



**STUDENT SUPPORT GRANTS (RENT REIMBURSEMENT)
FOR UNIVERSITY OF VERONA STUDENTS
JANUARY – AUGUST 2025**

**CALL FOR APPLICATIONS
(English translation)¹**

Deadline for applications: 6 October 2025, at 1 pm (Italian time).

THE RECTOR

HAVING REGARD TO Law no. 178 of 30 December 2020, and specifically Article 1, paragraph 526, as amended by Article 6, paragraph 1-bis, letter a), of Decree-Law no. 45 of 7 April 2025, converted with amendments by Law no. 79 of 5 June 2025, which states as follows: *"In order to support non-local students belonging to a household with an Equivalent Economic Situation Indicator (ISEE) not exceeding €20,000, who are enrolled at state universities that are not residential in nature, who meet the requirements set out in Article 1, paragraph 255, letters b) and c), of Law no. 232 of 11 December 2016, and who do not benefit from other public housing subsidies, a fund is established under the budget of the Italian Ministry of University and Research, with an allocation of €15 million for the year 2021, aimed at providing a contribution towards housing rental expenses incurred by said non-local students residing in a location other than that in which the rented property is situated. The requirements referred to in Article 1, paragraph 255, letters b) and c), of Law no. 232 of 11 December 2016, shall not apply to students referred to in Article 3, paragraph 1, of Law no. 104 of 5 February 1992. Students who are enrolled more than once in the first year of a university degree programme shall not be eligible for the fund in question"* and paragraph 527, as amended by Article 6, paragraph 1-bis, letter b), of Decree-Law no. 45 of 7 April 2025, converted with amendments by Law no. 79 of 5 June 2025, which provides that: *"By decree of the Minister of University and Research, in agreement with the Minister of Economy and Finance, to be adopted within sixty days from the date of entry into force of this law, the procedures and criteria for the allocation of the resources of the fund referred to in paragraph 526 shall be established, including in order to comply with the maximum expenditure limit, through the universities, providing for the incompatibility with other forms of student support relating to housing."*

HAVING REGARD TO Law no. 197 of 29 December 2022 (2023 Budget Law - Legge di bilancio 2023), especially Art. 1(580) thereof, which has established that *"The Fund referred to in Art. 1(526) of Law no. 178 of 30 December 2020 shall be refinanced in the amount of €4 million for the year 2023 and €6 million per year as from the year 2024"*;

HAVING REGARD TO Law no. 207 of 30 December 2024, in particular Article 1, paragraph 120, which provided for an increase of the fund referred to in Article 1, paragraph 526, of Law no. 178 of 30 December 2020, by €1 million for the year 2025 and by €2 million for each of the years 2026 and 2027;

HAVING REGARD TO Article 1, paragraph 870, of Law no. 207 of 2024, which, for the purpose of the contribution of central State administrations to the achievement of the public finance objectives set out in the Medium-Term Budgetary Structural Plan 2025–2029, provided for a reduction of the aforementioned fund's allocation by €300,000 starting from 2025;

HAVING REGARD TO Decree-Law no. 45 of 7 April 2025, converted, with amendments, by Law no. 79 of 5 June 2025, and in particular Article 6, paragraph 1-ter, which states: *"The fund referred to in Article 1, paragraph 526, of Law no. 178 of 30 December 2020 is increased by €9.5 million for the year 2025. The related expenditure, amounting to €9.5 million for the year 2025, shall be covered by a corresponding reduction in the allocation of the current special fund included, for the purposes of the 2025–2027 three-year budget, under the programme 'Reserve and Special Funds' of the mission 'Funds to be Allocated' in the budget statement of the Ministry of Economy and Finance for the year 2025, partly using the appropriation relating to the Ministry of University and Research."*;

HAVING REGARD TO MUR Decree no. 630 of 10 September 2025, adopted following the opinion of the Ministry of Economy and Finance;

WHEREAS the aforementioned MUR Decree no. 630 of 10 September 2025 is currently undergoing registration, it is specified that the completion of the entire procedure is subject to the approval of the competent supervisory bodies. Should the decree fail to be registered, the procedure cannot be carried out, and in such

