



INFORMATION ON THE PROCESSING OF PERSONAL DATA

of those who apply for positions at the University of Verona
through open competitions/selection procedures

Pursuant to Art. 13 of the Regulation (EU) 2016/679

ABOUT THIS INFORMATION

The information provided below describes, as required by the EU Regulation 2016/679 (hereinafter the "Regulation"), the processing operations performed on the personal data of Data Subjects (candidates) who apply for positions at the University of Verona (hereinafter, the "University") through open competitions/selection procedures.

DATA CONTROLLER

The Data Controller is the University of Verona, located in Via dell'Artigliere n. 8, IT-37129, Verona (e-mail: privacy@ateneo.univr.it, PEC-certified email: ufficio.protocollo@pec.univr.it, phone: +39 045.8028777).

DATA PROTECTION OFFICER

The University's Data Protection Officer (DPO) can be contacted at the following e-mail address: DPO@ateneo.univr.it.

PURPOSES AND LEGAL BASIS FOR THE PROCESSING

The personal data mentioned in this document are collected and processed by the University in order to enable the Data Subjects (candidates) to take part in the open competitions/selection procedures launched by the University, and ensure they meet the relevant requirements for each Call for applications.

Special and judicial data will be processed only if strictly necessary for reasons of major public interest and proportionate to the objectives pursued.

It is necessary to provide the University with your personal data: refusal to do so will result in the University being unable to allow you to take part in the selection.

CATEGORIES OF PERSONAL DATA

The data being processed are the following:

- personal data and contacts;
- data concerning your health;
- judicial data.

DATA RECIPIENTS

Data processed for the above-mentioned purposes will be transmitted, or will in any case be available, to the employees and collaborators assigned to the competent offices of the University, members of selection committees, or the natural or legal persons who provide consultancy or



services to the University in order to provide the requested services.

Personal data may be disclosed to third parties only to fulfil legal requirements.

INTERNATIONAL DATA TRANSFER

No data will be transferred abroad by the Data Controller, with the only exception of aggregated or anonymous data.

International data transfers performed by Data Processors will be allowed only in cases where such Data Processors guarantee adequate protection of the Data Subjects (Chapter V of Regulation).

DATA RETENTION

The collected data will be kept for a period of time not exceeding the achievement of the purposes for which they are processed ("storage limitation principle", pursuant to Art. 5 of Regulation), or in accordance with the deadlines set by law.

RIGHTS OF THE DATA SUBJECTS

Data Subjects have the right to obtain from the University, where appropriate, access to their personal data as well as rectification or erasure of such data or the restriction of the processing concerning them, and to object to the processing (pursuant to Articles 15 and following of the Regulation).

Please contact the University (e-mail: privacy@ateneo.univr.it) to lodge all requests to exercise these rights.

RIGHT TO LODGE A COMPLAINT

If a Data Subject considers that the processing of personal data relating to him or her as performed here infringes the Regulation, he or she has the right to lodge a complaint with the Italian data protection authority - "Garante per la protezione dei dati personali" (Art. 77 of the Regulation), or else to bring a judicial proceeding against the University pursuant to Article 79 of the Regulation.

ADDITIONAL INFORMATION ON THE PROCESSING OF PERSONAL DATA FOR THE ONLINE CONDUCT OF COMPETITION TESTS / SELECTIONS FOR ACCESS TO ROLES PROVIDED FOR BY THE UNIVERSITY NOTICES DURING THE COVID-19 EMERGENCY

In line with the national regulations concerning the COVID-19 health emergency, in order to ensure public health and workplace safety and the regular performance of the University's institutional activities, the competition tests / selections for access to the roles provided for by the university calls can be kept online until further notice.

The processing of personal data for the achievement of the above purposes will take place through the use of dedicated platforms, applications and support tools, as specified in the constantly updated guidelines provided through the University's website.

The tools, technologies and procedures adopted by the University have been put in place to ensure support for the correct and rapid completion of the competition tests / selections in full compliance with current EU and national provisions on personal data protection (i.e. EU Regulation 2016/679, and Legislative Decree no. 196/2003 and subsequent amendments).



CATEGORIES OF PERSONAL DATA

In addition to the categories of personal data of students set out in the main Information notice, the University of Verona will process the following personal data:

- data whose transmission is implicit in the use of Internet communication protocols (e.g. IP addresses or domain names of computers and terminal equipment used) and other parameters related to the User's operating system and computer environment;
- the User's image (video recording) and voice (sound recording), including the visible background, limited to what is strictly necessary.

LEGAL BASIS FOR THE PROCESSING

The legal basis for the processing for the purposes and in the ways indicated above is the performance of the institutional functions of the University, of its duties of public interest, or duties related to the exercise of its public powers; the fulfilment of contractual or pre-contractual obligations; the fulfilment of EU and national regulatory obligations, with particular reference to the provisions contained in the decrees issued pursuant to Art. 3 of Legislative Decree no. 6 of 23 February 2020.

Providing us with your personal data is necessary for participation in the selections / competitions announced by the University and for carrying out the tests provided for therein using remote telematic methods: failure to do so will result in you being unable to access these selections.

Any possible video recording of selective tests must be intended as carried out exclusively for the institutional purposes of the University, in order to guarantee the control, correctness and transparency of the tests themselves, without therefore the need to acquire the consent of the person concerned (e.g. candidate participating in the selection for admission to a degree course) to the processing of their personal data.

DATA PROFILING

As part of the processing described above, the Data Controller will not use automated processes for data profiling (e.g. automated proctoring). The control activity is carried out live exclusively by natural persons who are employees of the University or the support service provider, trained in this regard and responsible for the use of any specific platforms necessary for the collection and storage of video recordings.

Please note that this information may be subject to changes and/or updates over time. It is advisable to consult and refer to the most recent and updated version, published on the University website in the "Privacy" section (<https://www.univr.it/it/privacy>).

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