



Fact Sheet A.A. 2024-2025

Information for Incoming Exchange Students

Key Data

Name of the institution	Università di Verona
Erasmus Institutional Code	I VERONA01
PIC Code	999838074
OID Code	E10208602
SCHAC Code	univr.it
Description of the Institution	The University is home to almost 30,000 students. In spite of its steady growth, the University of Verona still retains the atmosphere of a small campus where students and professors can meet, learn and work together, sharing ideas and knowledge. The University of Verona highly values its relationship with the city of Verona and its territory. It counts more than 400 international cooperation agreements signed with EU and Non-EU universities, as well as many international exchange and research programmes for students and scholars. In a.y. 2023/24, more than 400 international incoming students spent their exchange period at the University of Verona.
University Locations	The University of Verona counts various locations across the city. Some degree programmes are held in locations other than Verona. School of Economics and Business: Verona (Santa Marta) or Vicenza Law: Verona (Via Montanari) Humanities/Languages: Verona (Viale Università, Via S. Francesco, L.ge Porta Vittoria) School of Sciences and Engineering: Verona (Borgo Roma) Sport Sciences: Verona (Via Casorati) School of Medicine and Surgery (depending on the programme): Verona (Borgo Roma), Bolzano, Legnago (VR), Rovereto (TN), Trento, Vicenza.
Erasmus Institutional Coordinator	Prof. Marco Torsello Vice-Rector for International student mobility
Departmental Coordinators	(see agreement) Map of agreements
Postal address	University of Verona - International Office Via dell'Artigliere 8 37129 Verona Italy
International Office Contact Details	Tel: +39 045 8028358-8286 Phone opening times: Monday to Friday from 9.00 am to 1.00 pm E-mail: relazioni.internazionali@ateneo.univr.it International Office is located in Chiostro S. Francesco Via S. Francesco 22, 37129 Verona >>> FRONT OFFICE BY APPOINTMENT ONLY <<

Website and social media

Università di Verona - Home

International Exchange Students

Facebook University of Verona - International

Erasmus+ APP

Course catalogue

Course Catalogue

The first language of instruction is Italian. However, a list of course units or modules taught in a foreign language is available (*Advanced Search* to filter by language of instruction, e.g. "en" = English).

International programmes

Degrees Taught in English or other Foreign Languages

Students/staff with disabilities

Inclusion and Accessibility

Via San Francesco, 22

inclusione.accessibilita@ateneo.univr.it

The Office is committed to making sure students/staff with disabilities and SLD/learning disabilities can easily access University facilities, also supporting them to integrate into University life.

Recommended language skills

Recommended language of instruction

B1 level in Italian Language is recommended in order to attend modules offered in Italian B1 level in English Language is recommended in order to attend modules offered in English

Please refer to the Course Catalogue for possible higher language levels required for specific modules.

Students in the field of Humanities are recommended to attach an Italian language certificate to their Application Form.

Students in the field of Economics should contact the Erasmus Tutoring Service - *Tutorato Erasmus Economia* (erasmus.economia@ateneo.univr.it) to check that they meet the language requirements.

Language courses (CLA: University Languages Centre) At the University Language Centre, or **CLA** (Centro Linguistico di Ateneo) students have the opportunity to attend language courses held by native speakers (CEFR: from A1 to C2).

Language courses are offered in French, English, Russian, Spanish and German, as well as <u>Italian for international students</u> (Italian L2: CEFR from A2 to C1).

Intensive Italian language "pre-courses" are offered before the beginning of each semester.

Courses are **free of charge** for exchange incoming students.

At the end of each course (except A1 level) students are required to take a final exam. After the exam, successful students will be provided with a language certificate. For the number of ECTS credits please see the relevant tables online.

Contacts:

Administration and Student Office: amministrazione.cla@ateneo.univr.it

Language certificates and equivalent language qualifications: certificazioni-test-cla@ateneo.univr.it

Italian Language Teachers:

Paola Celentin <u>paola.celentin@univr.it</u> Erika Frisan <u>erikahilde.frisan@univr.it</u> Petra Frisan <u>petra.frisan@univr.it</u> Carmen Zannol <u>carmen.zannol@univr.it</u>

Important Dates

Fall Semester 5 months - from mid-September until February

Orientation Day: second week of September

Classes: late September until January

Exams: January/February

Spring Semester 5 months - from mid-February until July

Orientation Day: second week of February

Classes: late February until May

Exams: June/July

Warning: Semester dates may vary according to the field of study!