¹ **Please note:** this is a translation - for information purposes only - of the original document *"Bando per il sostegno al pagamento del canone di locazione a favore delle/degli studentesse/i universitarie/i gennaio 2025 – agosto 2025"* in Italian. In case of any divergence of interpretation, the Italian text shall prevail.

case, any eligibility that the student may have obtained as a result of the procedure launched by the University shall not give rise to any entitlement to the benefit;

HAVING REGARD TO MUR Note Prot. no. 17885 of 11 September 2025, concerning: *Contribution for housing rental expenses borne by non-local students for the year 2025, pursuant to Article 1, paragraphs 526 and 527 of the Budget Law of 30 December 2020, no. 178, Article 6, paragraphs 1-bis and 1-ter of Decree-Law no. 45 of 7 April 2025, converted by Law no. 79 of 5 June 2025, and MUR Decree no. 630 of 10 September 2025 – financial year 2025;*

HAVING REGARD TO the *Call for applications* for the awarding of university study grants for the A.Y. 2024/25, published under Protocol no. 308192 of 17/07/2024;

HAVING REGARD TO the Regulations on student fees for the A.Y. 2024/25, published under Protocol no. 219365 of 06/06/2024;

IN AGREEMENT with the Director-General on the adoption of this *Call*;

HEREBY DECREES AS FOLLOWS:

ART. 1 – PURPOSE

A *Call for applications* is hereby announced to support University of Verona students with a rent reimbursement grant in 2025.

ART. 2 – ELIGIBILITY REQUIREMENTS

Students who have enrolled more than once in the first year of a university degree programme, or who are enrolled in a year of study that exceeds the standard duration of the programme, are not eligible to apply.

This *Call* is open to students enrolled in the academic year 2024/2025 in a Bachelor's, Master's and Single cycle/Combined Bachelor+Master's degree programme, PhD programme, or non-medical postgraduate specialisation programme at the University of Verona, who meet the following requirements:

1. be up-to-date with the payment of tuition fees for the 2024/2025 academic year, i.e. to have paid all the instalments after the first one (if due) by the deadline of this *Call*;
 2. meet the following CFU/ECTS requirements²:
 - Students enrolled in the first year of their academic career: no merit requirement;
 - Students enrolled in the second year of their academic career: at least 10 CFU/ECTS credits (5 CFU/ECTS if enrolled as part-time students) earned between 10 August 2023 and 10 August 2024;
 - Students enrolled from the third year of their academic career up to the first year beyond the standard duration ("fuori corso"): at least 25 CFU/ECTS credits (12.5 CFU/ECTS if enrolled as part-time students) earned between 10 August 2023 and 10 August 2024.
- The above merit requirement does not apply to students who fall within the category referred to in Article 3, paragraph 1, of Law no. 104 of 5 February 1992.
3. ISEE ≤ €20,000.00 (twenty thousand euros // 00). The applicant's ISEE for University statement, their current ISEE for University statement, or ISEE equivalent statement (*Indicatore Parificato Universitario* or 'ISEE PARIFICATO' for short) will be considered when assessing their eligibility;
 4. to have entered, from 1 January 2025 to 31 August 2025, into a rental contract for a residential property located in the Municipality where the relevant degree programme is based, or in a municipality classified as "in sede" (i.e. local) in relation to the location of the degree programme;
 5. to have incurred housing rental expenses in the period from 1 January 2025 to 31 August 2025 in relation to the period from January to August 2025;
 6. to be classified as 'non-local student', or be residing in a municipality other than the one where the rented property is located, for the period from January 2025 to August 2025, or for the months for which support is requested, in accordance with Article 5 of the *Call for Applications* for the awarding of university study grants for the academic year 2024/2025;

² For the assessment of the fulfilment of merit requirements, reference is made to Article 16 of the Regulations on Student fees for the academic year 2024/2025.

7. in addition, they must not be in receipt of any student housing support benefits, i.e. any subsidies for housing services, including in the form of financial aid/student grants for non-local students.

Therefore, **rent reimbursement** cannot be claimed by those who are already in receipt of at least one of the following:

- a scholarship (*borsa per il diritto allo studio universitario*) granted for the 2024/2025 academic year as a 'non-local' student;
- a scholarship (*borsa per il diritto allo studio universitario*) granted for the 2024/2025 academic year as a 'non-local' student for the last semester;
- other grants and reimbursements granted by other public or private housing institutes for the year 2025.

