



Fact Sheet Ludwigsburg University of Education / (LUE / PH LB)

University Contact	University(full name, city, and country)	Pädagogische Hochschule Ludwigsburg / Ludwigsburg University of Education Germany
	Office in charge for student exchange programs (name, website, mailing Address)	Akademisches Auslandsamt / International Office website: https://www.ph-ludwigsburg.de/index.php?id=68&L=1 email: international@ph-ludwigsburg.de
	Coordinator for accepting international students (Full name, email address, phone number)	Executive Director Dr. Nina Wolfeil email: nina.wolfeil@ph-ludwigsburg.de phone: +49 (0)7141 140432 Assistant Director Ms. Kerstin Bischoff email: international@ph-ludwigsburg.de phone: +49 (0)7141 140697
	Coordinator for sending students to study abroad (Full name, email address, phone number)	Student Exchange Coordinator Ms. Minke Jakobi email: jakobi@ph-ludwigsburg.de phone: +49 (0)7141 140690
Application	Checklist of Application Documents for students to submit	<ul style="list-style-type: none"> ○ online application printed as pdf-file ○ form for financial guarantee (and where applicable the room application form, in case you would like to live in the student village) ○ six new passport pictures in colour, just the face (portrait), size appr. 3,5 x 5 cm ○ three copies of all important pages of the passport https://www.ph-ludwigsburg.de/9344+M52087573ab0.html
	Application procedure	<ul style="list-style-type: none"> ○ contact home university coordinator ○ contact the International Office LUE ○ receive link and instructions for online application https://www.ph-ludwigsburg.de/10074+M52087573ab0.htm
	Application deadline	<ul style="list-style-type: none"> ○ 15th December for the coming summer semester ○ 15th May for the coming winter semester

		https://www.ph-ludwigsburg.de/10074+M52087573ab0.html
	Language requirement	good knowledge of either English or German; European Level B1 at least, better B2
Academic calendar	Official arrival date for international students	Semester I (winter) October 2 nd , 2017, Monday Welcome Program: 03.10.2017 – 15.10.2017
		Semester II (spring = summer) April 3 rd , 2018, Tuesday Welcome Program: 04.04.2018 – 10.04.2018 https://www.ph-ludwigsburg.de/9326+M52087573ab0.html or https://www.ph-ludwigsburg.de/9332+M5d00a436a5c.html
	First term/semester (winter)	
	Orientation Date	03.10.2017 – 15.10.2017
	Course Registration Date	During Orientation Program
	Class Beginning Date	16.10.2017
	Class Ending Date	04.02.2018
	Examination Period	05.02.2018 - 09.02.2018
	Vacation Period(s)	22.12.2017 - 07.01.2018
	Second term/semester (spring=summer)	
	Orientation Date	04.04.2018 – 08.04.2018
	Course Registration Date	During Orientation Program
	Class Beginning Date	09.04.2018
	Class Ending Date	22.07.2018
	Examination Period	23.07.2018 – 27.07.2018
Vacation Period(s)	20.05.2018 – 27.05.2018	
Academic Courses	What credit system does the University use (credit, semester hour, or workload)	European Credit Transfer System (ECTS) https://www.ph-ludwigsburg.de/9340+M53a7e5bd4ed.html
	How many credits do students need to take each semester to be considered a full time student at your university?	30 ECTS
	Average course load per semester	6-10 courses per semester, 90 min/week each course
	List of academic programs open to students (URL or a separate document)	https://www.ph-ludwigsburg.de/11143+M50dee54fe0f.html all regular classes can be chosen, no restriction, the whole catalogue is open to exchange students
	List of courses for exchange students (URL or a separate document)	https://lsf.ph-ludwigsburg.de/qisserverlb/rds?state=wtree&search=1&category=veranstaltung.browse&navigationPosition=lectures%2Clectureindex&breadcrumb=lectureindex&topitem=lectures&subitem=lectureindex&noDBAction=y&init=y
Summer Program	Summer schools/programs and website	-----

Room and Board	Housing on campus for international students; Estimated cost per semester in USD	1470 € / approximately 1600 USD per semester https://www.ph-ludwigsburg.de/9328+M5c38c6ee644.html and https://www.ph-ludwigsburg.de/9329+M5c38c6ee644.html
	Off-campus housing arrangement; Estimated cost per semester in USD	
	Campus dining options for international students; Estimated cost per semester in USD	2 – 4 € / 2,20 – 4,40 USD per meal
Public Transportation	Airport pickup assistance for international students; Contact for airport pickup	Not necessary: excellent direct local train(s) from airport Stuttgart to the campus, train station in front of the campus building
	Public transportation for international students	https://www.ph-ludwigsburg.de/9349+M5c38c6ee644.html : with student card for free in the evenings and on weekends in the whole area
Student Life	Assistance for students with adjustment problems or other psychological issues (anxiety, cultural shock, depression)	counselling https://www.ph-ludwigsburg.de/index.php?id=12501
	Field trips and/or other organized activities for international students	https://www.ph-ludwigsburg.de/10417.html?&no_cache=1&L=1
	Campus healthcare clinic for international students to visit	Doctors nearby
Travel Logistics	Health insurance requirement	A travel health insurance for the trip to Germany and mandatory student health insurance from a German Insurance company which covers all costs; about 480 Euros per semester, covers almost everything (for example emergency care, necessary dental care, hospital stay, etc.) https://www.ph-ludwigsburg.de/9331+M52087573ab0.html
Other Institutional notes		