

Erasmus+ Programme

Scheda informativa della sede partner

D KOLN01 UNIVERSITÄT zu KÖLN

Coordinatore: Ugolini Gherardo

A. Information about higher education institutions

Name of the institution (Institutional Coordinator and Departmental Coordinator)	Erasmus code	Contact details (email, phone ...)	Website (Home page and course catalogue)
UNIVERSITÄT zu KÖLN Institut für Altertumskunde	D KOLN01	Institutional Coordinator Christiane Biehl, M.A. International Relations Office Universitätsstrasse 22a D-50923 Köln Tel.: +49-221-470-2769 Fax: +49-221-470-6842 c.biehl@verw.uni-koeln.de Departmental Coordinator Dr. Andreas Spal Department of Classics University of Cologne Albertus-Magnus-Platz 50923 Köln Tel.: + 49-221-470-3052 andreas.spal@uni-koeln.de	http://international.uni-koeln.de/ http://ifa.phil-fak.uni-koeln.de/12167.html

C. Recommended language skills

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level
			Student Mobility for Studies
D KOLN01	German	English	B1

D. Additional requirements

Student Mobility for Studies

Receiving institution [Erasmus code]	Minimum Number of Credits to be included in the study plan	Available Courses or Modules in the Faculty or Department(s)	Access to other Faculties or Departments (yes / no)	Support and infrastructure to welcome students/staff with disabilities (yes / no)
D KOLN01	20 per semester	Course choice is possible outside the department depending on capacity	Yes (<u>to be agreed previously on a case to case basis</u>)	yes

E. Calendar

Receiving institution [Erasmus code]	Autumn term APPLICATION DEADLINE	Spring term APPLICATION DEADLINE
D KOLN01	July 15 th	January 15 th

F. Information

1. Grading systems of the institutions

Receiving institution [Erasmus code]	ECTS Link										
D KOLN01	<p>General Information The grading scheme usually comprises five levels (with numerical equivalents; intermediate grades may be given):</p> <table> <tr> <td>"Sehr Gut" (1)</td> <td>Very Good</td> </tr> <tr> <td>"Gut" (2)</td> <td>Good</td> </tr> <tr> <td>"Befriedigend" (3)</td> <td>Satisfactory</td> </tr> <tr> <td>"Ausreichend" (4)</td> <td>Sufficient</td> </tr> <tr> <td>"Nicht ausreichend" (5)</td> <td>Non-Sufficient/Fail.</td> </tr> </table> <p>The minimum passing grade is "Ausreichend" (4). Verbal designations of grades may vary in some cases and for doctoral degrees.</p> <p><i>The transference into ECTS-grades is in compliance with the current ECTS users guide.</i></p>	"Sehr Gut" (1)	Very Good	"Gut" (2)	Good	"Befriedigend" (3)	Satisfactory	"Ausreichend" (4)	Sufficient	"Nicht ausreichend" (5)	Non-Sufficient/Fail.
"Sehr Gut" (1)	Very Good										
"Gut" (2)	Good										
"Befriedigend" (3)	Satisfactory										
"Ausreichend" (4)	Sufficient										
"Nicht ausreichend" (5)	Non-Sufficient/Fail.										

2. Visa

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D KOLN01	Christiane Biehl, M.A. International Relations Office Universitätsstrasse 22a D-50923 Köln Tel.: +49-221-470-2769	http://international.uni-koeln.de/

	Fax: +49-221-470-6842 c.biehl@verw.uni-koeln.de	
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3. Insurance

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D KOLN01	Christiane Biehl, M.A. International Relations Office Universitätsstrasse 22a D-50923 Köln Tel.: +49-221-470-2769 Fax: +49-221-470-6842 c.biehl@verw.uni-koeln.de	http://international.uni-koeln.de/

4. Housing

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D KOLN01	Christiane Biehl, M.A. International Relations Office Universitätsstrasse 22a D-50923 Köln Tel.: +49-221-470-2769 Fax: +49-221-470-6842 c.biehl@verw.uni-koeln.de	http://international.uni-koeln.de/