Those who have benefited from a scholarship as 'commuters' or 'local students', therefore without being assigned rent reimbursements, may also participate;

ART. 3 – APPLICATION PROCEDURE

Applicants must submit their application electronically exclusively by completing the relevant application form: "**Domanda Misure a sostegno degli studenti**". Please log into ESSE3 - <https://univr.esse3.cineca.it/Start.do>, using your login details (GIA or SPID login details), then click on: Menu > Iniziative > ISCRITTI 2024/25 - SOSTEGNO CANONE DI LOCAZIONE (YEAR 2025)

The application may be withdrawn and resubmitted at any time, provided this is done before the application deadline. Once the procedure has been completed, and up until the deadline, confirmation of submission will be indicated by the presence of the application in the list of "*Iniziative per le quali è già stata presentata domanda*" (i.e. "Your applications"), accompanied by a green check mark, which shows that submission was successful. The presence of the application in the applicant's personal area on ESSE3 constitutes the sole proof of submission. Applicants are therefore strongly advised to verify that their application appears in this section before the deadline, and to print a copy as a receipt. Please note that the receipt will no longer be accessible from the personal area after the deadline.

Applications submitted by any means other than those specified in this section of the Call, or submitted after the deadline, will not be considered.

Applicants MUST upload the following documents as attachments:

- a copy of your rental contract for the property used for residential purposes and its registration - see point a) below;
- all receipts for the payment of rents paid during the period 1 January 2025 – 31 August 2025 - see point b) below for the period January 2025 - August 2025, or for the month(s) for which they are requesting rent support;
- a substitutive declaration of certification and/or affidavit regarding the expenses incurred - see point c) below).

Please note that you will be automatically excluded from this Call if any of the above documents are missing.

a) The rental contract must show the following:

- the relevant accommodation must be in the area where the degree programme/course is based, or in a municipality classified as "in sede" (i.e. local) with respect to the location of the degree programme;
- there must be a rental fee charged for the accommodation;
- the contract must be in the student's name, or including the student's name in case of joint tenancy;
- the contract must be official and legal, signed by both parties and registered at the Italian Revenue Agency (*Agenzia delle Entrate*).

The following must be presented along with the rental contract:

- documentation showing that the rental contract was registered at the Revenue Agency (taking into account any extension, change or end of the lease contract);
- receipt of the annual registration fee. If the lease is under 'cedolare secca', a copy of the registration receipt is required (a copy of the online registration is acceptable).

For students who pay for rental accommodation in an **ESU student accommodation/residence, student residences, or religious institutes**, the rental contract does not need to be registered, but it must be printed on the institute's letterhead and must include the personal information of the student, clearly stating the start and end date of the rental period, so that the period for which the applicant seeks rent reimbursement can be clearly determined.

b) Receipts accepted as proof of rent payment:

- Expenses for rent must be proven by presenting the invoice/bill or receipt specifically addressed to the applicant, or other documentation (bank transfer) that may prove the payment of the monthly rent, showing:
 - the amount paid and the month for which the rent was paid;
 - that the rent was actually in the name of the applicant.

c) A substitutive declaration of certification and/or affidavit regarding the expenses incurred, see Annexes to this Call, or at: <https://www.univr.it/it/concorsi/studenti/misure-a-sostegno-degli-studenti/0/9342>

In the application, the applicant will also need to:

- declare the month(s) for which they are requesting rent support;
- declare the amount of the rent paid (please only include the rent amount, without any extra expenses such as condo fees, household utilities, internet connection fees, bank transfer payment fees, etc.);
- provide the details of each payment;
- declare the amount of their ISEE for University statement, their 'current ISEE for University statement', or ISEE equivalent statement (Indicatore Parificato Universitario or 'ISEE PARIFICATO' for short) if available; and
- authorise the University of Verona to access the INPS database to retrieve their ISEE statement.

The submitted application may be cancelled and subsequently resubmitted at any time, provided that it is submitted before the deadline of this *Call*.

