



RECOGNITION OF FOREIGN ACADEMIC QUALIFICATION

Students with European Union citizenship, students with non-EU equivalent to EU citizenship, Italian students with foreign qualifications, students with non-EU citizenship residing abroad can request the recognition of their academic qualification as equivalent to a degree awarded by the University of Verona. Requests and all the required documents listed below, will be taken into consideration by the relevant study programme advisor, who will individually evaluate all the modules studied and exams taken on a case by case basis. The result will be one of two outcomes:

- The foreign qualification will be declared equivalent to a qualification awarded by the University of Verona, and will consequently be valid for all legal purposes;
- If the foreign qualification is not approved as equivalent, the applicant will be allowed to enrol in the corresponding degree programme at the University of Verona, with total or partial exemption from the related examinations (subject to the provisions of specific bilateral agreements or international conventions).

DOCUMENTS TO BE SUBMITTED

1. **Request addressed to the Rector for recognition of foreign academic qualification.** To be completed in Italian, this must specify your foreign qualification (in original language) and the corresponding academic qualification from the University of Verona that you wish to have it recognised as equivalent to. Download the form as a pdf file.
2. **ORIGINAL copy of secondary school qualification**, along with its authentication, official Italian translation and declaration of value by the relevant Italian Embassy or Consulate.
3. **ORIGINAL copy of foreign academic qualification**, along with its authentication, official Italian translation and Declaration of Value by the Italian Embassy or Consulate concerned.
4. **ORIGINAL copy of certificate** with the details of all courses and exams taken for the foreign qualification, officially translated into Italian and authenticated as above. This document can be replaced by the Diploma Supplement, duly legalized, if it is issued by the University in accordance with the European standards.
5. **ORIGINAL copy of programme of exams taken** (on university letterhead or officially stamped by the university itself), with corresponding official Italian translation. If the programmes are issued by the University in English language the translation is no necessary.
6. **Photocopy of an identity document** (issued by an Italian authority for residents in Italy).
7. **1 passport-sized photo**, signed by the applicant.
8. **Stamp duty** € 16,00.
9. **Receipt of payment** of the fee (€ 100,00) for the analysis of the recognition application. The Pre-printed Payment Slip will be issued after receiving the application.



UNIVERSITÀ
di **VERONA**

HOW TO SUBMIT THE APPLICATION

Italian citizens, EU citizens living in any country and non-EU citizens living in Italy (according to Article 5, Law No. 40 of 06.03.1998) should send all the required documents to: Magnifico Rettore Università di Verona - Via dell'Artigliere n. 8, 37129 Verona.

Non-EU citizens residing abroad can either send their request using the above procedure or they can submit their request and all the required documents to the closest Italian Embassy/Consulate in their country, who can give them further information regarding terms and procedures to be followed.