Public Holidays

No lectures / offices closed on: Christmas and Easter holidays 1 November - All Saints' Day

8 December - Immaculate Conception

6 January - Epiphany 25 April - Liberation Day

1 May - International Workers' Day 21 May - S. Zeno (Verona Patron's Day)

2 June - Republic Day 15 August - Assumption Day

Nomination

Partner institutions have to send nominations (containing information about nominated students: surname / name / date of birth / e-mail address / field of study / semester) to: relazioni.internazionali@ateneo.univr.it

Nominations			
Fall Semester / Academic Year	Spring Semester		
from 1 April to 1 June	from 1 September to 1 November		

Application

Once nominated by their Home Institutions students will receive a personal link in order to fill in the <u>Application Form online</u> to register as exchange students.

Students have to upload the following attachments:

- copy of a valid passport, identity card or equivalent identity document (ID)
- passport-size photograph (jpg format, 35x40 mm)
- learning agreement
- Italian and/or English language certificate (when available)

Application deadlines			
Fall Semester / Academic Year	Spring Semester		
15 June	15 November		

Exchange mobility procedures

Learning Agreement

Learning Agreement is a document, provided by home university, which contains the list of activities at the University of Verona.

See Memorandum for incoming students for details on the procedure step by step:

- 1. search the Course Catalogue
- 2. get in touch with the **Academic Coordinator** for advice and support (list of Coordinators available in the Map of International agreements)
- 3. prepare Learning Agreement. <u>Please upload LA (.pdf) or fill in your OLA (Online Learning Agreement)</u> during the application process.
- 4. get the approval/signature of home university (= Sending Institution)
- 5. after completing application, International Office will take care of the University of Verona coordinator's signature (= Receiving Institution)

Warning: pay attention to the title / code / lecturer / number of credits / semester for each subject. All information in Learning Agreement has to be precise and correct!

Arrival in Verona

Students should check with their home university if they have any template/form to be signed (arrival certificate) and e-mail it to relazioni.internazionali@ateneo.univr.it in advance.

Once in Verona, they have to book their appointment at the International Office for registration. They will be provided with their arrival certificate to confirm the beginning of their mobility and the status of exchange students at the University of Verona. Within 7 days after their arrival, students should provide the International Office with their address and telephone contact in Verona.

Memorandum

<u>Memorandum for incoming students</u> contains information about being a University of Verona student:

- GIA account and access to MyUnivr
- how to search course catalogue and fill in learning agreement
- how to find **timetable** for lessons
- e-learning platform (Moodle)
- virtual badge: student identification card
- how to register for **exams**
- how to download transcript of records

During the Mobility

Learning Agreement can be changed by using the section "During the Mobility", within 5 weeks after the start of the semester.

See Memorandum for incoming students for details on the procedure step by step.

Extension of the study period

The exchange period can be extended, for study purposes, until 30 September 2025 (end of academic year 2024/2025). Students have to ask for the approval of home university and e-mail it to: relazioni.internazionali@ateneo.univr.it

Extensions requests need to be approved by the Academic Coordinator at the University of Verona. After approval, International Office will provide a new certificate containing the new dates of the extended study period.

At the end of the study period

Students should check with their home university if they have any template/form to be signed (final certificate / confirmation of stay) and e-mail it to relazioni.internazionali@ateneo.univr.it in advance.

Before leaving from Verona they have to book their appointment at the International Office and ask for the final certificate / confirmation of stay at the University of Verona.

Further Information

ECTS and Grading system

The <u>European Credit Transfer System (ECTS)</u> is set up on the student workload required to achieve the objectives of a programme, in terms of learning outcomes and competences to be acquired. The ECTS system facilitates the recognition of periods of study abroad and it is based on the convention that 60 credits measure the workload of a full-time student during one academic year.

Workload refers to the time an average learner is supposed to achieve the required learning outcomes.

