



UNIVERSITY INTERNATIONALIZATION PROGRAM 2024 edition

Outgoing mobility, Category A (Teachers and Researchers)¹

Art. 1 – Scope

The University wishes to encourage the mobility of professors and researchers of the University of Verona to carry out teaching, study or research activities at a foreign institution.

Mobilities may be carried out starting from the date of publication of the call and concluded by **31 March 2025**.

Each applicant may submit only one application under this call. Those who have already benefited twice from a PIA grant for outgoing mobility in the last three editions (2021, 2022, 2023) will not be able to submit a request for funding.

Art. 2 – Grant value

The financial contribution is aimed at partially reimbursing, for an amount not exceeding 50% of the total expenditure and up to **4,000 Euro** (2,000 Euro every 30 days, up to a maximum of 60 days of mobility), the mission expenses (e.g. travel, transport, food, accommodation) incurred and reimbursed by the department of affiliation using the research funds of the applicant, in compliance with the "[Regulations on missions, transfers and related expense reimbursements](#)" of the University. A *one-off* bonus of **300 Euros** is also expected to be paid to beneficiaries who, among the mobility outcomes, include the signing of a collaboration agreement (see art. 5, criteria 2.a and 2.b) with a University positioned within the first 200 of the [QS World University Ranking](#). Up to 10 contributions of 300 Euros each will be funded ², in order of ranking.

Art. 3 – Budget

The total available budget will be equal to **30,000 Euro**, of which a maximum quota of 3,000 Euro will be allocated to the financing of 10 one-off bonuses (300 Euro cd.). This quota includes the additional contribution referred to in the following art. 7.

Any remaining funds made available at the end of the selection process for projects submitted for Category B (Research Fellows) may be made available for financing Category A.

Art. 4 - Application

The applicant (teacher/researcher) must proceed as follows:

- **Before the start of the mobility**, fill in the [online questionnaire](#) attaching a letter of invitation signed by the Director/Head of the host structure at the destination Institute.
- **At the end of the mobility**, fill in the [online](#) application form and attach the documentation necessary for the evaluation of the projects (in electronic format only):

¹ Please note: this is an unofficial translation of the Call "Mobilità in uscita, Categoria A (Docenti e Ricercatrici/Ricercatori) - edizione 2024". In case of any divergence of interpretation, the Italian text shall prevail.

² Not cumulative, even in the event of agreements being stipulated with more than one University by the same applicant.



CATEGORY	DOCUMENTS TO BE ATTACHED TO THE APPLICATION (see art. 5)
TO	Declaration by the Head of the host structure detailing the outcome of the project (signing of an agreement in progress, setting up of a research network, development of a competitive research project, etc. (see art. 5).
	If already available a copy of the agreement stipulated as a result of the mobility project.
	References of the destination Institute, <u>only in the case</u> in which the type of Institute is not included in the QS World University Ranking (see art. 5).
	Project for the dissemination of mobility results (see art. 5).
	Reporting of mission expenses incurred and paid by the relevant Department.

The **deadline** for submitting requests for funding for mobility made and concluded by 31 March 2025, by completing and submitting electronically It is set for the day:

May 31, 2025, 12:00 p.m. (Italian time)

Incomplete applications, applications containing untrue statements or applications received, even partially, after the deadline **will not be accepted**.

Art. 5 – Selection criteria

The **evaluation criteria** will be the following:

	CRITERIA	SCORE
1	Invitation letter signed by the person in charge of the host structure at the destination Institute, obtained following the passing of a competitive procedure with the awarding of a <i>fellowship</i>	1
2	Declaration issued by the Head of the host facility certifying that the following has been initiated:	
2.a	the stipulation of a new international student mobility agreement that includes curricular training activities with the recognition of credits without costs for students	2
2.b	the signing of a new scientific collaboration agreement	3
2.c	the establishment of a new international research network	3
2.d	the development of a competitive research project	3
3	Prestige of the destination institution	from 0 to 3
4	Project for dissemination of results within the Department / University	from 0 to 5
	MAXIMUM SCORE	20
	MINIMUM THRESHOLD for funding eligibility	7

To evaluate the prestige of the destination Institute, the following procedure will be carried out:

- University Institutions. The university commission will use the *QS World University ranking Rankings*. The arithmetic mean will be calculated between the two partial scores awarded according to the position assigned in the general ranking (score: among the first 100: 3 points, between 101 and 200: 2 points, over 201: 1 point, absent: 0 points) and within the reference macro-area (score: among the first 100: 3 points, between 101 and 200: 2 points, over 201: 1 point, absent: 0 points) available on the reference website <http://www.topuniversities.com>.



- Non-University Institutions such as a National Research Institute or *Graduate Schools* (not evaluated in the international QS rankings). The Department commission will assign a score from 0 to 3 points **based on the references attached to the application.**

Art. 6 – Ranking lists

After the deadline of **31 May 2025**, the university commission will meet to draw up the rankings based on the evaluation criteria illustrated in Art. 5.

The publication of the final rankings will take place following approval by the University Bodies in the first available session (indicatively, June 2025).

Call	DEADLINES		
Outgoing mobility	Deadline for applications	Evaluation by the Selection Committee	Approval of results (University Bodies)
Category A	31 May 2025	June 2025	June 2025

Art. 7 – Support for the mobility of female researchers

Based on the provisions of the University Gender Equality Plan, Thematic Area 1 – Work-life balance and organizational culture, an *additional bonus* for outgoing international mobility is expected to be awarded to female researchers in mobility with minor children under 6 years of age. For this category, a **one-off contribution of 500 Euros will be recognized - in addition to the amount granted -** from available resources (30,000 Euros).