At the end of the procedure, if the application has been submitted correctly, it will be displayed in the list '*Iniziativa per le quali è già stata presentata domanda*' - *Initiatives for which an application has already been submitted*, and a green dot (= submitted application) will appear next to the relevant application.

Applications submitted by any methods other than those set out in this Article, or after the application deadline, will be rejected.

Students must give timely notice of any changes that occur after the date of submission of the application (transfer to another university, withdrawal from studies, obtaining other incompatible benefits, change of residence or domicile, change of telephone number or e-mail address, etc.) by writing to: benefici@ateneo.univr.it.

ART. 4 – HOW TO REQUEST AN ISEE

a) ISEE for University statement

To request an ISEE for University (or the 'current ISEE for University statement'), students must complete a Substitutive Declaration (DSU) – which regards information about their family unit and each family member's income and assets – directly at the "online services" section of the INPS website or with the help of a Tax Assistance Centre (CAF) or qualified professional.

Students will be provided with the ISEE for University statement by the CAF or by the INPS.
The university shall only accept ISEE for University statements relevant to the 2024 solar year, i.e. those requested between 01/01/2025 and the deadline for applications of this Call.

For this purpose, the date marked on the DSU receipt will be the only one to be used, not the date of the ISEE for University statement release, which generally occurs a few days after the DSU submission.

Ordinary ISEE statements and ISEE for University statements requested after the submission of the rent reimbursement application will not be considered.

Students do NOT need to submit a hard copy statement of the ISEE for University statement to the university, since the university has direct access to the INPS database.

Please check that there are no omissions or discrepancies on the ISEE statement, in which case the application will not be accepted, and the rent reimbursement shall not be awarded.

Please note:

For the purpose of rent reimbursement, **if two (or more) students belong to the same family unit**, the ISEE statement must include the following text: "SI APPLICA ALLE PRESTAZIONI AGEVOLATE PER IL DIRITTO ALLO STUDIO UNIVERSITARIO" [*for the purpose of university bursaries*] followed by the students' respective tax ID numbers (**codici fiscali**).

b) ISEE equivalent ('ISEE parificato')

- students who do NOT reside in Italy; and
- foreign students residing in Italy who are NOT independent and whose family unit resides abroad

should request an ISEE EQUIVALENT statement ("*Indicatore Parificato Universitario*" or "*ISEE PARIFICATO*" for short).

To obtain the ISEE Equivalent statement, students need to make an appointment at one of the Tax Assistance Centres (CAF) listed at <https://www.univr.it/it/concorsi> > Studenti > Misure a sostegno degli studenti

At the CAF, students must present the documents indicated in the "LIST OF DOCUMENTS TO SUBMIT TO THE CAF TO CALCULATE THE ISEE EQUIVALENT", which can be viewed at <https://www.univr.it/it/concorsi> > Studenti > Misure a sostegno degli studenti. Without these, the CAF cannot calculate the ISEE equivalent.

The University shall only accept ISEE equivalent statements requested between 01/01/2025 and the deadline for applications of this Call.

ART. 5 – AMOUNT OF FUNDING

The budget limit for rent reimbursement support is €16.2 million. Please note that the per capita amount of rent support is calculated by dividing the total budget by the number of beneficiary students across all Italian public universities. The amount allocated to each university — corresponding to the product of the per capita amount and the number of eligible students at that university — will be determined by the Ministry of Universities and Research through a subsequent measure.

The contribution awarded to each beneficiary may under no circumstances exceed the amount actually paid by the student for rent, as duly documented by the student and verified by the University.

ART. 6 – PUBLICATION OF LISTS OF ELIGIBLE STUDENTS

By 13 October 2025 the University will publish the lists of students eligible to receive rent reimbursement grants.

The lists will be published at: <https://www.univr.it/it/concorsi> > *Studenti* > *Misure a sostegno degli studenti*.

Should a student find errors in the list referred to in paragraph 2 above, they must submit the appropriate form (*'istanza di riesame'*) - downloadable from the University website - **by 1:00 PM on the third day** following the publication of the list referred to in paragraph 1. Any communications received after the aforementioned deadline will not be accepted.

The form must be sent by the student exclusively by one of the following methods: by e-mail to benefici@ateneo.univr.it, exclusively in PDF format from their institutional e-mail address. If they do not have an institutional e-mail address, they will be able to use their own personal e-mail address, attaching a copy of a valid identity document.