1 Italian Credit (CFU) = 25 working hours = 1 ECTS credit

In accordance with the national **grading system**, the University of Verona grades are based on a 30-point scale from 18/30 (lowest) to 30/30 (highest), plus 30/30 cum laude. The University of Verona participates to the <u>Egracons Project</u>

In accordance with the Bologna process, Italy has adopted a Higher Education system based on three **study cycles**:

- First cycle: 3-year programme, 180 ECTS credits (Laurea Bachelor's degree)
- **Second cycle**: 2-year specialisation degree programme, 120 ECTS credits (Laurea Magistrale Master's degree). Some programmes in Law (Giurisprudenza) and Medicine (Scuola di Medicina e Chirurgia) may last from 5 to 6 years (Corsi a ciclo unico
- Single-Cycle degrees or Combined Bachelor+Master's degrees)
- **Third cycle**: advanced courses are offered to those who wish to focus on particular subjects or disciplines (PhDs, Postgraduate specialisation programmes).

Housing

International students can find an accommodation in Verona in the student residences or in private flats to be shared with other students.

See the web for further information.

ESU Verona Residences

Students can apply for a place at the ESU Verona Residences (shared double or triple rooms). Upon request, specially equipped rooms for students with disabilities are available.

Private flats

If you need support in finding a private accommodation in town please contact the International Students Services&Consulting

Housing in Vicenza Campus:

please check accommodation options in Vicenza or find accommodation in Verona and reach the city of Vicenza by train.

Housing in other locations:

Students who will attend practical training activities in Ala, Bolzano, Legnago, Rovereto, Trento should contact their Academic Coordinator and ask for support in finding accommodation.

Warning: Please note that accommodation is not guaranteed. Finding a flat/room depends on places available. If you look for accommodation by yourself, please BEWARE of online fraud!

Visa

Non-EU citizens need to apply for a study VISA before leaving their home country. Applications should be submitted at the nearest Italian Embassy or Consulate in the home country. In some cases, they might be asked to register through the online portal Universitaly.

Ask for invitation letter for visa purposes to: relazioni.internazionali@ateneo.univr.it

Insurance

Insurance policies

Exchange students are covered by the insurance policy of the University of Verona: Polizza di assicurazione cumulativa infortuni (Accident Insurance) and Polizza RC (Third-party liability insurance).

Health Insurance

Health insurance is compulsory.

EU citizens should be in possession of the European Health Insurance Card - EHIC (or Tessera Europea di Assicurazione Malattia - TEAM) issued by the Health Institution in the home country. Showing EHIC card they can get medical examination by general practitioners (from Monday to Friday), ask for life-saving medicines at the pharmacies and/or buy other medicines.

All citizens have to pay a ticket before undergoing specialist examinations, except for those who are entitled to exemption.

Non-EU Citizens are recommended to obtain health insurance - valid for the whole duration of your stay in Italy - including all the following requirements:

- coverage for urgent or unforeseen health treatment (First Aid) and emergency admission to hospital
- covering the cost of the return trip to home country in case of serious illnesses
- available in English and/or officially translated into Italian
- valid in all Schengen Area states with a ceiling of € 30,000.

Contacts:

ULSS 9 Scaligera +39 045 807 5511

Medical emergencies 118

Emergency Medical Service (Guardia Medica) on Saturdays, Sundays and at night time +39 045 7614565)

Stay Permit

EU citizens do not need a stay permit

After 90 days of continuous stay in Italy, students have to register at the Municipality of the town (Comune di Verona - Ufficio Anagrafe).

Non-EU citizens

Stay permit for study reasons is a document issued by the Police Headquarters (Questura) to entitle students to live temporarily in Italy. Application must be submitted within 8 working days from the arrival in Italy, at the entitled Post Offices. Students staying less than 90 days are required to report their presence at the Police Headquarters. The procedure is free of charge.

Students staying longer than 90 days, have to apply for the residence permit (Cost: approximately € 120).

Documents required:

- valid Passport with entry stamp
- D type study visa
- certificate of university enrolment (available at the International Office)
- 4 passport-sized photographs with light background
- copy of health insurance coverage
- bank account balance (In Italy or in your home country) to show evidence of financial support (about € 534,41 per month see "Assegno sociale INPS 2024")
- copy of lease / rental agreement in Verona

Contacts:

International Students Services&Consulting

Canteens

Exchange students can access to university restaurants managed by <u>ESU Verona</u>. Two meals a day (lunch and dinner) are available at a cheap price. Most dietary needs are catered for.

