



OUTGOING MOBILITY OF POST-DOC RESEARCHERS (Category B)
Call for applications¹

Art. 1 - Scope

The university wishes to encourage the mobility of Post-doc researchers of the University of Verona to carry out study or research activities at a foreign institution. Stays abroad must last at least **one month** (30 consecutive days).

The mobility period must be carried out and concluded during the normal period of enrolment/service.

Mobility stays must occur from the publication date of this notice until 31 March 2026.

Those who have benefitted twice from a mobility grant within the last three editions (2022, 2023, 2024) cannot submit their application.

Art. 2 – Grant value

Postdoc researchers may spend a continuous period of **at least one month (30 days)** at a foreign institution. However, the stay abroad can be longer than the funded period.

Maximum grant available:	
European ² destination	Non-European destination
€1,500.00	€2,000.00

Funds granted will be paid to beneficiaries through a post-graduate research scholarship.

Art. 3 – Resources available

The total available budget amounts to **€20,000**.

Art. 4 - Applications

Each applicant should proceed as follows:

1. Fill out the application form [online](#);
2. upload the required attachments (in electronic format only). Specifically:

DOCUMENTS TO ATTACH TO THE ONLINE APPLICATION
Research project to be carried out abroad
Letter of invitation and presentation of the project, completed by the academic referee at the destination institute (provided template).
Candidate's detailed CV, including any publications
References of the institute of origin, only in case it is not a university (see Art. 5).
Research and/or study project to be carried out in Verona by the invited candidate.

¹ Please note: this is an unofficial translation of "Bando Mobilità in uscita, edizione 2024 - Categoria B". In case of any divergence of interpretation, the Italian text shall prevail.

² Meaning a host Institution located in Europe (i.e., UK and Switzerland are included).



Authorization to spend a period abroad, provided by the supervisor at the University of Verona

Any final report related to previous mobility projects funded within past editions of the UNIVR Internationalization Programme

3. Submit the application by clicking on “send,” then immediately after, continue by clicking on “print the answers” and “export to PDF” to save a copy of the application.
4. Send or drop off a copy of the application, including all the attachments, to the Department's administration office by the same deadline specified for the online application.

The **deadline** for completing and submitting applications is **30 May 2025, 12:00 noon**.

Applications that are incomplete or received after the deadline, even in part, **will not be accepted**.

Art. 5 – Selection criteria

Selections will be made based on the following **selection criteria**:

	CRITERIA	SCORE
	To be assessed by the Departmental Committee	
1	Evaluation of the application made by the Host Department, based on the following criteria:	0 – 8 points, of which
1. a	Candidate’s CV, activities, and academic publications.	0 – 4 points
1. b	Study/research project to be carried out at the destination institute (for candidates already funded in previous editions of the Programme from 2018 on, 0 to 3 points will be referred to the evaluation of the final report of the completed project)	0 – 4 points
	To be assessed by the University’s Committee	
2	Exchange is part of a specific cooperation agreement between the University of Verona and the destination institute. The agreement must already be signed and active at the time of the publication of this call (Erasmus mobility agreements are excluded).	1 point
3	Prestige of the destination institute	0 - 4 points
4	Applications from candidates who have never benefitted from university funds for the international outgoing mobility initiative.	1 point
	MAXIMUM POINTS	14
	MINIMUM THRESHOLD for funding eligibility	6

To assess the international reputation of the host institution, the following criteria shall apply:

- Universities. The assessment will be based on the *QS World University Rankings* as available on the relevant website: <http://www.topuniversities.com>. The University’s Selection Committee will calculate the arithmetic mean of two scores awarded according to the position of the university in the general QS rankings (among the top 100 universities: 4 points; from 101 to 200: 3 points; from 201 to 300: 2 points; from 301 downwards: 1 point; no QS ranking: 0) and in the relevant macro-area (among the top 100 universities: 4 points; from 101 to 200: 3 points; from 201 to 300: 2 points; from 301 downwards: 1 point; no QS ranking: 0).



- Non-University institutes e.g. a national institute of research or *Graduate Schools* (which are not generally considered in the QS international rankings). For this type of institutes only, the University's Selection Committee shall award 0 – 4 points based on the score proposed by the relevant Department/School.

Art. 6 - Ranking lists

After the deadline of 30 May 2025, the Departments will assess the mobility projects and draw up a list of eligible applicants. Each application shall be allocated a score in whole numbers or decimal multiples of 0.25, and no equal scores shall be allowed. Applicants cannot be appointed as members of the Selection Committees.

Every Department shall then send to the Research Office by **30 June 2025** the ranking list of assessed applications, **a copy of the minutes of the selections**, and **a copy of each evaluation sheet** duly and correctly completed, or else the application shall not be accepted.

Subsequently, the University's Selection Committee will meet to draw up the general ranking list based on the selection criteria set out in Art. 5. **The ranking list of funded projects** will be published after approval by the relevant University's bodies, likely by the end of July 2025.

Art. 7 - Supporting the mobility of female researchers

As provided by the university's Gender Equality Plan, Thematic Area 1, "Work-life balance and organizational culture," an additional amount will be awarded to female researchers traveling with children under six. For this category, a one-off grant of EUR 500 will be awarded - in addition to the amount granted - from available resources (EUR 20,000).

Art. 8 – Final report

Within 40 days of the end of the mobilities, each beneficiary will need to submit a final report using the relevant form available online, or else the applicant will be excluded from taking part in the next calls for international outgoing mobilities.