

Erasmus+ Programme
PL KRAKOW04
Cracow University of Economics
Coordinator: Prof. Luca Zarri

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Cracow University of Economics	PL KRAKOW04	Dominika Lemler, bilateral agreements coordinator International Programmes Office Cracow University of Economics ul. Rakowicka 27, 31-510 Cracow - Poland tel. +48-12-293-54-86, fax +48-12-293-5-097 Email: lemlerd@uek.krakow.pl	general English website: http://www.bpz.uek.krakow.pl/?language=en website for incoming students: http://www.bpz.uek.krakow.pl/english-track.html

C. Recommended language skills

Receiving institution [Erasmus code]	<i>Optional: Subject area</i>	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹
Student Mobility for Studies				
PL KRAKOW04		English		B2*

*Level required. For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

PL KRAKOW04: The Cracow University of Economics welcomes students and staff members with disabilities, however acceptance requires prior approval when applying.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KRAKOW04	application: May 31 st	application: November 30 th

[* to be adapted in case of a trimester system]

F. Information

1. Grading systems of the institutions

Cracow University of Economics grading system:

Cracow University of Economics's grades:	ECTS grading scale:
5.0 – excellent	A
4.5 – very good	B
4.0 – good	C
3.5 – satisfactory	D
3.0 – sufficient	E
2.0 – fail	F

ECTS grading scale:

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of notable errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some more work required before the credit can be awarded
F	-	FAIL - considerable further work is required

2. Visa

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW04	Mr Łukasz Smug Lukasz.Smug@uek.krakow.pl Małdalena Krasowska krasowsm@uek.krakow.pl 0048 12 293 52 86	http://www.msz.gov.pl/en/travel_to_poland/visa/ http://www.bpz.uek.krakow.pl/english-track.html

3. Insurance

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW04	Mr Łukasz Smug Lukasz.Smug@uek.krakow.pl Magdalena Krasowska krasowsm@uek.krakow.pl 0048 12 293 52 86	European Health Insurance Card (EHIC) or equivalent http://ec.europa.eu/social/main.jsp?catId=559 http://www.bpz.uek.krakow.pl/english-track.html

4. Housing

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW04	Nominated students will receive information on contact details to rental agencies from Łukasz Smug Lukasz.Smug@uek.krakow.pl Magdalena Krasowska krasowsm@uek.krakow.pl 0048 12 293 52 86	http://www.bpz.uek.krakow.pl/english-track.html