Erasmus+ Programme

P LISBOA05

Instituto Politécnico de Lisboa (IPL)

Departmental coordinator: Prof. Roffia Paolo

A.   Information about higher education institutions

Name of the institution (Institutional Coordinator and Departmental Coordinator)	Erasmus code	Contact details (email, phone …)	Website (Home page and course catalogue)
Instituto Politécnico de Lisboa (IPL) **IPL**: Ana Cristina Perdigão Vice-President IPL **ISCAL**: Sofia Delgado António Institutional Coordinator ISCAL - Instituto superior de contabilidade e administraçao de Lisboa erasmus@iscal.ipl.pt	**P LISBOA05**	International Relations Office Postal address: ISCAL Lisbon School of Accounting and Administration International Relations Office Av. Miguel Bombarda, nº 20 1069-035 Lisboa, Portugal E-mail: erasmus@iscal.ipl.pt	www.ipl.pt www.iscal.ipl.pt/index.php/erasmus

C.   Recommended language skills

Receiving institution [Erasmus code]	Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	
P LISBOA05		Portuguese	English	B2 English B1 (Portuguese - just recommended)*	

D.   Additional requirements

Student Mobility for Studies

Receiving institution [Erasmus code]	Subject area	Minimum Number of Credits to be included in the study plan	Faculty or Department(s) where students will be entitled to attend courses/modules	Access to other Faculties or Departments (yes / no)	Support and infrastructure to welcome students/staff with disabilities (yes / no)

P LISBOA05		20 per semester (recommended)	ISCAL	Yes (to be agreed previously on a case to case basis)	P LISBOA05 have the infrastructure to welcome students or staff with disabilities, in same cases. For further details contact the Erasmus coordinator: vice-presidente@iscal.ipl.pt.

- * The recommended language of instruction level can be discuss on a "case to case" basis, with each Erasmus Coordinator and depending on the chosen curriculum;

- The language course taken at P LISBOA05 might be included in the student learning agreement but its marks will be not part of the regular transcript of records. An additional document will be provided including mark, language level and ECTs credits;

E. Calendar

Receiving institution [Erasmus code]	Autumn term APPLICATION DEADLINE	Spring term APPLICATION DEADLINE
P LISBOA05	May 31st	November 30th

F. Information

	P LISBOA 05
WWW for Incoming Students	http://www.ipl.pt/en www.iscal.ipl.pt/index.php/erasmus
WWW Course Catalogue	www.iscal.ipl.pt/index.php/erasmus
Housing[1]	erasmus@iscal.ipl.pt Website under construction
Contact details	erasmus@iscal.ipl.pt
WWW Visa Information[2]	erasmus@iscal.ipl.pt Website under construction
WWW Insurance Information[3]	erasmus@iscal.ipl.pt http://ec.europa.eu/social/main.jsp?langId=en&catId=559

---

[1] The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

[2] The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

[3] The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Grading System[4]	www.iscal.ipl.pt/index.php/erasmus
WWW Students and Staff with Disabilities	www.iscal.ipl.pt/index.php/erasmus
Contact details	erasmus@iscal.ipl.pt

---

[4] Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.