

## **University of Verona PhD School Internationalisation Programme - Year 2021**

### **Call for applications for mobility grants reserved to PhD students: non-EU destinations**

#### **Art. 1 – General information**

The PhD School of the University of Verona intends to encourage the mobility of its doctoral students, aimed at carrying out study or research activities at foreign institutions located outside the European Union<sup>1</sup>.

PhD students enrolled in PhD courses with administrative headquarters at the University of Verona may apply for funding. The mobility period must be completed and concluded during the regular enrollment period. PhD students who are in receipt of a scholarship and/or grant from the University<sup>2</sup> or other bodies cannot apply for a grant under this Call for the same mobility.

Mobilities can take place from **1 November 2021** until **31 October 2022**, for a minimum duration of one continuous month.

The planned activities must be carried out in the Country of destination: the financial coverage of the mobility will be assigned only for the period physically spent abroad and duly certified by the host institution. Therefore, any mobility periods carried out virtually will not be funded.

#### **Art. 2 – FUNDING**

The total budget available will be equal to **180,000 Euros**, of which 90,000 Euros financed by the University of Verona and 90,000 Euros financed by the Italian Ministry of University and Research for the year 2020 (*Fondo per il sostegno dei giovani e per favorire la mobilità degli studenti*).

The amount of the contribution, as required by the Ministerial Decree 989 of 25.10.2019 is established based on the economic condition of the beneficiary: the "ISEE certificate" will be automatically acquired from the INPS database. In the absence of this certification, the contribution will be referred to band 1 (see art. 3).

#### **Art. 3 – GRANT REQUEST**

PhD students enrolled in a PhD Programme course will be able to spend a continuous period of not less than one month at a foreign institution (see Art.1) and apply for funding for a maximum of 6 months. The period of stay abroad may in any case be longer than the financed period.

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<sup>1</sup> Mobility within the European Union and Countries participating in the Erasmus + Programme (Austria, Belgium, Bulgaria, Cyprus, Croatia, Denmark, Estonia, Finland, France, Germany, Greece, Ireland, Iceland, Latvia, Liechtenstein, Lithuania, Luxembourg, North Macedonia, Malta, Norway, Netherlands, Poland, Portugal, Czech Republic, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Turkey, Hungary) will be funded through the Erasmus + call for mobility for internships.

<sup>2</sup> With the exception of the increase in the PhD scholarship provided for mobility periods abroad.

Grant amount (University funding)	Ministry co-funding	
	BAND 1 ISEE ≥ 30.000	BAND 2 ISEE < 30.000
<b>1.600 €</b> first month	+ 300 €	+ 400 €
<b>200 €/month</b> from the 2 <sup>nd</sup> to the 6 <sup>th</sup> month of mobility	+ 300 € / month	+ 400 € / month

The grant will be paid to the beneficiaries in the form of a scholarship for post-graduate research activities.

#### Art. 4 – APPLICATION PROCEDURE

Applications will be considered in the order they are received, **starting from 1 October 2021** and until all the available funds have been allocated.

Applications will be accepted **until 30 September 2022**. The mobility periods must be completed by **30 November 2022**.

Completed applications with all the required documents attached should be submitted within a time window ranging from **1 to 3 months before the expected start of the mobility**.

The available grants will be allocated in two phases, depending on when the application is received:

- 'Phase 1': the first 90,000 Euros will be awarded to applicants who submitted their applications from **1 October 2021 to 28 February 2022**;
- 'Phase 2': the remaining funds will be awarded to applicants who submitted their applications from **1 March 2022 to 30 September 2022**.

Should the grants available in the first phase be exhausted before 28 February 2022, it will be necessary to wait for the beginning of 'Phase 2' to submit a new application. If after the end of 'Phase 1' there is still funding available, this will be added to the grants to be awarded in 'Phase 2'.

In accordance with the requirements set out in the present Call, each applicant is required to:

- a. find a host institution in agreement with his/her own PhD Course tutor and plan the mobility period;
- b. agree on a research plan with the Host Institution and the PhD Course tutor for the whole mobility period (using the template available [online](#));
- c. complete the [online](#) application form attaching:
  - the [Research plan](#), duly signed by the applicant, the PhD Course tutor and the supervisor at the Host Institution;

- [authorisation letter](#) by the PhD Coordinator to certify that he/she has been granted permission to spend a mobility period abroad.

Candidates may apply for a grant for **only one mobility** under this Call for Applications. Applications with incomplete attachments, or incorrectly filled in or in formats other than those made available online, or not registered by the deadlines specified above **will be rejected**.

#### **Art. 5 – LIST OF SELECTED APPLICANTS, AND PREPARING FOR THE MOBILITY**

The PhD Office will promptly check the applications received and draw up a list of the selected applicants who have been awarded a mobility grant, in accordance with the requirements and details set out in this Call for Applications. The list of selected applicants will be made available [online](#).

Grant recipients are advised to contact the Research Office - International Cooperation Support Service ([international.cooperation@ateneo.univr.it](mailto:international.cooperation@ateneo.univr.it)) for information on the formalities required before departure (e.g. visa application, health and insurance coverage abroad, etc.).

#### **Art. 6 – GRANT PAYMENT**

The mobility grants will be paid to recipients in two installments:

1. payment of 70% of the assigned grant before departure, once the financial contract has been duly completed and signed;
2. balance of the remaining amount due, equal to 30% of the allocated funding, once a final report has been submitted together with a [certificate of stay](#) completed and signed by the host institution, according to the guidelines that will be provided to grant recipients.

#### **Art. 7 – INFORMATION AND CONTACT DETAILS**

For further information, please contact:

##### **[PhD Office](#)**

Chiostrò S. Francesco, Via S. Francesco 22, Primo Piano (Scala A), Verona  
tel. 045 802 8591 (Monday to Friday, 9.00AM to 1.00PM)

[dottorati.ricerca@ateneo.univr.it](mailto:dottorati.ricerca@ateneo.univr.it)

The Procedure Officer, pursuant to and for the purposes of Law no. 241/1990 and subsequent amendments, is the Director of the Research Office, Mrs. Maria Gabaldo, Chiostrò S. Francesco, Via S. Francesco 22, 37129 Verona; tel. 045 8028591 email: [dottorati.ricerca@ateneo.univr.it](mailto:dottorati.ricerca@ateneo.univr.it)

Applicants may exercise their right of access to the documents of the selection procedures by submitting a request form that can be downloaded from: <https://www.univr.it/it/altri-contenutiaccesso-civico>.

## **Art. 8 – PROCESSING OF PERSONAL DATA**

The personal data provided by students who apply for this Call for grants are processed in accordance with EU Regulation 2016/679 (hereinafter: “Regulation”) and in accordance with the current data protection legislation.

The processing of personal data is carried out by the University of Verona as Data Controller, pursuant to Art. 24 et seq. of the Regulation, for the purposes set out in the present Call, in the performance of its institutional functions.

Detailed information on the purposes of data processing, data recipients and the rights of Data Subjects is available on the University’s website: <https://www.univr.it/it/privacy>.

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*The official text of this Call for grants is drawn up in Italian language and available [here](#).*

*This translation provides a summary in English for information purposes only. In case of discrepancies, the Italian version will prevail.*