Following the evaluation of the requests for reconsideration, the final list of eligible students for the allocation of rental support will be published **by 24 October 2025**.

ART. 7 – ALLOCATION OF GRANTS

The list of students who are allocated rent reimbursement grants, including the amount of each grant allocated on the basis of Art. 5 above, will be published at: <https://www.univr.it/it/concorsi> > *Studenti* > *Misure a sostegno degli studenti*. Please note: this publication will be made only after the Ministry of Universities and Research has adopted the measure, referred to in Art. 5, allocating the funds due to each university.

ART. 8 – PAYMENT OF THE GRANT

In order to enable the payment of the grant, students will need to enter on ESSE3 the details of a bank account for which they are the holder or the co-holder (bank accounts in the name of a third party will not be accepted). Please go to <https://univr.esse3.cineca.it/Start.do> and log in using your username and password, then click on "home - anagrafica" (home - personal details), then go to "dati rimborso" (reimbursement details) section, then click on "modifica dati di rimborso" (change reimbursement details) and enter the required information following the instructions.

Failing to enter your IBAN code in your personal area on ESSE3 will result in the payment of the grant being suspended.

ART. 9 – SELF-CERTIFICATIONS AND CHECKS

Applications for rent reimbursement, to be submitted together with information on the applicant's financial and personal situation, is submitted by the student(s) using a self-certification pursuant to Presidential Decree no. 445 of 28 December 2000.

The University is required to carry out all necessary checks on the applications submitted, even after the grants have been awarded to applicants. This includes verifying, also in coordination with regional bodies responsible for the right to education, that the beneficiary is not already receiving other public housing contributions, as well as collaborating with the Financial Police (*Guardia di Finanza*) regarding the verification of the truthfulness of the information declared in the Single Substitute Declaration (*Dichiarazione Sostitutiva Unica*) for the issuance of the ISEE certificate.

The grant will be revoked for anyone falling into the following categories:

- those who have obtained a similar benefit granted by another entity;
- whoever makes false statements (pursuant to Articles 75 and 76 of Presidential Decree. no445/2000).

ART. 10 – INFORMATION ON THE PROCESSING OF PERSONAL DATA

The University of Verona is the Data Controller of personal data provided by those who apply under its *Calls for applications*, in accordance with EU Regulation 2016/679; detailed information on the purposes of the processing, data recipients and the rights of Data Subjects is available on the University's website, at the following link: www.univr.it/en/privacy.

ART. 11 – PROCEDURE OFFICER

Pursuant to Art. 4 of Law no. 241 of 7 August 1990 ("*Nuove norme in materia di procedimento amministrativo e di diritto di accesso ai documenti amministrativi*" in Italian, "New rules on administrative procedure and right of access to administrative documents") and subsequent amendments and additions, the Head of the Scholarships and Grants Office (U.O. Diritto allo Studio - Direzione Offerta Formativa, Servizi e Segreterie studenti) - via San Francesco, 22 – 37129 Verona is in charge of the administrative process.

Applicants have the right to exercise their right of access to the documents of the selection process, according to the procedures set out in Law no. 241/90 and subsequent amendments and additions. The application must be submitted to the Public Relations Office (Ufficio Relazioni con il Pubblico), Via dell'Artigliere, 8 - 37129 Verona, by completing the relevant form, which can be downloaded at: <https://www.univr.it/it/altri-contenuti-accesso-civico>.

ART. 12 – CONTACT DETAILS FOR INFORMATION

This *Call for applications* can be downloaded at: <https://www.univr.it/it/concorsi> > Studenti > Misure a sostegno degli studenti (*Student Support initiatives*). Further information and regulations can be requested from the Scholarships and Grants Office (U.O. Diritto allo Studio), <http://www.univr.it/helpdesk> (please log in using your GIA login details) - tel. +39 045/8028001.

THE RECTOR
Prof. Pier Francesco Nocini

This document was signed with a digital signature and registered in the University of Verona protocol system pursuant to Art.s 23-bis and 23-ter et seq. of Legislative Decree no. 82/2005 and subsequent amendments.