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**Institutional Details**


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**Name** Universität Siegen

**Erasmus Code** D Siegen 01 (PIC : 999849617)

**City, Country** Siegen, Germany

**Website** [www.uni-siegen.de](http://www.uni-siegen.de)

**About the University** Founded in 1972, the University of Siegen continues a 400-year- long tradition of education. Today, the University of Siegen has about 18.618 enrolled students in 137 study programs. It maintains 270 international partnerships and is proud to have 2.200 enrolled international students from more than 100 different countries.

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**International Student Affairs (ISA)**


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**Website** [www.uni-siegen.de/isa](http://www.uni-siegen.de/isa)
**Head of Department** Ms. Christine Müller  
[christine.mueller@zv.uni-siegen.de](mailto:christine.mueller@zv.uni-siegen.de)
**Erasmus Institutional Coordinator** Mr. Andree Klann  
[andree.klann@zv.uni-siegen.de](mailto:andree.klann@zv.uni-siegen.de)
**Coordination study abroad, Incoming Students Overseas** Ms. Susanne Engelmann  
[susanne.engelmann@zv.uni-siegen.de](mailto:susanne.engelmann@zv.uni-siegen.de)
**Incoming Students Erasmus** Ms. Nathalie Bourin-Budig  
[nathalie.bourin-budig@zv.uni-siegen.de](mailto:nathalie.bourin-budig@zv.uni-siegen.de)

**Adress** For visitors: Main Campus Adolf Reichwein / Student Service Center  
 Adolf-Reichwein Str. 2  
 57076 Siegen  
 Postal address:  
 Universität Siegen  
 SSC - International Student Affairs  
 57068 Siegen

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**Academic Information and Application Process**


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**Academic calendar** The academic year is divided into two semesters:  
 Summer Semester: 01.04.18 until 30.09.18  
**Lecture Period:** 09.04.17 until 20.07.18  
 Winter Semester: 01.10.18 until 31.03.19  
**Lecture Period:** 08.10.18 until 01.02.19  
 Exam period takes place during semester brake (non-teaching weeks). **Orientation Weeks** for the incoming students usually take place about **4 weeks** before the semesters' start.

**Recommended language skills** The sending institution, following the agreement with our institution, is responsible for providing support to its nominated candidates, so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Language(s) of instruction	Recommended language of instruction level
Student Mobility for Studies	English / German	B2
Staff Mobility for Teaching	English / German	B2

\*Level according to Common European Framework of Reference for Languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

**Course catalogue**

LSF-Portal will be available on the website of our university about 10 weeks before the winter or summer semester starts.

<https://lsf.zv.uni-siegen.de>

**Credit system**

ECTS

**Usual workload**

30 ECTS per semester

**Grading system**

ECTS Grade	ECTS Definition	German Scale
A	Excellent	1,0 / 1,3
B	Very good	1,7 / 2,0 / 2,3
C	Good	2,7 / 3,0 / 3,3
D/E	Satisfactory/Sufficient	3,7 / 4,0
FX/F	Fail	4,1 - 5,0

**Deadlines for nomination**

Students applying for:  
Summer Semester: October 15  
Winter Semester: May 15

**Details of nomination**

Details of nominated students must be e-mailed directly to:  
[Nathalie.Bourin-Budig@zv.uni-siegen.de](mailto:Nathalie.Bourin-Budig@zv.uni-siegen.de)  
The e-mail must necessarily include the following data:

1. Full name of the student/s
2. Email address
3. Subject Area
4. Academic Level (Undergraduate/Bachelor, Graduate/Master, PhD)
5. Planned period of study in Siegen

**Application**

After the students have been nominated by their home University, the University of Siegen will contact them directly with further informations about the online application and the required documents for registration:

<https://siegen.moveon4.de/locallogin/58bd7a7085fb96fe5b0242a1/eng>

Please give the exact name(s) and surname(s) (as in your passport) and make sure the address is correct, otherwise you will not be able to receive your admission letter.