University of Cologne

Faculty of Arts and Humanities
ERASMUS+ Information Sheet
Academic Year 2016/2017



University of Cologne • Albertus-Magnus-Platz • 50923 Cologne, Germany

1. Institutional Details

Name of the Institution	University of Cologne
ERASMUS ID Code	D KOLN01
EUC Number (Charta)	29855
Website	http://www.uni-koeln.de
Faculty	Faculty of Arts and Humanities

2. Contact Details

Institutional Coordinator	Christiane Biehl, M.A c.biehl@verw.uni-koeln.de
Departmental Coordinator	Center for International Relations (ZIB) of the Faculty of Arts and Humanities
Address	University of Cologne Center for International Relations (ZIB) of the Faculty of Arts and Humanities Albertus-Magnus-Platz 50923 Cologne, Germany
Telephone	+49 (0)221 - 470 39 67
Fax	+49 (0)221 - 470 70 92
Email	philfak-zib@uni-koeln.de
Website	http://zib.phil-fak.uni-koeln.de

3. Nomination and Application

Nomination Please note: The nomination email should be sent before the application deadline expires.	Partner universities should send a nomination email with the contact details of the exchange students to a.uhlig@verw.uni-koeln.de. The nominated students will receive further information about the next steps by email.
Application Procedure	Each student has to complete the online application via the online portal KLIPS 2.0 (https://klips2.uni-koeln.de/co/webnav.ini). Please read the online information carefully, which you may find under the following link: http://klips2-support.uni-koeln.de/kurzzeitstudierende0.html before starting the online application process!

	<p>Please send the application form and the certificate of admission via email to a.uhlig@verw.uni-koeln.de.</p> <p>Please do not forget the necessary signature of the responsible ERASMUS+ Coordinator of your university.</p> <p>As soon as the completed admissions application has been processed, the student will be able to download an admission letter on their KLIPS2.0-Account. They will be registered directly by the International Office of the University of Cologne. In addition to the admission letter, they will also receive an email containing their matriculation number as well as the PIN for their university email account ("S-Mail-Account").</p>
General Information about the Application	<p>http://international.uni-koeln.de/erasmus_in_cologne.html?&L=1 or: http://zib.phil-fak.uni-koeln.de/23125.html?&L=1</p>
Application Deadline	<p>July 15th for the following winter semester/full academic year January 15th for the following summer semester</p>
Language Requirements	German Level B1 is recommended

4. Semester Dates/Arrival

<p>In general Semester 1 (Winter semester) Semester 2 (Summer semester)</p> <p>Please note that it is highly recommended for International Students to arrive at least one week before the lectures start.</p>	<p>Mid-October – Beginning of February</p> <p>Beginning of April – Mid-July</p> <p>http://www.portal.uni-koeln.de/8800.html?&L=1</p> <p>One week before the semester starts, there will be Welcome Days for all incoming students.</p>
<p>Academic Year 2016/17 Winter semester Summer semester</p> <p>Main Holidays: Christmas Whitsun</p>	<p>17.10.2016– 10.02.2017 18.04.2017– 28.07.2017</p> <p>23.12.2016 - 08.01.2017 05.06.2017 - 11.06.2017</p>