- Restaurant San Francesco Viale dell'Università, 4
- Restaurant Le Grazie (Borgo Roma) Strada Le Grazie, 8
- Bar/Restaurant Santa Marta Via Cantarane, 24

Contacts:

ESU Public Relations Office - Via dell'Artigliere 9, +39 045 8052834, urp@esu.vr.it

Libraries

Book your place at the <u>libraries</u> by using the <u>App Affluences</u>.

Biblioteca centralizzata A. Frinzi - Via S. Francesco 20, +39 045 8028600

Biblioteca centrale E. Meneghetti - Strada Le Grazie 8, +39 045 8027115

Biblioteca economica Santa Marta (Economics) - Via Cantarane 24, +39 045 8028750

Student Life

Erasmus Student Network ASE Verona

c/o Lingue e Letterature Straniere, Via San Francesco 22, +39 045 8028746 verona@esn.it

Academic and leisure activities are: support, help and tutoring for academic life, social events, international parties, guided tours and trips, conversations in a foreign language with other students (Tandem).

C.U.S. Verona University Sports Centre

Viale dell'Università 4, +39 045 595533

info@cusverona.it

Sports activities such as basketball, football, rugby, skating, kendo, canoeing, triathlon, fencing, horse riding, swimming, gymnastics, tennis, sailing, windsurfing, diving.

UNIVERSITY CHOIR

luca.marchetti@univr.it

People who share the passion for singing and having fun together!

GAFiRi Giovani per l'Arena il Filarmonico e il Ristori

info@gafiri.it

People who share the passion for theatre and classical music.

AEGEE Verona European Student Forum

aegee.verona@gmail.com

Cooperation, communication and integration in Europe, open to students and young workers. Activities: student conferences and trips.

PASS Magazine

passunivr@gmail.com

People who share the passion for writing articles or simply wish to learn.

Code of Ethics

<u>Code of Ethics</u> of the University of Verona and regulations against bullying and sexual harassment

Living in Verona

Verona, the city

Verona is a city surrounded by more than 2,000 years of history.

Verona is not far from the Lake Garda (Lago di Garda) and from the hills (Lessinia).

Visit Verona IAT Verona

Verona booking

<u>Lago di Garda / Lake Garda</u> Lessinia Natural Park

Cost of living

The currency in Italy is Euro (\mathfrak{E}). Living in Verona will cost approximately \mathfrak{E} 1000 per

month. With this amount you will cover all basic living costs:

Private Accommodation in town (single room in a shared student apartment: \leqslant 450

average per month, utilities included)

Food per month: € 480 self-catered in apartments

Books and academic supplies per semester per subject: € 100

Other expenses per month (i.e. public transport, health insurance etc... € 50)

Transport and travel

by **plane**

Aeroporto Valerio Catullo Villafranca Verona Orio al Serio International Airport Bergamo Marco Polo International Airport Venezia SEA Milano Linate, Milano Malpensa Milano Aeroporto di Treviso Treviso

by train

Central railway station Verona Porta Nuova

by car

Motorways:

A4 Milano-Venezia, take "Verona SUD" exit A22 Brennero-Modena, take "Verona NORD" exit

by **bus**

ATV Azienda Trasporti Verona

by taxi

Radio Taxi +39 045 532666 (Call) - 340-3210021 (SMS)

Tax Code (Codice Fiscale)

Tax code (Codice Fiscale) is needed for any payment, to open a bank account, to get a SIM card for your mobile phone.

Contacts:

International Students Services&Consulting

Useful contacts

Comune di Verona

Oggetti Rinvenuti Comune di Verona Lost & Found +39 045 8079341

<u>Polizia municipale</u> +39 045 8078411 Polizia stradale +39 045 8090711

Questura / Police Headquarters +39 045 8090411

Informagiovani e Orientamento al Lavoro

Emergencies

118 Medical Emergencies

112 Carabinieri115 Fire brigades

113 Emergency telephone number