Students duly nominated by their home Institution must complete the online application form, print it and send it by post, together with two photographs, three copies of the passport or ID card and three copies of the European Health Insurance Card (EHIC is requested only if you are an EU citizen, non EU citizens don't have to) to International Student Affairs:

Universität Siegen  
International Student Affairs  
Frau Nathalie Bourin-Budig  
57068 Siegen  
Germany

**All the documents mentioned above are mandatory for enrolling at the University of Siegen!**

### Confirmation of Acceptance

An acceptance letter will be sent to the students following the correct reception of the application form and other required documents. Without complete documents there will be no Acceptance Letter granted!

### Deadlines for registration

Students coming for:

**Summer Semester: November 15**

**Winter Semester: June 15**

### Enrolment

After the students have received their Admission Letter, they have to fill in the online registration Form for enrolment, print it out and send it as a scan:

<https://unisono.uni-siegen.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces?chco=y>

### Welcome Weeks

The department International Student Affairs (ISA) of the University Siegen offers at the beginning of each term, Orientation Weeks for the students of our partner universities.

Our program helps you to start successfully with your studies in Siegen.

The Orientation Weeks will take place from the 19th of March to the 29th of March.

In this program you will get helpful informations about all the important formalities (including opening German bank accounts, Health Insurance etc. ). We also offer free activities and interesting tours.

### Language of teaching

Almost all classes at the University of Siegen are taught in German, there are only some study programmes/ classes taught in English. For incoming students the CEFR level B2 of German or B2 level of English are recommended.

### Language courses

The Language Center and the department International Student Affairs (ISA) offer a program of intensive German language courses. The courses are free for all participants who are or will be enrolled at the University of Siegen.

These German courses will start either on the 4th of April or on the 8th of April.

In addition the University of Siegen offers free language courses to all exchange students, during the semester:

[sprachenzentrum@spz.uni-siegen.de](mailto:sprachenzentrum@spz.uni-siegen.de)

All German courses are worth credit points.

**Learning Agreement** Exceptional changes to the learning agreement should be made **within one month after the start date of the studies.**

**Transcripts of Records** A Transcript of Records will be issued no later than 6 weeks after the assessment period has ended at our institution.

### Other useful information

**Visa** EU citizens do not need to apply for a visa.  
Non EU citizens have to apply for a student visa before their arrival. This has to be done at the German representation in the students' home country.

**Attention:** With a tourist visa it is not possible to study in Germany! It cannot be converted into a student visa after the entry! To receive a student visa, the student must present a sufficient University access authorisation or an admission letter of our University and a proof of sufficient funding. Therefore, it is necessary to apply very early, because it can take (up to) various months until the visa is granted.

**Health insurance** **No sufficient insurance inevitably means no registration at any German University!**  
Students from a member state of the EU, the EEA or Switzerland are entitled to coverage under the social security system of their country; they can apply for the European Health Insurance Card (EHIC). While the EHIC gives EU citizens access to medically necessary, state-provided healthcare during a temporary stay in Germany, it is NOT an alternative to travel insurance. It does cover neither accidents nor any private healthcare or costs such as a return flight home, etc.  
Students coming from outside the EU need to be careful when taking out health care insurance in their home country! As in Germany there is a special *mandatory* long-term care insurance which cannot be covered by a Non-German Health Insurance. We therefore recommend to sign a travel insurance in order to receive the student visa (limited time, for the first weeks only) and then to sign a public insurance in Germany, that provides *unlimited coverage and meets all the requirements*. There are several options and our office will offer assistance in the process.

**Housing** The Mobility and Reception Office does not provide accommodation service directly. Please contact (as soon as possible):  
<http://www.studierendenwerk-siegen.de/wohnen/wohnanlagen/>

**Cost of living** [http://www.internationale-studierende.de/en/prepare\\_your\\_studies/financing/costs\\_of\\_living/](http://www.internationale-studierende.de/en/prepare_your_studies/financing/costs_of_living/)

**Students with disabilities** Using the online application (see [Application](#)) when applying online, students can inform the ISA Office about any disabilities. If you have individual questions or concerns, please contact Ms. Bourin-Budig (contact information, see above).

**Integration activities** For free time activities, language tandem programmes, visits of cultural events and a lot more, subscribe to our newsletter:  
<https://listserv.uni-siegen.de/cgi-bin/mailman/listinfo/io>