5. Orientation, Language Course

Letters of Admission	The official letter of admission can be printed out online from the students KLIPS2.0-Account at the end of July (for the following winter term) and at the end of January (for the following summer term).
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German as a Foreign Language (DaF)	<p>Detailed information on German Language Courses will be sent out end of July (for the following winter term) and end of January (for the following summer term) by email.</p> <p>For more information please contact: daf@verw.uni-koeln.de or visit: http://international.uni-koeln.de/6892.html?&L=1</p>
Housing	<p>Students have the possibility to apply for Student Housing. The “Studierendenwerk” of Cologne is responsible for the rooms. To apply, please visit the website at www.kstw.de and go to “Wohnen” → “Online-Bewerbung” (https://t11host.eu/SWK/index.html#admission). Please make sure that you tick the box “ERASMUS Student” during the application procedure. Application deadlines are July 15 and January 15. However, we advise you to send the housing application before that deadline!</p>
KLIPS 2.0 (Online course directory and course information system)	<p>On https://klips2.uni-koeln.de/co/webnav.ini the course schedules will be published (beginning of July for winter semester and beginning of February for summer semester). Online the students may find most of the courses and additional information. After receiving their students’ account (“S-Mail-Account”, not the application account) for KLIPS 2.0 (https://klips2.uni-koeln.de) course registration is possible in a certain period. ERASMUS+ students are able to attend any course offered by the various departments of the Faculty of Arts and Humanities. For more detailed information on the different departments, please go to http://phil-fak.uni-koeln.de/9786.html. For further information about course registration, please contact us (philfak-incomings@uni-koeln.de)</p>
Language of instruction	<p>The main language of instruction at the University of Cologne is German. However, students planning to study at our university do not necessarily have to be fluent in German before they come here. A range of subjects of the Faculty of Arts and Humanities regularly offers courses taught in English. Among these subjects are, for example, African Studies, Ethnology, Indology, Linguistics & Phonetics, Media & Cultural Studies, Oriental Studies, North American History, and Musicology. In addition to that, we offer study programmes that are entirely taught in English, i.e. English Studies (BA, MA), North American Studies (MA), and African Culture and Environment (MA)</p>
Information about ECTS system	<p>At first sight, the ECTS-system in Cologne seems a bit confusing, as there is no fixed amount of ECTS credits for each class. Instead, the students can receive different numbers of ECTS credits for the same class. This depends on whether they ‘only’ attend the class regularly, give an oral presentation, write an exam or hand in a term paper. The advantage of this system is that students can decide individually in consultation with the lecturers, how many ECTS they want to receive for each class.</p>

	<p>Generally, one can say the following about most of the classes at the Faculty of Arts and Humanities:</p> <p>Lectures with attendance only: 1-2 ECTS 'Proseminar' with attendance only: 2 ECTS 'Proseminar' with oral presentation/exam: 3-4 ECTS 'Proseminar' with term paper: 4-5 ECTS 'Hauptseminar' with attendance only: 2 ECTS 'Hauptseminar' with oral presentation: 3-4 ECTS 'Hauptseminar' with term paper: 6 ECTS 'Übung/Kolloquium': 2-4 ECTS</p> <p>The students can find more information in the particular handbook of modules of their course of studies. Each course of studies in Cologne has such a handbook of modules, in which the students can see how many credits they may receive for each class, depending on the amount of work they choose to do for that specific class (e.g. presentation, term paper, etc.). The students can find the handbook of modules for each institute on the website of the respective institute/department or by searching it online.</p>
Visa	<p>The University of Cologne will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.</p> <p>Please contact: ERASMUS+ Institutional Coordinator E-mail: a.uhlig@verw.uni-koeln.de</p> <p>For more information, please go to: http://zib.phil-fak.uni-koeln.de/23093.html?&L=1 and http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Visabestimmungen_node.html</p>
Health Insurance	<p>EU-Citizens: Students have to ask their home insurance company to issue a European Health Insurance Card (EHIC) for them, so that in case they fall ill they will be able to consult a doctor. The students are not required to provide a health insurance certificate to the University of Cologne.</p> <p>Non-EU-Citizens: Students are required to have a health insurance certificate in order to issue their residence permit. We advise students who already have a health care insurance to ask them whether their insurance sufficiently covers their stay abroad or not.</p> <p>Students are not required to provide a health insurance certificate to the University of Cologne.</p>
More information	<p>For more information please have a look at: http://zib.phil-fak.uni-koeln.de/internationale_studierende1.html?&L=1 and http://international.uni-koeln.de/erasmus_in_cologne.html?&L=1</p>