



## **INFORMATION ON THE PROCESSING OF PERSONAL DATA**

**of those who apply for positions at the University of Verona  
through open competitions/selection procedures**

**Pursuant to Art. 13 of the Regulation (EU) 2016/679**

### **ABOUT THIS INFORMATION**

The information provided below describes, as required by the EU Regulation 2016/679 (hereinafter the "Regulation"), the processing operations performed on the personal data of Data Subjects (candidates) who apply for positions at the University of Verona (hereinafter, the "University") through open competitions/selection procedures.

### **DATA CONTROLLER**

The Data Controller is the University of Verona, located in Via dell'Artigliere n. 8, IT-37129, Verona (e-mail: [privacy@ateneo.univr.it](mailto:privacy@ateneo.univr.it), PEC-certified email: [ufficio.protocollo@pec.univr.it](mailto:ufficio.protocollo@pec.univr.it), phone: +39 045.8028777).

### **DATA PROTECTION OFFICER**

The University's Data Protection Officer (DPO) can be contacted at the following e-mail address: [DPO@ateneo.univr.it](mailto:DPO@ateneo.univr.it).

### **PURPOSES AND LEGAL BASIS FOR THE PROCESSING**

The personal data collected are processed

- to allow data subject to participate in competitions/selections organized by the University, ascertaining the existence of the requirements for the application form,
- for the evaluation, determination of the score and the position in the ranking,
- for the management of communications relating to the selection procedure,
- for the assessment of the disability of the person concerned or SLD, for the purpose of any use of facilities provided for by law during the competition tests,
- for statistical, historical and scientific research surveys (in aggregate and anonymous form) aimed at improving the aforementioned services.

The legal basis for the processing is the performance of the institutional functions of the University, of its duties of public interest, or duties related to the exercise of its public powers; the fulfilment of duties arising from laws and regulations and Community regulations; the need to ascertain, exercise or defend rights in a court of law; and by reasons of major public interest, such as education and training at the professional, higher or university level.

It is necessary to provide the University with your personal data: refusal to do so will result in the University being unable to allow you to take part in the selection or benefit from the relevant support and assistance, as provided for by law.

### **CATEGORIES OF PERSONAL DATA**

The data being processed are the following:



- personal data and contacts (name, surname, date of birth, tax ID no., place of residence, e-mail address).
- special data, e.g. data concerning your health – especially for students with disabilities and/or Specific Learning Disorder (SLD)/learning disabilities – ethnic origin, etc.;
- data relating to your school/university achievements, job/position (e.g. degree certificate, dissertation, professional experience, training activities, publications, etc.).
- judicial data.

## DATA RECIPIENTS

Data processed for the above-mentioned purposes will be transmitted, or will in any case be available, to the employees and collaborators assigned to the competent offices of the University, members of selection committees, or the natural or legal persons who provide consultancy or services to the University in order to provide the requested services.

Personal data may be disclosed to third parties only to fulfil legal requirements.

## INTERNATIONAL DATA TRANSFER

No data will be transferred abroad by the Data Controller, with the only exception of aggregated or anonymous data.

International data transfers performed by Data Processors will be allowed only in cases where such Data Processors guarantee adequate protection of the Data Subjects (Chapter V of Regulation).

## DATA RETENTION

The collected data will be kept for a period of time not exceeding the achievement of the purposes for which they are processed (“storage limitation principle”, pursuant to Art. 5 of Regulation), or in accordance with the deadlines set by law.

## RIGHTS OF THE DATA SUBJECTS

Data Subjects have the right to obtain from the University, where appropriate, access to their personal data as well as rectification or erasure of such data or the restriction of the processing concerning them, and to object to the processing (pursuant to Articles 15 and following of the Regulation).

Please contact the University (e-mail: [privacy@ateneo.univr.it](mailto:privacy@ateneo.univr.it)) to lodge all requests to exercise these rights.

## RIGHT TO LODGE A COMPLAINT

If a Data Subject considers that the processing of personal data relating to him or her as performed here infringes the Regulation, he or she has the right to lodge a complaint with the Italian data protection authority - “Garante per la protezione dei dati personali” (Art. 77 of the Regulation), or else to bring a judicial proceeding against the University pursuant to Article 79 of the Regulation.