

## Erasmus+ Programme

# E BILBAO02

# Universidad de Deusto

Coordinator: Prof. Matteo Nicolini

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
<b>Universidad de Deusto</b>  Facultad de Derecho  Campus Bilbao	<b>E BILBAO02</b>	<i>Universidad de Deusto</i> <i>Oficina de Relaciones Internacionales</i> <i>Avda. De las Universidades 24</i> <i>48003 Bilbao (Bizkaia)</i>  <a href="mailto:relint@deusto.es">relint@deusto.es</a> +34 944 139 407	<a href="http://www.deusto.es/cs/Satellite/estudiantes/es/rrij">www.deusto.es/cs/Satellite/estudiantes/es/rrij</a>  <a href="http://www.deusto.es/cs/Satellite/estudiantes/en/international-4/incoming-students-0?cambiodioma=si">http://www.deusto.es/cs/Satellite/estudiantes/en/international-4/incoming-students-0?cambiodioma=si</a>

### C. Recommended language skills

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Language of instruction 3	Recommended language of instruction level <sup>1</sup>
				Student Mobility for Studies [Minimum recommended level: B1]
<b>E BILBAO02</b>	Spanish	Basque	English	B1

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

### Student Mobility for Studies

Receiving institution [Erasmus code]	Minimum Number of Credits to be included in the study plan	Available Courses or Modules in the Faculty or Department(s)	Access to other Faculties or Departments (yes / no)	Support and infrastructure to welcome students/staff with disabilities (yes / no)
E BILBA002	See below	See below	See below	See below

## **UNIVERSITY OF DEUSTO:**

### **STUDENTS**

- To prepare the students' arrival these are sent a Welcome E-mail with information and instructions on how to start preparing their stay with us (on-line form, how to apply for accommodation, information about Spanish courses and course catalogue, visa application, etc.). The following documents will be required:
  - Copy of legal ID card or passport
  - Copy of European Health Insurance Card (only for EU citizens) and/or private insurance
  - Sending Institution's statement of participation by the student in a mobility to UD specifying programme
  - Statement/Certificate/Proof of Enrollment in the Home University for the period of the mobility indicating: the field, the level and the year of studies
  - Scanned passport-sized photograph with white background saved as jpg file named with name and surname
  - Provisional Learning Agreement signed by Home University coordinators
- Before the semester begins an Orientation Week is offered. Meetings in Spanish and English are held. In these meetings information is provided about steps to follow to register, learn how to use the ICTs the university offers, academic coordinators, Spanish courses, Sports, Culture possibilities, groups, etc.
- Students are offered a Spanish intensive course before the semester begins. Also a Regular course is offered throughout the semester. Students take a placement upon arrival and they are placed in groups according to their level of the language.
- The Student Service Office offers the Buddy Programme which enables local and international students to meet people from different countries, cultures and allows the students to get immerse in a new atmosphere, to enhance the university experience but above all, the personal experience. Those international students applying for the programme, will be assigned a Buddy, according to common hobbies or studies. The Buddy will advise and guide international students during their stay at UD.

## Service for social action and inclusion

This service assists students who have social, personal or family issues that may affect their studies. The main goal of the service is to improve students' quality of life at this university through special attention to those who have specific problems or are in situations of disadvantage.

The aim is to ensure that all students are integrated in university life through joint work with other services.

- Support for disabled students
- Career guidance for disabled students
- Focus on social needs
- University Volunteer group

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E BILBA002	JUNE 15 <sup>th</sup>	NOVEMBER 15 <sup>th</sup>

## F. Information

### 1. Grading systems of the institutions

Receiving institution [Erasmus code]	ECTS Link
E BILBA002	See below

### **E BILBA002: Spanish university grading system**

In the Spanish university system, students receive a mark for each subject on a scale of 0 to 10 with one decimal place. Each numerical grade corresponds to a descriptor as follows:

Suspense: 0-4.9; Aprobado: 5-6.9; Notable: 7-8.9; Sobresaliente: 9-10; Matrícula de Honor is a grade of Sobresaliente plus a special mention.

The minimum pass mark for a subject is 5.(RD 1125 / 2003, BOE (Official Spanish Gazette) of 9/18/2003).

Note: "No presentado" means Not taken or Not Shown. The subject is therefore not passed.

### **Grade point average shown on the academic record**

Depending on the year the degree programme is completed, the grade point average shown on the academic record and on the European Diploma Supplement is calculated according to one of the two systems:

On a scale of 0 to 10 (RD 1125/2003, BOE (Official Spanish Gazette) of 9/18/2003). A minimum grade of 5 is required to pass. Suspense: 0-4.9. Aprobado: 5-6,9; Notable: 7- 8,9; Sobresaliente: 9-10; Matrícula de Honor: Sobresaliente plus special mention.

On a scale of 1 to 4 (RD 1267/1994, BOE (Official Spanish Gazette) of 6/11/1994). A minimum grade of 1 point is required to pass. Aprobado: 1 point, Notable: 2 points, Sobresaliente: 3 points, Matrícula de Honor: 4 points.

In both cases, the grade point average is the weighted average of the marks based on credits and is calculated as follows: The credits assigned to each subject are multiplied by the mark obtained. These amounts are added up and the sum is divided by the total number of credits.

## 2. Visa

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E BILBAO02	<a href="mailto:acogida@deusto.es">acogida@deusto.es</a> +34 94 4139288	<a href="http://www.international.deusto.es/cs/Satellite/estudiantes/en/incoming-students-0/exchange/before-your-arrival-at-deusto-?cambiodioma=si">http://www.international.deusto.es/cs/Satellite/estudiantes/en/incoming-students-0/exchange/before-your-arrival-at-deusto-?cambiodioma=si</a>

## 3. Insurance

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E BILBAO02	<a href="mailto:seguros@deusto.es">seguros@deusto.es</a> +34 944139147	<a href="http://www.deusto.es/cs/Satellite/estudiantes/en/international-4/incoming-students-0/exchange/before-your-arrival-at-deusto-/before-your-arrival-at-deusto-/generico?idPest=1">http://www.deusto.es/cs/Satellite/estudiantes/en/international-4/incoming-students-0/exchange/before-your-arrival-at-deusto-/before-your-arrival-at-deusto-/generico?idPest=1</a>

## 4. Housing

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E BILBAO02	<a href="mailto:acogida@deusto.es">acogida@deusto.es</a> +34 944139337	<a href="#">Housing</a>