circumstances to use the financial contribution to pay for entertainment expenses.



	Grant amount	
	Junior category (A1)	Senior category (A2)
First month	€2,000	€2,500
One-off supplement for invited candidates from outside the EU	+ €700	+ €700
Additional weeks	€500/week	€600/week
MAXIMUM GRANT for a stay of three consecutive months	€6,700	€8,000

The distinction between Junior and Senior categories is based on applicants' academic experience:

- Junior: young researchers such as PhD students, postdocs or trainee specialists, or lecturers with no more than 7 years' academic experience after having obtained their PhD.
- Senior: university lecturers and scientists of international reputation.

Accountable expenses: reimbursement of travel expenses and accommodation in Verona, and wage – in this case, the total amount available is to be considered gross of any withholding tax to be paid by the Entity and the recipient as provided by law. Payments to lecturers of non-EU nationality must comply with the provisions of law related to their type of visa to enter Italy. For further information or assistance, please contact the university's Welcome Office (international@ateneo.univr.it).

Article 3 - AVAILABLE FUNDS

The university has a total of **€230,000** in available funds for Action 1 and Action 3 projects. A minimum sum of €60,000 will be reserved to Action 3 projects.

Article 4 - SUBMISSION OF APPLICATIONS

Each applicant should proceed as follows:

1. Fill out the application form [online](#);
2. Where required, and in accordance with the chosen category, attach the necessary documentation (in electronic format only) for the project to be evaluated.

In particular:

CATEGORY	DOCUMENTS TO ATTACH TO THE ONLINE APPLICATION
Junior A1	Research and/or teaching project to be carried out in Verona by the invited candidate.
	Letter of presentation of the project, completed by the academic referee at the institute of origin or the hosting lecturer at the University of Verona (following the form provided).
	Candidate's detailed CV including publications and all necessary details to be evaluated by the departmental committee.
	References of the institute of origin, only in case it is not a university(see Art. 5).
Senior A2	Research and/or teaching project to be carried out in Verona by the invited candidate.
	Letter of presentation of the project, completed by the hosting lecturer at the University of Verona (following the form provided).
	Candidate's detailed CV including publications and all necessary details



	to be evaluated by the departmental committee.
	References of the institute of origin, only in case it is not a university (see Art. 5).

The **deadline** for completing and submitting applications **online** is **28th March 2018** at **12:00 noon**.

Article 5 - EVALUATION CRITERIA

The **evaluation criteria** are as follows:

CRITERIA	POINTS
The exchange is part of a specific cooperation agreement between the University of Verona and the home institute. The agreement must already be signed and active at the time of the publication of this call (Erasmus mobility agreements are excluded).	1 point
Prestige of the home institute.	0-3 points
Applications from candidates invited by a structure for the first time as part of a call for university internationalisation.	1 point
Evaluation by the hosting Department with reference to the following parameters:	0-12 points, of which:
CV, activities and academic publications of the young researcher.	0-6 points
Research project to be carried out in Verona (for candidates already invited in previous editions of the Programme, 0 to 3 points will be referred to the evaluation of the final report of the completed projects)	0-6 points
Co-funding quota in relation to the maximum amount that can be awarded (60% = 3 points; 50% = 2 points; 30% = 1 point)	0-3 points
Mistakes or missing documents in the paperwork provided by the applicant structure	0 to -3 points
MAXIMUM POINTS	20
MINIMUM THRESHOLD for funding eligibility	7

The prestige of the institute of origin shall be evaluated as follows:

- University institutes: “**QS World University Rankings**” will be used. A score will be calculated by averaging the general ranking of the institute (top 100 = 3 points; top 101-200 = 2 points; lower than top 200 = 1 point; no ranking = 0 points) and the ranking of the candidate’s particular subject area (Arts & Humanities, Social Sciences & Management, Life Sciences & Medicine, Natural Sciences, Engineering & Technology) (top 100 = 3 points; top 101-200 = 2 points; lower than top 200 = 1 point; no ranking = 0 points). Rankings can be found at the website: <http://www.topuniversities.com>.
- Non-university institutes: (e.g. national research institutes) or Graduate Schools (not included in QS world university rankings). **The relevant structure (Department) will award from 0 to 3 points based on references of the institute of origin/destination submitted by the candidate** by attachment to the application form.



Article 6 - PREPARATION OF RANKINGS

After the deadline of 28th March 2018, the relevant proposing structures will award a number of points to each mobility project and will send a ranked list to the Commission, without the possibility of any equal rankings.

Rankings will be sent to the International Relations Office together with a copy of the minutes from the evaluation of applications and a copy of each evaluation form (available online) duly completed. **Incomplete forms will not be accepted.**

The deadline for submitting these rankings to the International Relations Office is:

30th April 2018

After this, the Central Commission will meet to compile a general ranking, based on the evaluation criteria detailed in Art. 5.

N.B. This is the English translation of a brief extract of Action 3 of the University Internationalisation Programme, 2018. For further information, please refer to the official Italian version, which is available [here](#).

For any doubts, assistance or support regarding application submissions, contact the International Relations Office (international@ateneo.univr.it).