



LUDWIG-  
MAXIMILIANS-  
UNIVERSITÄT  
MÜNCHEN

INTERNATIONALE ANGELEGENHEITEN  
INTERNATIONAL OFFICE



## Erasmus/SEMP at LMU Munich (D MUNCHEN01) Key Data for Partner Institution

### Institution Details

<b>Name of Institution</b>	Ludwig-Maximilians-Universität München (LMU)
<b>ERASMUS ID Code</b>	D MUNCHEN01
<b>Postal Address</b>	International Office Geschwister-Scholl-Platz 1 80539 München Germany
<b>Visiting Address</b>	Ludwigstraße 27, room G005, 80539 München
<b>Website</b>	<a href="http://www.lmu.de/international/incoming">www.lmu.de/international/incoming</a>



### Erasmus/SEMP Contacts

<b>Erasmus Institutional Coordinator and Bilateral Agreements Manager</b>	Ms Jean Schleiss Phone: +49 89 2180 - 3807; Fax: +49 89 2180 - 3136 <a href="mailto:jean.schleiss@lmu.de">jean.schleiss@lmu.de</a>
<b>Incoming Students</b>	Ms Claudia Gebhard, Pascale Lacoste Phone: +49 89 2180 - 2799; Fax: +49 89 2180 - 3136 <a href="mailto:erasmus-incoming@lmu.de">erasmus-incoming@lmu.de</a>
<b>Outgoing Students</b>	Ms Claudia Werntaler Phone: +49 89 2180 - 3795; Fax: +49 89 2180 - 3136 <a href="mailto:claudia.werntaler@lmu.de">claudia.werntaler@lmu.de</a>
<b>Support Services for Incoming Students</b>	Ms Monique Esnouf Phone: +49 89 2180 - 2019 <a href="mailto:mesnouf@lmu.de">mesnouf@lmu.de</a>



### Nomination of Exchange Students

Please nominate exchange students using our online nomination tool: <a href="http://www.lmu.de/international/incoming/nomination">www.lmu.de/international/incoming/nomination</a>	
before the following deadlines:	
Winter Semester	April 15
Summer Semester	October 15



### Application and Registration Procedures

<b>Application</b>	
After completing the online application ( <a href="http://www.lmu.de/international/incoming/application">www.lmu.de/international/incoming/application</a> ), students should sign, print out the form, have it signed by the relevant coordinator at the home university and then send it by post to the International Office at LMU.	
<b>Application Deadlines</b>	
Winter Semester: May 15	Summer Semester: November 15





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## Application and Registration Procedures (contd.)

### Registration

Registration of new incoming ERASMUS students takes place in September/October and March/April respectively. Students are informed about registration dates in the official letter of acceptance (Zulassungsbescheid), which they receive after the application deadline.



### Accommodation

The "Studentenwerk" is responsible for providing accommodation for Erasmus/SEMP students. The allocation of rooms is, however, coordinated at the International Office  
[www.lmu.de/international/incoming/housing](http://www.lmu.de/international/incoming/housing) [christine.kern@lmu.de](mailto:christine.kern@lmu.de)

Accommodation cannot be guaranteed to all Erasmus/SEMP students. Students wishing to apply for student accommodation should tick the appropriate box in the online application form for admission. **Applications arriving after the deadline cannot be considered.**



## The Academic Year

The academic year consists of two semesters – winter and summer.

Academic Year	Semester	Start Date	Lecture Start Date	Lecture End Date	End Date
2017/18	Winter	1 October 2017	16 October 2017	10 February 2018	31 March 2018
	Summer	1 April 2018	09 April 2018	14 July 2018	30 September 2018
2018/19	Winter	1 October 2018	15 October 2018	9 February	31 March 2019
	Summer	1 April 2019	23 April 2019	27 July 2019	30 September 2019

Note: The months of March, August, and September are officially free of lectures. However, students may have examinations or papers to concern themselves with during these months. Students should ask their departmental coordinators about the examination schedule.



## Studying at LMU Munich

### Course Information

Students may consult the online course catalogue at: [www.lsf.lmu.de](http://www.lsf.lmu.de). The up-to-date course catalogue is available two months before the beginning of each semester. Before the catalogue goes online students may consult the faculty websites where there is often general information about choosing courses etc.

Erasmus/SEMP students must choose **at least 50%** of their course modules in the department named in the bilateral agreement. Students should take **the other 50%** of their course modules in **no more than two other departments** (example: 50% of courses in the Department of German Philology, 25% of courses in the Department of History and 25% of courses in the Department of Politics).

If they have no previous knowledge and study experience in a subject area, Erasmus/SEMP students will solely be permitted to take introductory courses in this field. As a rule, bachelor students will not be permitted to take master courses (any exceptions to this rule will be discussed and decided by LMU).

**Grading System** ([www.lmu.de/international/incoming/grading](http://www.lmu.de/international/incoming/grading))

At LMU credit for Bachelor and Master Courses is given in accordance with the European Credit Transfer System (ECTS). All coursework will be graded in accordance with the German grading system ("1"–"6", with "1" being the best and "6" the worst grade). A course that is graded with 4 or above is passed. Some courses are not graded (non-graded lectures).





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## Language Requirements

### German Language Proficiency at LMU

We require that students taking courses taught in German have at least CEFR level B2 when commencing their studies at LMU. The same applies for students taking courses in English. For exceptions to this rule and further information see: [www.lmu.de/international/incoming/language](http://www.lmu.de/international/incoming/language)



## Language Courses

### Intensive Language Courses

Students can prepare for their study experience at LMU by participating in an intensive language course. Courses take place in March and September respectively. They are not free of charge but, on successful completion of the course, ECTS-points will be awarded.

### Online Language Preparation

Students, who cannot be in Munich in March or September, can participate in an interactive online language training programme for which credit is also given.

Further information: [www.lmu-preparation.de](http://www.lmu-preparation.de)



## General Information

### Visa

Depending on the country of origin, there are different entry and residence regulations for students. Detailed information can be found in the handbook for exchange students: [www.lmu.de/international/incoming/visa](http://www.lmu.de/international/incoming/visa)

Students, who require a visa, are strongly recommended to submit the printed application and supporting documents **before** the application deadlines

### Insurance

We strongly recommend that students arrive with adequate insurance to cover them until they are officially registered as students at LMU. Adequate health insurance is mandatory for all exchange students. There are different regulations depending on the students' country of origin. Students who do not have an EHIC or whose home country does not have a social insurance treaty with Germany are strongly recommended to take out German health insurance cover for the duration of their stay. To avoid unnecessary costs, these students should **not** take out any health insurance for their semester/year abroad before coming to Germany.

Please note that travel insurance for the duration of their stay is not enough and will not be accepted at registration. LMU also strongly recommends an accident, personal and third party liability insurance for the duration of stay in Germany. Detailed information can be found at: [www.lmu.de/international/incoming/insurance](http://www.lmu.de/international/incoming/insurance)

### Students with Special Needs / Students with Children

To find out about facilities available at LMU before going abroad, students should contact the director of incoming student support services: [mesnouf@lmu.de](mailto:mesnouf@lmu.de)



## Handbook for Exchange Students

Detailed information about all points mentioned above and other useful information can be found in the handbook for exchange students: [www.en.lmu.de/students/exchange/incomings/austausch\\_engl/downloads/index.html](http://www.en.lmu.de/students/exchange/incomings/austausch_engl/downloads/index.html)

